

Seeding Meeting Information

The following is intended to provide an explanation of the process that coaches will follow in seeding the first level tournament assignment for their school.

Coaches are expected to take part in the seeding process with the highest standard of integrity and to ensure fairness and equity for all participants. Coaches should be entering their games and scores throughout the season in MaxPreps.com. Coaches can view the season summaries and do their seeding in the Sport & Activity Tracker section of the IHSA Schools Center under the 'Required Data Forms' column for boys basketball. The head coach from each school will be allowed to vote.

Coaches will not be allowed to vote for their own team. Coaches will determine their seeds based on these factors:

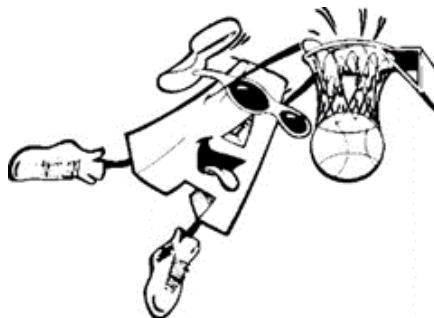
- Head-to-head victories against teams assigned to the first level tournament
- Record against common opponents
- The total win/loss record of schools in the tournament, and
- Team evaluation based on narrative provided by coaches

These factors have not been prioritized. The IHSA reserves the right to review all submitted seeds and throw out ballots and adjust the seeds accordingly.

In the event that schools tie for a seed, the IHSA will use the following criteria to break the tie:

- Head-to-head competition between the tied schools (games played prior to the final release of seeds)
- Random draw (if more than 2 schools are tied for a seed)
- Coin flip (if 2 schools are tied for a seed and head-to-head competition can't break the tie)

Schools will be able to access all the seeds made by other schools assigned to their seeding meeting prior to the seeds being posted on-line through the IHSA website. Tournament assignments will then be posted by the end of the week during which seeding occurs. The timetable that follows shows the dates for the 2023-24 school term.





IMPORTANT SEASON SUMMARY FORM INSTRUCTIONS

Schools entered into the Class 1A, 2A, 3A, and 4A state series will be required to submit a *Season Summary Form* on-line in the IHSA Schools Center. Failure to do so by the designated date and time will result in a school forfeiting its opportunity to participate in the seeding process. **The *Season Summary Form* can be found in the IHSA Schools Center.**

Boys Basketball Seeding Deadlines			
Starting	Ending	Phase	Description
	DEADLINE: Wed., Feb. 7 10 am sharp	Submit Season Summary Form	<u>Head coaches should fill out the Season Summary Form online</u> prior to the deadline. <u>Schools must enter all game schedules and results into Maxpreps.com</u> to be counted toward season summary totals. You may also submit a comment about your team giving information that might not be obvious from looking at the scores. Providing complete, accurate information is the key to getting a fair seed.
Wed., Feb. 7 11 am	DEADLINE: Thu., Feb. 8 noon sharp	View and/or print Season Summaries	Before submitting your seeds, you may review all the Season Summary Forms submitted by coaches in your sub-sectional. Take some time to familiarize yourself with the other teams and be sure to read the comments posted by other coaches.
		Submit seeds	After you have reviewed all the available information, you may submit your seeds. Be sure to seed every team in your sub-sectional.
Thu., Feb. 8 2 pm	--	View all seeds	After the deadline for seeding has passed, you can review the seeds submitted by every coach in your sub-sectional. These seeds will be compiled by the IHSA Office and a single seed number will be determined for each team.
Thu., Feb. 8 4 pm	--	View official seeds	Once the IHSA Office has reviewed all the seeds, they will be posted on IHSA.org.
Fri., Feb. 9 4 pm	--	View pairings	Once the IHSA Office has completed the pairings, they will be posted on IHSA.org.
Sat., Feb. 10	--	Submit Team Data Form	Once the seeding process is complete, you can begin work on the Team Data Form, which incorporates information already submitted on the Season Summary Form. The link for this form will be in Sport & Activity Tracker.