



# 2019-2020 Girls/Boys Swimming and Diving Series Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2019-2020 IHSA Girls/Boys Swimming & Diving Series.

## I. SCHOOL CLASSIFICATION

Competition in the IHSA Girls & Boys Swimming and Diving Tournament Series will be held for all member schools without classification.

Students with physical/visual disabilities will compete in girls' or boys' swimming against other students with physical disabilities regardless of school classification. A disability is a physical impairment that substantially limits one or more major life activity.

Students with physical/visual disabilities wishing to participate in the girls' or boys' swimming events for students with physical/visual disabilities must have a statement of disability on file with appropriate personnel responsible for student health issues at the student's school. The IHSA reserves the right to request this documentation as part of the entry process.

Competitors with physical/visual disabilities will be categorized into one of two classifications based on U16/18 standards developed by Wheelchair and Ambulatory Sports USA (WASUSA).

Competitors who are classified as S1-S7 shall participate in Classification A.

Competitors who are classified as S8-S13 shall participate in Classification B.

Student athletes with physical/visual disabilities (or any adult acting on their behalf, *e.g.*, a coach, parent, or guardian) are required to provide their school with a written statement of their classification, for purposes of the 2019-2020 IHSA swimming and diving championship series, by any of the following means at the time of registration for the 2019-2020 swimming season:

a. Provide an official WASUSA classification card or other evidence demonstrating the athlete's classification category; or

b. If a student athlete with a physical/visual disability is not classified as detailed above by the time of the Sectional meet, the athlete may still be allowed to swim in the athletes with physical/visual disabilities division but will automatically be classified to swim under Classification B. A student athlete with a physical/visual disability may not swim under a provisional status in more than one IHSA State Series in his/her high school career.

## II. DATES AND SITES

A. Girls Sectional meets will be held on November 16, at 16 sites. Sectional assignments

will be posted on the IHSA website mid-September.

B. Girls State Finals will be held on November 22-23, at Evanston Township High School, Evanston, Illinois.

C. Boys Sectional meets will be held on February 22, at 16 sites. Sectional assignment will be posted on the IHSA website mid-November.

D. Boys State Finals will be held on February 28-29, at New Trier High School, Winnetka, Illinois.

## III. SCHOOLS AND OFFICIALS CENTER INFORMATION, ON-LINE SCHOOL ENTRIES, RULES MEETING PRESENTATION, WITHDRAWAL PROCEDURE, ELIGIBILITY, AFFIRMATIVE ACTION AND ON-LINE LIST OF PARTICIPANTS

A. The policy for Original School Entry Deadlines, Late Entries, and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sport/activities. For complete instructions, please login to the IHSA Schools & Officials Center with your Official Representative USER ID and Password. Click on the activity tracker and click the button to add sports for the upcoming year. Sports Entry Deadlines are Sept. 6 (fall), Nov. 1 (winter) and Feb. 1 (spring).

### B. On-Line School Entries (Including individuals in the Students with Physical/Visual Disabilities Division)

All Official Representatives must login to the IHSA School Center; click on "Sport & Activity Tracker"; click on "enter your teams or individuals". There you will select the sports and activities your school will participate in during the 2019-2020 school term. IHSA uses this information to assign schools to Regionals and Sectionals after the Fall entry deadline (September 6) and November 1 (Winter).

C. **Late On-Line School Entries: Schools that wish to enter after September 6 will be considered late.** To be considered for late entry, the Principal/Official Representative must email Kraig Garber (kgarber@ihsa.org) for approval. The penalty for late entry shall be a payment of \$100.00 for that sport/activity by the school.

D. **List of Participants Six Contest Verification (Team entries only):** By **checking the Six Contest Verification box**, schools are verifying that the school's boys or girls inter-

scholastic team has participated in six boys or girls interscholastic meets during the current Boys and Girls Swimming & Diving season. This allows teams to compete for team honors (trophy) during the state meet in accordance with IHSA By-law 3.054.

**Individuals:** Schools with only individuals competing **do not check the Six Contest Verification box**. Individual entries are not eligible to compete for team honors (trophy).

E. **REQUIRED RULES VIDEO (Head Coach of every participating school and officials):** The Swimming & Diving **On-Line Rules Video begins August 13 and ends on September 17). Boys Swimming & Diving head coaches can view the presentation through December 3.**

1) If you coach at two different schools or you are a coach and an official, or if you are a girls and boys diving coach, you must contact Cheryl Lowery at the IHSA Office (clowery@ihsa.org), once you have been given for watching the presentation once so she can verify and manually give you credit for the other position you hold. Our server runs an update every evening, **if you view the presentation and it doesn't give you credit (within 24 hours) the first time, contact Cheryl Lowery at the IHSA Office.**

2) **Diving Rules Presentation** (Required for coaches to serve on Sectional Dive Panels) – Refer to the Online Seeding Meeting Timeline in the Manual for Schools and Managers.

F. **Breach of Contract By-Law 6.041 (Withdrawal Procedure):** **You must withdraw by notifying the IHSA Office, not the Sectional Manager.** To withdraw without penalty, the Official Representative from the school must email Adela Espindola (aespindola@ihsa.org) at the IHSA Office, notifying IHSA of the school's intention to **withdrawal by 11:59 p.m. Monday, November 11 (Girls)/February 17 (Boys).**

**To withdraw without penalty, the Official Representative or Principal must email Adela Espindola (aespindola@ihsa.org) notifying IHSA of the school's withdrawal from Swimming & Diving no later than the List of Participants Deadline.**

If a school withdraws after the deadline and/or does not show up for competition, the school will be charged a \$100 penalty. If applicable, the school may be charged for any additional financial loss sustained by the offended school(s) or the Association as a result of such breach.

