

PLAY SMART.  **PLAY HARD.**

2017-18

Boys Lacrosse
Manual for Managers



Boys Lacrosse Managers Manual and Forms

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Revision History



2018 Boys & Girls Lacrosse State Series Terms and Conditions

I. SCHOOL CLASSIFICATION

Competition in the IHSA Boys Lacrosse/Girls Lacrosse Tournament State Series will be held for all member schools without classification.

II. DATES AND SITES

A. Game Sites: Eight sites shall be selected by the IHSA Office to host the Sectional series. Sectional Play-In and Sectional Quarterfinal games will be played at the site of the higher seed. The winners of the eight Sectional sites will advance to the Super-Sectional series, which will consist of four sites selected by the IHSA Office. The Super-Sectional winners shall advance to the state semifinals to be hosted at the State Final site.

B. Sectional Game Dates:

Sectionals shall be played during Week 46 and 47 of the IHSA Standardized Calendar and the Super-Sectionals and State Finals during Week 48.

Girls Sectional Play-In: Friday or Saturday of Week 46

Girls Sectional Quarterfinals: Monday of Week 47

Girls Sectional Semifinals: Wednesday of Week 47 (scheduled as doubleheaders)

Girls Sectional Finals: Friday of Week 47

Boys Sectional Play-In: Friday or Saturday of Week 46

Boys Sectional Quarterfinals: Monday of Week 47

Boys Sectional Semifinals: Wednesday of Week 47 (scheduled as doubleheaders)

Boys Sectional Finals: Friday of Week 47

C. Super-Sectional Game Dates:

Girls Super-Sectionals: Tuesday of Week 48

Boys Super-Sectionals: Tuesday of Week 48

D. State Final Tournament:

Boys Semifinals: Thursday of Week 48

Girls Semifinals: Friday of Week 48

Boys/Girls Finals: Saturday of Week 48

The five-year schedule for the State Final Tournament in Week 48 is as follows:

2018 May 31, June 1-2

2019 May 30-31, June 1

2020 June 4-6

2021 June 3-5

2022 June 2-4

III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AFFIRMATIVE ACTION AND ON-LINE LIST OF PARTICIPANTS

The policy for Original Entry Deadlines, Late Entries, and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sport/activities included in the 2017-2018 Entry Policies and Procedures.

A. On-line Entries: All member schools must enter their school into the state series competition through the IHSA School Center on the IHSA Website at www.ihsa.org. The deadline for entry is (February 1, 2018). The 2017-18 Entry Policy and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

B. Late Entries: Any attempt to enter a sport or activity on-line after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrative officer in charge of that sport or activity. The penalty for late entry shall be a payment of \$100.00 for that sport/activity by the school.

C. Breach of Contract By-law 6.041 (Withdrawal Procedure): To withdraw without penalty, the Principal must notify the IHSA Office, in writing, of the school's withdrawal from the respective sport by 2:00 p.m. on the Monday prior to the Wednesday Season Summary Form deadline.

If a school withdraws after the Seeding Date/List of Participants due date but before the first competition, the school will be charged a \$100 penalty and, if applicable, the cost of game officials and the host school guarantee provided for in the Terms & Conditions.

If a school does not officially withdraw prior to the first competition and/or does not show up for competition, the school will be charged a \$100 penalty, the cost of game officials and the host school guarantee according to the Terms & Conditions for the respective sport.

D. Eligibility: All member schools in good standing may enter one team under the provisions of IHSA By-law 3.054. (By-law 4.071 for activities)

E. Affirmative Action: Boys and girls shall be permitted to participate in the state series except as provided in the IHSA Affirmative Action Policy.

IV. HOST FINANCIAL ARRANGEMENTS

A. Sectional Play-In and Quarterfinal Games: The Play-In games of the Sectional tournament are financially independent. The host school shall pay all local expenses and issue checks to game officials. If admission is charged the host school will receive 100 percent of the gate receipts. IHSA will reimburse the school for the cost of the game officials.

B. Sectional, Semifinal & Final Games: The host school shall pay for all local expenses, and the cost of officials. The host shall receive a guarantee of \$450 and retain 20% of net income. If admission is not charged, the host school shall forfeit the guarantee.

C. Super-Sectional Games: The host school shall pay for all local expenses, and the cost of officials. The host shall receive a guarantee of \$225 (\$400 if hosting two games) and retain 20% of net income. If admission is not charged, the host school shall forfeit the guarantee.