### G. Eligibility

All member schools in good standing may enter an individual(s) or a team under the provisions of IHSA By-law 3.054 for both the able-bodied swimming and diving program and the events for students with physical/visual disabilities.

In accordance with By-law 3.050, schools are subject to entering eligible student-athletes.

**H. Affirmative Action Policy:** Only boys may participate in the boys' competition in the meet series and only girls may participate in the girls' competition in the meet series, except as provided in the Illinois High School Association Affirmative Action Policy.

**I. On-Line List of Participants (Including individuals participating in the Students with Physical/Visual disabilities Division):** Each school entering the state series (whether entering a team or individuals) must submit its Online List of Participants via the Internet through the IHSA Schools Center Web Site. to the IHSA Office. Complete instructions are posted in the Manual for Schools. If a school does not submit the On-line List of Participants by the deadline, coaches and participants from that school are subject to sanctions, which could include but not be limited to being ruled ineligible to compete in the State Series. Schools which do not submit their school's On-Line List of Participants and are consequently ruled ineligible for the State Final Series must formally withdraw (see Withdrawal Procedures/Breach of Contract above in Section III-C).

SPACES LEFT BLANK DURING THE ON-LINE LIST OF PARTICIPANT PROCESS MAY NOT BE FILLED IN AFTER THE ON-LINE LIST OF PARTICIPANT ENTRY DEADLINE. Only person for person changes can be made in Individual events through the Electronic Seeding Meeting procedures.

**COACHES NAMES:** If a coach on your coaching staff doesn't appear in the drop-down menu in the List of participants, coaches must have the following information indicated in their personal information under the [Staff Responsibility page in your IHSA Schools Center](#):

- 1) Designated as Head Swimming Coach or Assistant Coach
- 2) Designated coaching certification (ASEP/ISBE/NFHS)
- 3) Designated completion date for the PES Examination
- 4) Designated completion date for the Concussion Risk Management Exam (80%-24 out of 30)

**Concussion Risk Management Program:** Illinois State law requires all staff and officials to pass a Concussion Risk Management Program examination every two years, prior to working with students.

5) Coaches who wish to be considered for the Sectional Diving panel must also view the required Diving Rules Presentation and be listed as the **Head Diving Coach** in their IHSA Schools Center (School Administrator only).

**J.** A school may enter two contestants in each individual swimming event and two contestants in the diving event. A school can enter a maximum of two (2) participants per event in each gender for the physical/visual disabilities division. A school may enter 1 relay team in each of the relay events.

### IV. HOST FINANCIAL ARRANGEMENTS

**A.** Host school shall pay for all local expenses. Each sectional host will receive a guarantee of \$700.00. Host shall retain 20% of net income and submit remainder to the IHSA. In the case of a negative balance, the host will be reimbursed for the entire deficit. If admission is not charged, the host school shall forfeit the guarantee. A financial report must be sent by the sectional manager to the IHSA office within 10 days following each sectional meet. This form can be found in the "H Tournament Hosting & ScoreZone" section.

**B.** Neither the State Association nor the local meet manager will assume responsibility for any other contestant expenses of any kind for any meet except those expenses specified above.

#### C. Admission Prices:

- 1) Sectional: \$6.00 for Child, Student or Adult.
- 2) State Final as follows:

**Diving tickets** are sold the day of the prelims at the door, no pre-sales - \$10.00/day (Advancing Divers will be allowed to purchase additional tickets for Saturday Finals once they qualify for Finals).

**Swimming** (Friday/Saturday ticket) - \$20.00

**D.** The Sectional meet revenue shall include the television and radio rights fees collected by the Sectional manager as provided for in Item IV-E and IX-G.

**E. Rights Fees for TV and Radio:** See the IHSA web site ([www.ihsa.org](http://www.ihsa.org)) for the fees to be charged by Local Managers and/or the IHSA for television and cable broadcasts and radio originations.

### V. TOURNAMENT ASSIGNMENTS AND SEED MEETINGS

**A.** All schools who complete their On-Line School Entry for both the able-bodied swimming and diving program and the events for students with physical/visual disabilities by the deadline in the IHSA Girls/Boys State Swimming and Diving Meet Series will be assigned to compete in one of the sixteen (16) Sectional meets depending on geographic basis. Qualifiers from the Sectional meets will compete in the State Final meet for both the able-bodied swimming and diving program and the events for students with physical/visual disabilities.

**B. School Sectional Assignments** will be posted on the respective IHSA Swimming/Diving Activity Web Page Mid-September (Girls) and Mid-November (Boys).

**C. ONLINE ELECTRONIC SECTIONAL SEEDING MEETING:** Please refer to the Swimming & Diving Manual for Schools for instructions and the timeline.

**D. PERMISSIBLE CHANGES DURING THE ELECTRONIC SECTIONAL SEEDING: Event Times, Ind. Events ON A PERSON FOR PERSON BASIS. Name and times changes are permissible in individual events only. NO RELAY NAME CHANGES AFTER THE LOP DEADLINE. RELAY MEMBERS MUST COME FROM THE 8 NAMES SUBMITTED ON THE LIST OF PARTICIPANTS. All changes during the Electronic Seeding meeting must be completed on or before 6:00 p.m. on Wednesday of the Sectional week.**

**E.** Relay teams and individual swimmers who do not have an interscholastic time for the current season must submit a non-interscholastic time for seeding purposes. The principal must provide written verification of accuracy to the Sectional manager, the non-interscholastic time has been performed in actual competition during the period of July 1, 2019 through the current Girls/Boys swimming season. These non-interscholastic time verifications from the principals must be available for review by competing team coaches upon request. If an interscholastic time that has been performed during the current season is available, it must be used for seeding purposes at the Sectional meet. "No Time" entries shall not be accepted. Schools do not need to submit a time for the competitor(s) it is entering in the Students with Physical/Visual Disabilities Division.

Note 1: All seed times submitted for Sectional meet seeding must be recorded to hundredths. Times submitted in tenths shall have the factor nine (9) added to them for seeding purposes (i.e., 55.1 for a Backstroke seedtime will be changed to 55.19 at the Seeding Meeting.)

Note 2: Verified non-interscholastic times for relay team entries shall not be "add-up" times.

Note 3: A verified leadoff relay time is not an acceptable individual seedtime in the appropriate event.

Note 4: Entries will be assigned to heats and lanes in the swimming events determined by (1) best times; and, (2) the composite opinion of the head Girls'/Boys swimming coaches. In case of a discrepancy, (2) is to take precedence over (1). Coaches must be prepared to present evidence (which might include official meet results) to support the times submitted for seeding purposes at the Sectional meet.

**F. Scratch Meeting:** A scratch meeting with the Sectional Referee and all coaches shall be held immediately prior to the start of the Sectional Swimming and Diving Meet. After the scratch meeting, there shall be no substitutions or changes in a school's entries. Only changes relat-

ed to illness or injury will be permitted at the Sectional Scratch Meeting (see VH. below), and in individual events only.

**G. Entry Substitutions:** AT THE SECTIONAL MEET - In case of illness or injury, as certified to in writing by a principal or physician, an entry substitution may be made in an individual event following the Electronic Sectional Seed Meeting on a person for person basis only. This substitution must be made at the Sectional Meet Scratch Meeting (Referee and all coaches) to be held immediately prior to the start of the Sectional meet. No contestant shall be permitted to change events in order to act as a substitute. The replaced swimmer shall not participate in any Sectional Meet events. However, a swimmer who is replaced at the Sectional and who is listed for the Sectional Meet as one of the possible swimmers in any Relay event may participate in the Relay(s) at the State Final only in the event that Relay(s) qualifies for the State Final Meet.

Note: A different swimmer may be substituted in each event in which the injured or ill swimmer was entered. All Swimmers/Divers used as substitutes must have been on this year's school team and must be eligible in all respects.

**AT THE STATE FINALS – RELAY EVENTS ONLY** - In case of illness or injury, as certified to in writing by a principal or physician (licensed to practice medicine in all of its branches in Illinois), following the sectional competition, an entry substitution may be made only in a relay event. Such a substitution would be rare and would only be considered by meet management in conjunction with the meet referee if two (2) of the four (4) athletes listed as competitors (not alternates) in any relay event were ill or injured at some point following the sectional competition and prior to Saturday's competition. A request for a substitution in Saturday's meet must be submitted in writing by the coach before 11:00 a.m. on Saturday morning. The coaches written request must be accompanied by the written verification of the building principal or physician (licensed to practice medicine in all of its branches in Illinois), verifying the illness or injury. No contestant shall be permitted to change events in order to act as a substitute. The two (2) replaced swimmers shall not participate in any State Final Meet events. The one individual now being considered as the substitute must have been on this year's school team and must be eligible in all respects.

NOTE: Substitution at the state meet is not possible in individual events. If a state qualifier in an individual event is injured following the sectional meet, his/her lane will be left open.

## VI. TOURNAMENT STRUCTURE AND TIME SCHEDULES

**A.** For the Sectional meets, the local managers shall hold Electronic Seed Meetings on Wednesday prior to sectionals. Please refer to V.-C. for complete instructions.

**B. SUGGESTED Sectional Meet Time Schedule:** Saturday, November 16, 2019 (Girls) and Saturday, February 22, 2020 (Boys) Diving Event. **The host school WILL determine** when they will open the doors for participants and spectators prior to the start of the meet. **Sectional Meet Managers will provide final details prior to the Sectional Meet to the schools assigned to their Sectional Meet.**

Diving Warm-ups: 7:30 a.m.  
Diving Prelims, Semifinals, and Finals start: 9:00 a.m.

Note: The Preliminary, Semifinal and Final rounds of competition in the Diving event will be held in the morning session at the Sectional meet. Diving awards shall be presented at the conclusion of the diving competition. Both classes in the Students with Physical/Visual Disabilities Division will race at the same time at the sectional meet. In the event, IF more athletes compete than there are lanes, multiple heats shall be conducted.

**Swimming**  
Pool doors open to contestants/coaches only for Swimming Warm-ups: 11:30 a.m.;  
Swimming Finals start: 1:00 p.m.

**Swimming Order of Events**  
200-Yard Medley Relay  
200-Yard Freestyle for Students with Physical/Visual Disabilities  
200-Yard Freestyle  
200-Yard Individual Medley  
50-Yard Freestyle for Students with Physical/Visual Disabilities  
50-Yard Freestyle (15-Minute Break)  
100-Yard Butterfly  
100-Yard Freestyle for Students with Physical/Visual Disabilities  
100-Yard Freestyle  
500-Yard Freestyle  
200-Yard Freestyle Relay (15-Minute Break)  
100-Yard Backstroke  
100-Yard Breaststroke for Students with Physical/Visual Disabilities  
100-Yard Breaststroke  
400-Yard Freestyle Relay

**Note:** All Swimming events at the Sectional meets shall be conducted on the "Timed Finals" basis. No preliminary or final heats shall be held.

**C. State Time Schedule**  
**Thursday, November 21, 2019 (girls)/Thursday, February 27, 2020 (boys)**

3:00 pm. – 9:00 p.m.: It is preferred that diving sheets be faxed to the host school by 3:00 p.m. on Thursday. Coaches may submit them in person on site at diving practice not later than 9:00 p.m. Scoresheet changes are permitted until 60 minutes prior to the start of diving prelim competition.

4:00 p.m.-7:00 p.m.: Team Packet Pick-up by head coach (may also be picked up at the team entrance Friday morning.)

7:00 p.m.: IHSA State Final Head Officials Meeting at the State Final Site.

5:00 p.m.-9:00 p.m.: Diving practice (open to contestants and coaches only)

**Friday, November 22, 2019 (girls)/February 28, 2020 (boys)**

9:00 a.m.-2:30 p.m.: Team packet pick-up by head coach (swimming and diving packets separate)

**Diving Preliminaries:**  
6:30 a.m.: Locker room and pool doors open to divers and coaches. The pool is open for diving warm-ups.

8:00 a.m.: Doors open to public and tickets go on sale for Diving Prelims. Diving Public allowed in spectator area

8:00 a.m.: Deadline for submitting Diving Sheets.

8:45 a.m.: Dive Boards Close. Diving coaches and participants meet with head diving referee on pool deck (voluntary)

9:00 a.m.: Diving Prelims and Semifinals begin.

**Swimming Preliminaries:**  
1:30 p.m.: All participants and coaches scheduled for arrival

1:40 p.m.: Pool doors open to participants and coaches (by Entrance Order number) for Warm-ups.

2:00 p.m.: Pool opens for warm-ups.

2:00 p.m.: Officials meet with Meet Referee. See online state final instructions for complete details.

2:30 p.m.: Swimming Public allowed in spectator area.

2:45 p.m.: Two Sprint Lane opens (subsequent sprint lanes may open at the discretion of the Meet Referee).

3:20 p.m.: Pool Closes

3:30 p.m.: Swimming Preliminaries begin

**Saturday, November 23, 2019 (girls)/February 29, 2020 (boys)**

**Swimming and Diving Finals:**  
7:30 a.m.: Outside Entrance opens to coaches/participants

7:30-8:30 a.m.: Pool doors open to divers/coaches only for diving warm-ups

8:15 a.m.: All participants and coaches scheduled for arrival

**9:15 a.m.: Pool doors open to participants and coaches (by Entrance Order number) for Warm-ups.**

**9:30 a.m.: Pool opens for warm-ups (Lane 1 is dedicated for Athletes with Disabilities only)**

9:30 a.m.: Officials Meeting See online state final instructions for complete details.

10:00 a.m.: Spectators allowed in pool seating area

10:15 a.m.: Two Sprint Lanes open (subsequent sprint lanes may open at the discretion of the Meet Referee).

11:00 a.m.: Swimming and Diving Finals begin

Both classes in the Students with Physical/Visual Disabilities Division will race at the

same time at the state finals meet. At the state finals meet, if there are more qualifiers in an event for students with physical/visual disabilities than twice the number of lanes available, preliminary qualifying heats will be held on Friday, interspersed among the events for able-bodied swimmers, with the 12 fastest times from the preliminaries qualifying for Saturday's Championship finals. In the Championship Finals, place finishers in each classification will be determined solely on the times swum by each competitor. If there are 12 or fewer entrants in an event for students with physical/visual disabilities, then place finishers in each classification will be determined solely on the times swum by each competitor in Saturday's Championship Finals.

**Order of Events**

- 200-Yard Medley Relay
- 200-Yard Freestyle for Students with Physical/Visual Disabilities
- 200-Yard Freestyle
- 200-Yard Individual Medley
- 50-Yard Freestyle for Students with Physical/Visual Disabilities
- 50-Yard Freestyle (15-Minute Break)
- Diving
- 100-Yard Butterfly
- 100-Yard Freestyle for Students with

- Physical/Visual Disabilities
- 100-Yard Freestyle
- 500-Yard Freestyle
- 200-Yard Freestyle Relay (15-Minute Break)
- 100-Yard Backstroke
- 100-Yard Breaststroke for Students with Physical/Visual Disabilities
- 100-Yard Breaststroke
- 400-Yard Freestyle Relay

Note: The consolation finals shall be swum immediately prior to the championship finals in each event.

**VII. ADVANCEMENT OF WINNERS**

A. The first-place winners in each individual swimming event and the first-place winners in the diving from each Sectional meet shall advance to the State Final meet and compete in the events in which they qualified.

In Addition, any individual or relay team in the swimming events who equals or surpasses a minimum qualifying time in the Sectional meets shall be certified by the meet manager and shall advance to the State Final meet in the qualifying event(s). Legal lead-off leg times may not be used to qualify to the State Meet in corresponding individual events.

The first-place winners in each individual

swimming event for swimmers with physical/visual disabilities from each Sectional meet shall advance to the State Final meet and compete in the events in which they qualify. In addition, any individual who equals or surpasses a minimum qualifying time in the Sectional meets shall be certified by the meet manager and shall advance to the State Final in the qualifying event(s). Qualifying times for girls or boys to advance from the sectional to the state finals in the physical/visual disabilities division shall be based on the gender appropriate WASUSA S5/U16/18 standard for Classification A and WASUSA S8/U16/18 standard for Classification B.

**B. State Swim Qualifying Standards:**

Sectional Qualifying Standards for the Boys and Girls State Finals are determined in the following manner. The Qualifying Standards for each individual swimming event will be calculated by determining the 30th place time from all sectionals. Then that time will be used to obtain an average of the last FIVE years average times in each event. In relay events the same process will be implemented but the 24<sup>th</sup> sectional place time will be used to make the calculations. Any time calculated to be slower than the existing qualifying time would not be used in that event. The existing time would remain. Using this process, the qualifying standards are:

Event	2019 Girls Standard	Students with Physical/Visual Disabilities		Event	2020 Boys Standard	Students with Physical/Visual Disabilities	
		Class A	Class B			Class A	Class B
200 Medley Relay	01:48.12			200 Medley Relay	1:37.04		
200 Free	1:55.09	07:30.00	05:30.00	200 Free	1:44.23	07:00.00	05:00.00
200 IM	2:08.96			200 IM	1:57.23		
50 Free	:24.36	03:00.00	02:15.00	50 Free	:21.79	02:45.00	02:00.00
100 Butterfly	:57.89			100 Butterfly	:52.07		
100 Free	:52.90	04:45.00	03:30.00	100 Free	:47.71	04:15.00	03:00.00
500 Free	5:09.03			500 Free	4:44.11		
200 Free Relay	1:37.82			200 Free Relay	1:27.54		
100 Back	:58.57			100 Back	:53.02		
100 Breast	1:06.48	05:30.00	05:00.00	100 Breast	:59.49	05:00.00	04:30.00
400 Free Relay	3:34.82			400 Free Relay	3:12.86		

**Important Notice:**

\*\*\*Sectional hosts are required to email Kraig Garber (kgarber@ihsa.org) a complete set of meet results immediately after completing the Winner Report before leaving the site.

C. In addition, in the diving event, any diver whose score in the Sectional Meet is among the next thirty-two (32) top scoring divers from all sectional meets who did not win first place in diving, shall advance to the State Final as an "At-Large Qualifier" and shall be determined by the administrator in charge in the IHSA Office who shall screen all Sectional Scores. At Large Diving Qualifiers for both Girls and Boys will be posted on the IHSA Website on the Sunday morning following the Sectional Meets.

In the diving event at the Sectional Meet the sixteen (16) divers with the highest scores in Rounds 1, 2,3,4 and 5 shall qualify for semifinal Rounds 6,7 and 8, the twelve (12) divers with the highest total score after Round 8 shall qualify for the finals.

In the diving event at the State Final, the sixteen (16) divers with the highest scores in Rounds 1,2,3,4 and 5 shall qualify for semifinal Rounds 6,7 and 8, the twelve (12) divers with the highest total score after Round 8 shall qualify for the finals.

Note: In the event of a tie for the final qualifying position in the State Finals (12th place), all divers tied for 12th place will dive in the finals. However, as per Item X-B-1 in these terms and Conditions, all competitors will be competing for a maximum of 12 medals. The top 12 scores at the conclusion of the final three dives will receive

medals. No additional medals for any additional qualifier will be awarded (unless after all dives are completed there remains a tie for the 12th position).

D. All swimming events in the Sectional meets shall be conducted on the "Timed Finals" basis. No preliminary or final heats will be held.

E. In the State Final meet, there shall be six contestants qualifying from preliminaries for the championship finals and six contestants qualifying for the consolation finals in the swimming events. In case of a tie for the last qualifying place, a swim-off should be conducted not later than 45 minutes after the last heat of the last event in which any of the swimmers in question has competed during that session of the meet.

F. In the State Final Meet, winners in the swimming preliminaries shall qualify for the finals on the basis of time trials.

Note: All Sectional times shall be recorded to two decimal places. In the event automatic timing equipment fails, and stopwatches are used for backup timing, times shall be recorded in accordance with Rule 6-1-2.

### VIII. TOURNAMENT RULES

A. The current Swimming and Diving Rules published by the National Federation of State High School Associations are the official rules governing the competition in all state series meets unless otherwise specifically provided for in these Terms and Conditions or in printed instructions to meet managers.

B. In accordance with IHSA By-laws 2.020 and 2.070, every school is required to have a qualified coach or faculty representative present at all times during the sectional meet and be available for assignment as might be required by the meet manager. If a school does not have a qualified coach or faculty representative present at the Sectional site or the State Final site during warm-ups or competition, that school's competitors shall not be permitted to participate.

Note: Schools are reminded that only coaches and faculty representatives who meet the provisions of IHSA By-law 2.020 and 2.070 and who are listed on the School's On-Line List of Participants shall be permitted to serve in those capacities at the Sectional and State Final meet.

C. A school may enter the IHSA Swimming and Diving State Series one relay team in each relay event. All eligible schools can enter four (4) swimmers and four (4) alternates (8 names maximum). Any school qualifying at least one relay for the state finals will be issued one (1) additional deck pass for the alternate of the coach's choice. This single deck pass is to be issued to the individual selected by the coach to represent the team as the teams designated relay alternate. The other alternates listed in the schools List of Participants at the time of entering the State Series will not be provided deck passes. No alternate listed in the List of Participants will be provided spectator tickets for any day of the state final events. As always, any athlete listed as an alternate in a specific relay(s) can be used to swim in that relay. NOTE: For all teams, the IHSA will use the athlete's names that competed at the sectional meet in any relay(s) for the purpose of determining quantities of participant's deck passes and spectator tickets that will be available to qualifying individuals at the state meet.

D. In accordance with Rule 3-2-1, an individual contestant shall be permitted to enter a maximum of four events, no more than two of which may be individual events. Being designated as a member of a relay team does not count as an

entry unless the competitor competes in the event.

Note: Participation limitations, the Sectional and State Final meets are considered two separate meets.

Student-athletes in the physical/visual disabilities division shall be allowed to swim in up to four individual events in the Sectional meet. In the State Championship Meet, an athlete with a physical/visual disability, who qualified in the applicable events through the sectional, shall be guaranteed to swim in at least two events and shall be able to swim in up to four (4) events as long as there are two (2) athletes with disabilities of any classification swimming in the third and fourth events. Starts at both the sectional and state finals can be from the platform, the pool deck, or in-water.

E. The Referee, Starter, Diving Referee and a Turn/Stroke Judge for the Sectional meets shall be appointed by the IHSA Office. In addition, the Sectional managers shall appoint all other non-paid meet officials and shall appoint a full complement of officials as needed for a championship meet.

F. At the Sectional meets, the panel of judges for diving shall be comprised of five (5) persons, Officials (appointed by the IHSA Office): Meet Referee and Starter and with the approval of IHSA Administrator, the Turn Stroke Judge may replace either. Diving Coaches: 3 diving coaches from the schools participating in the Sectional meet. Coaches that wish to be considered as Dive Judges are required to view the Diving Rules Presentation found in the IHSA School Center.

**Note 1: Wednesday prior to Sectionals. Deadline to vote for 3 coaches to serve on sectional dive panel from the list of eligible coaches must be returned to the Sectional Host by 6:00 p.m. Only coaches from schools that have divers competing in the sectional competition may vote. Only names of coaches who received credit for the Diving Rules Presentation and were nominated during the school's List of Participants process will be listed for the vote.**

**Note 2: Diving Score Sheets will be distributed at Diving practice on Wednesday prior to Sectionals and will be available on Saturday morning of the Sectional Meet (2 forms per school).** At the State Final, Diving Score Sheets will also be distributed. At the Sectional and State Final Meets, coaches are reminded that the coach's signature (as well as the diver's signature) is required on the Diving Score Sheet.

G. At the State Final meet, the IHSA Office shall assign all officials, including a Referee, Starter, Diving Referee, Head Timer, Head Finish Judge and Coordinator of Officials as well as two panels of seven (7) diving judges.

All diving judges must be a Certified IHSA Swimming & Diving official. The first diving panel shall judge rounds 1, 2, 6, 7 and 8 and comprised

of (7) IHSA certified officials. The second diving panel shall judge round 3, 4, 5, 9, 10 and 11 and shall be comprised of (7) IHSA officials.

**Note 1:** To be eligible for appointment to the diving panels at the State Final meet, diving officials must have attained the Certified © level within the IHSA promotional system.

**Note 2:** To be eligible for appointment to the diving panels at the state meet, IHSA officials must have attended a level 2 clinic within the preceding one (1) year.

**Note 3:** To be eligible for appointment to a diving panel at the state meet, the IHSA official must have viewed BOTH the annual rules presentation video AND the separate diving judging video.

The six (6) assigned Head Officials for the state meet (Coordinator of Officials, Meet Referee, Starter, Diving Referee, Head Timer and Head Finish Judge) shall NOT serve on a State Final Diving judging panel.

**Note 4:** In the event that there ever exists an inadequate number of certified officials to complete two panels of seven judges as described here, the IHSA Assistant Executive Director for Swimming and Diving retains the ability to assign Recognized (R) level officials only after all eligible and available Certified level officials have been exhausted.

H. In accordance with IHSA By-law 6.033 and the Swimming and Diving Rules, the decision of the Meet Referee and Diving Referee shall be final.

#### I. Conduct of swimmers and divers:

Unsportsmanlike conduct by coaches or contestants or the use of profane language by coaches or contestants will not be tolerated and shall be punishable under the provisions of Bylaws 3.141 and 4.061.

**J. Uniforms:** Swimmers and divers shall wear suits that comply with specifications included in the modified NFHS Rule 3-3. Coaches and athletes are encouraged to work with their distributor to determine if any suit meets the standards defined in 3-3. To be deemed a legal suit, any suit must meet the style and construction restrictions described in rule 3-3, (i.e.: must be completely permeable to water and air). A suit listed on the FINA list of approved suits will be legal for competition. Not being included on that list does not necessarily mean the suit is not legal. It is legal to wear two caps.

K. In the swimming events at the Sectional meets, points shall be awarded to the swimmers achieving the twelve (12) fastest times in each event.

L. In the swimming events at the State Final meet, points for first through sixth places shall be awarded solely on the order of finish in the championship finals. Points for seventh

through twelfth places shall be awarded solely on the basis on the order of finish in the consolation finals.

**M.** In the diving event at the Sectional meets and the State Final meet, points for the first through twelfth places shall be awarded solely on the order of finish in the championship finals.

**N.** In the scoring of the Sectional meets, points shall be awarded for the first through twelfth places as follows:

1) Relay Events – 32-26-24-22-20-18-14-10-8-6-4-2

2) Individual Events – 16-13-12-11-10-9-7-5-4-3-2-1

3) No team points shall be recorded for the places won by contestants from schools that do not meet the six contest requirements of IHSA By-law 3.054. No points shall be scored for places won by such contestants and this provision shall not alter the order of finish or the points scored of other contestants.

**O.** At the State Final meet, if more than 6 lanes are used for the preliminary heats in the swimming events, only six lanes shall be used for both consolation finals and the championship finals.

## **IX. TOURNAMENT POLICIES**

### **A. State Final Ticket Distribution Policy:**

1) Ticket Sales for State Final Qualifiers: Each qualifier in the State Final meet will be permitted to purchase two (2) Swim Events tickets per swim qualifier, plus one alternate (if they qualify a relay team). Students who are competing in the Students with physical/visual disabilities will be able to purchase 2 Swim event tickets. In addition, after meet management has determined the number of spectator tickets to be distributed to qualifiers, meet management will determine if extra spectator tickets are available. If so, then all schools that have qualified at least one individual for the state finals will be allowed to purchase three (3) additional Swim Event tickets. This number may be reduced to two (2), one (1) or to zero (0) if the number of qualifiers spectator's tickets approaches the maximum capacity of the swimming and diving venues. If meet management determines that additional swim tickets will be granted, then teams who have qualified at least one relay will be granted one (1) more additional ticket than those teams who only had qualifiers in individual events as long as meet management determines that this will be within the venue capacity.

Information pertaining to spectator ticket-distribution will be posted on the IHSA Swimming & Diving webpage following the sectional meet.

2) If there are any Swim Events tickets remaining after Thursday night they will go on sale to the general public at the door prior to the prelims.

3) The cost of Swim Events tickets for the State Final Meet is \$20.00 (two days).

4) Diving Event tickets will be sold at the door for the single Friday session at a cost of \$10.00. The twelve divers who qualify for the finals on Saturday will be eligible to purchase two tickets, at \$10.00 each, for the entire Saturday finals, immediately following Diving prelims.

### **B. Participant Passes for the State Final:**

At the State Final meet, a participant pass will be issued to each girl/boy who qualifies for the State Final meet for both the able-bodied swimming and diving program and the events for students with physical/visual disabilities. Schools that qualify at least one relay will be provided one additional deck pass to be given to the single relay alternate determined by the school. In addition, for those schools that have qualifiers for the State Final meet, for both the able-bodied swimming and diving program and the events for students with physical/visual disabilities, qualified coaches, who are listed on the school's On-Line List of Participants, shall be issued a coaches wristband with the following formula:

1-5 Qualifiers = Two (2) Coaches' wristbands  
6-10 Qualifiers = Three (3) Coaches' wristbands

11 or more Qualifiers = Four (4) Coaches' wristbands

Note 1: Managers or Rub Down personnel will not receive a participant pass.

Note 2: Participant and coach passes shall not be transferable and shall entitle those persons who receive participant passes only to the seating assignment in the pool deck area. IHSA has the authority to revoke a participant and/or coach's wristband at any time. Certified coaches who are listed on the On-line List of Participants will be issued a coach's wristband (in accordance with the above formula). However, those coaches must meet all IHSA Coaching By-law Requirements and its subsections (By-law 2.070). Coaches who do not meet By-law 2.070 are not eligible and cannot be entered on the On-line List of Participants and are not eligible to receive a wristband. Only legitimate coaches and authorized meet personnel who have been issued wristbands and stamped contestants shall be allowed on the pool deck at the Sectional and State Final meet.

**Coaches Wristbands:** To ensure that only approved personnel are on the pool deck, meet management and/or IHSA officials will secure the required wristband on coaches as they enter the facility. **Only Coaches listed on the List of Participants for the participating school through the IHSA Schools Center (who has been identified how they are certified to coach, has completed/passed their PES and the Concussion Risk Management program) will be issued a coach's wristband.** Any wristband that appears to be tampered with at any time during the championship will be confiscated and the individual in possession will not be allowed entrance without the purchase of a ticket. If no tickets are available for purchase the individual will not be allowed

admittance. There have been numerous instances in past years involving coaches providing an extra coach's band to individuals other than the certified coach for which the band was approved and intended. Schools involved in the transfer of coaches' bands will have themselves and their program placed on probation for the following year.

The IHSA will eliminate the diving coach's wristband from the number of allowable coach's wristbands as calculated by the number of qualifying swimmers and divers. The qualifying divers will be removed from the list of qualifiers used to determine the number of coaches' wristbands. In other words, the swimming coaches' wristbands will be determined by using only the number of swimmers qualifying from each team.

**C. Bands:** No bands, pom-pom squads or drill team groups shall perform at any state series meets.

### **D. Signs, Banners, Balloons and Mechanical Noisemakers:**

1) The display of signs, banners, posters or similar items at IHSA state series events is permitted, provided:

a) They are in good taste and reflect good sportsmanship in their message and use;

b) They reflect identification and encouragement to participants and their school/community;

c) They are not displayed on the field of play or in a manner that interferes with play;

d) They do not obstruct the view of participants or spectators; and,

e) They are not safety hazards.

2) All mechanical noisemaking devices, including balloons, shall be excluded from the swimming and diving facilities.

**E. Cheerleaders:** Participating schools are encouraged to use school cheerleaders provided their cheers are appropriate to the sport of swimming and diving, are in accordance with IHSA By-laws, and provided they have purchased tickets for seating during the meet.

**F. Damage to Property and Equipment:** If contestants or people from any school entered in a state series meet are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

### **G. Media Requirements:**

1) Provide Space: Space shall be set aside to provide for new media representatives covering the state series whether they are from newspapers, radio stations, commercial television stations and/or cable television stations.

2) Radio and TV Originators: It is the responsibility of the Local Manager to accept applications, approve requests to originate, collect proper rights fees payments (where required) and make cancellation refunds for television and/or radio play-by-play origination's, according to the IHSA Television and/or IHSA Radio Broadcast Policy.

a) Television Rights Fees for all levels of competition below the State Final level shall be paid to the host school and shall become part of the revenue to be shared by the member school(s) and the Association according to the financial terms stipulated in these Terms and Conditions.

b) Radio Broadcast Rights Fees are not required for any level of competition in this series. Local Managers shall permit radio play-by-play originations of the competition.

c) Television and/or Radio Stations which do not apply in advance, or which do not pay required rights fees prior to the start of competition in each respective level in this state series shall not be given credentials nor allowed access to the facility to originate. Sponsors of the originations for television and radio shall be only those so stipulated in the respective IHSA Television and Broadcast policies.

3) All media requirements for the State Final Meet shall be handled through the IHSA Office.

4) Local meet managers shall be responsible for reporting meet information and results to the IHSA Office and the news media as stipulated in printed instructions received from the IHSA Office.

5) Flash photography is not allowed by anyone except the photographers from V.I.P. These photographers are contracted by the IHSA and have been trained in the appropriate uses of flash photography during events.

**H. Filming/Videotaping:** At the Sectional and State Final meets, spectators will be permitted to film and videotape the competition provided:

1) The filming or videotaping unit is a self-contained unit that needs no power outlet;

2) The filming or videotaping unit is a compact, hand-held unit that can be operated from the spectator's seat;

3) The spectator is seated while filming or videotaping;

4) No tripod is used; and,

5) No additional seating space than the one seat occupied by the spectator is used for the camera or case, etc. for the filming or videotaping.

**I.** Flash photography is not allowed by anyone. Spectators who do not abide by these provisions will not be permitted to film or videotape at the meet.

Note: If a diver from a school qualifies for the diving event at the State Final meet, and video of her/his dives is needed for her/his application for All-American consideration, arrangements to film

are to be made with the State Final manager prior to the meet.

**J. Tobacco/Liquid Nicotine Products:** The use of tobacco or liquid nicotine products in any competition area, either during a practice or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

**K. Use of Inhalers:** A student with asthma may possess and use his/her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedures of self-administration in the Illinois school code.

#### **L. Alcoholic Beverages and IHSA State Series Events:**

The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted. No ticket refunds will be granted in such cases.

**M. Children Not Allowed on deck:** Children will not be allowed on deck at the Sectional and State Final Meets. Only authorized personnel, coaches and participants are permitted on deck.  
**NO EXCEPTIONS!**

### **X. AWARDS**

#### **A. Sectional**

1) Individual: Medals will be awarded to the first six place winners in each individual event and relay event. Medals will be given to the first six individual finishers in each classification in each event at the sectional meet for students in the Physical/Visual Disabilities Division.

2) Team: Plaques will be presented to the school winning the team championship at the Sectional meets.

3) Duplicate Awards Order Forms is available within the Manual for Schools and Managers.

#### **B. State Final**

1) Individual: Medallions will be awarded to the first twelve place winners in each individual event and relay event. Medals will be given to the first twelve individual finishers in each classification in each event at the state final meet for students in the Physical/Visual Disabilities Division.

2) Team: Team Medallions and Trophies will be presented to the first, second and third place teams at the State Final meet. Eighteen (18) medallions for competitors, two (2) for coaches, one (1) superintendent, one (1) principal, one (1) athletic Director and one (1) certified Athletic trainer will be provided.

3) Duplicate Awards: Duplicate Awards order form is available within this manual.

Note: Only schools that meet the state contests requirements of the IHSA By-law 3.054 shall be eligible to compete for team honors in the Sectional and State Final meets.

#### **C. Combined State Championship**

The Combined State Championship will consist of schools with athletes competing in the Swimming and Diving State Championship along with students competing in the Students with Disabilities Division. A Combined State Championship will be awarded if the following conditions are met:

There must be at least eight participants in the Students with Disabilities Division advancing to the State meet; and There must be at least three students per classification (Classifications A and B are defined in Section I). If the conditions are met, athletes in the Students with Disabilities Division may be eligible to earn points toward the Combined Championship as follows:

There must be at least three competitors entering an event for Students with Disabilities. Students with Disabilities may swim in up to four events. They will only earn points in two events. Each student's top two results will be eligible to count for the Combined State Championship score.

Points awarded in the Students with Disabilities Division will be based on the number of participants per class as provided in the following chart:

#Competitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
2	3	2										
3	4	3	2									
4	5	4	3	2								
5	6	5	4	3	2							
6	8	7	6	5	4	3						
7	9	8	7	6	5	4	3					
8	10	9	8	7	6	5	4	3				
9	11	10	9	8	7	6	5	4	3			
10	13	11	10	9	8	7	6	4	3	2		
11	14	12	11	10	9	8	7	5	3	2	1	
12	16	13	12	11	10	9	7	5	4	3	2	1

Any school with a student competing in the Swimming and Diving State Championship along with Students in the Disabilities Division will be eligible for the Combined State Championship. The six-contest requirement (Section III.D) will not apply to participants in the Students with Disabilities Division.

The score applied to determine the Combined State Championship will be the total of all points for students competing in the Swimming and Diving State Championship with students competing in the Students with Disabilities Division. Team Medallions and Trophies will be presented to the first, second and third place teams at the State Final meet for the Combined State Championship.

The Combined State Championship is an officially recognized IHSA State Championship.

Whether or not a Combined State Championship is awarded, students with disabilities will be eligible for Individual awards.

## XI. OFFICIALS

### A. Appointment and Fees

1) Sectional: Four (4) officials will be assigned from the IHSA Office. The IHSA Office will assign and pay officials to the 16 Sectional Meets. \$157.00 flat fee for the Meet Referee, Diving Referee and Starter and \$120.00 for the Turn/Stroke Judge.

2) State Final: Six (6) officials will be assigned and paid by the IHSA Office. The head officials will receive the following flat fees: \$280.00 flat fee for the Meet Referee, Starter and Diving Referee; \$214.00 flat fee for the Head Timer/Head Finish Judge; \$250.00 flat fee for the Coordinator of Officials.

a. Mandatory Officials Meeting: There will be a mandatory meeting for the six (6) Head State Finals Officials at 7:00 p.m. on Thursday at the State Final site.

b. Housing: The IHSA has a block of rooms at the Hilton Garden Inn, Evanston set aside for Head Officials. Housing for Head officials who incur an overnight lodging expense to attend

the mandatory officials meeting are entitled to two (2) nights of lodging and will be paid by the IHSA Office upon check-in (provided they stay at the hotel designated by the IHSA Administrator). Head officials must notify Cheryl Lowery at the IHSA Office, upon receipt of their State Final Officials Contract to acquire housing reservations.

c. Volunteer officials must log in to their Officials Center to accept the state final volunteer assignment

**B. Mileage Reimbursement Policy:** The officials appointed by the IHSA will be paid mileage from the IHSA Office upon receipt of a mileage voucher submitted by the appointed official to the IHSA Office within 30 days of the contest. Appointed officials will receive 30 cents per mile for every mile over 70 miles for each round trip. Mileage vouchers can be printed from the IHSA Web Site through the IHSA Officials Center. Note: Mileage is determined to and from the official's home to the site of the competition, unless prior approval has been given from the administrator in charge of the sport/activity.