D. Admission Prices: The following ticket prices have been set by the IHSA Board of Directors, "In Advance" or "At the Door":

Sectional Play-In & Sectional Quarterfinal	(host site may choose to charge & retain gate at \$5 per ticket or less)
Sectional Semifinals	\$5 per day
Sectional Finals	\$5 per day
Super-Sectionals	\$6 per day
State Finals	\$8 per session
Baby in Arms	No Charge at any level

E. State Final Team Expenses: In the State Final Tournament, the teams participating in the tournament shall be allowed transportation expenses at the rate of \$2.00 per mile per team for one round trip to and from the site where the tournament will be played. In addition, each school will receive a flat expense reimbursement to cover some of the costs incurred by schools at the State Final.

Round Trip Mileage to State Final Site	Flat Rate Reimbursement
0-150 miles	\$500.00
151-300 miles	\$1,000.00
301-over miles	\$1,500.00

F. Rights Fees for TV and Radio:

1) Television Rights Fees to be charged by Local Managers and/or the IHSA are contained in the IHSA Broadcasting Policy.

2) Radio Fees, which shall be charged, are:

a. Sectional Contest = No Charge

b. State Final = \$100.00

3) Policy regarding media requirements for each Local Manager is contained in the current News Media Directory and IHSA Official Handbook.

V. TOURNAMENT ASSIGNMENTS AND SEEDING

A. Sectional Assignment: All teams will be assigned to a Sectional on a geographic basis. If possible, an equal number of teams shall be assigned to each of the eight (8) Sectional tournaments.

B. Season Summary Form: Schools entered into the Boys and Girls Lacrosse state series will be required to submit a Season Summary Form on-line in the IHSA Schools Center. Failure to do so by 10:00 a.m. on Wednesday of Week 44 (May 2, 2018) will result in a school forfeiting its opportunity to participate in the seeding process. The Season Summary Form can be found in the IHSA Schools Center.

C. Seeding: All seeding will be conducted on-line through the IHSA Schools Center. Each school that completes the Season Summary Form by 10:00 a.m. on Wednesday of Week 44 (May 2, 2018) shall have one (1) vote in the seeding process. No school shall vote for their own team. The link to seed the teams is located in the IHSA Schools Center and will be activated at 11:00 a.m. on Wednesday of Week 44 (May 2, 2018). The deadline to seed teams is 12:00 Noon on Thursday of Week 44 (May 3, 2018). Seeding will only occur at the sectional tournament level.

D. State Final pairings will be made by chance drawing in the IHSA Office prior to the start of the tournament.

VI. TOURNAMENT STRUCTURE AND TIME SCHEDULES:

A. Time Schedule:

Local managers will not be permitted to change the order in which games are played unless given permission by the IHSA Office. Sectional managers, upon consultation with the IHSA Office, may alter the playing schedule to accommodate the regularly scheduled graduation ceremonies of a competing school.

B. Sectional Playing Schedules/Start Times:

Local managers will be given the autonomy to schedule contests at their site to begin during the following time durations. Permission to start at a time that falls outside of the ranges below must be provided by the IHSA Office:

Boys & Girls:

- Sectional Play-In: Friday (4 p.m.–7 p.m.)
Saturday (11 a.m.–7 p.m.)
- Sectional Quarterfinals: 4 p.m.–7 p.m.
- Sectional Semifinals * 4 p.m.–8 p.m.
- Sectional Finals 5 p.m.–7 p.m.
- Super-Sectionals 4 p.m.–7 p.m.

** Both Sectional semifinal contests will be scheduled on the same date in a doubleheader format.*

C. State Final Playing Schedule/Start Times:

All State Final contests will be played at Hinsdale (Central). The time schedule for Saturday's finals will rotate each year. The schedules below are for state finals in even and odd years.

EVEN YEAR State Final Schedule

Thursday	Session 1	Game 1 Game 2	Boys Semifinal #1 Boys Semifinal #2	5 p.m. 7 p.m.
Friday	Session 2	Game 3 Game 4	Girls Semifinal #1 Girls Semifinal #2	5 p.m. 7 p.m.
Saturday	Session 3	Game 5 Game 6	Girls Third-Place Boys Third-Place	11 a.m. 1:30 p.m.
	Session 4	Game 7 Game 8	Girls State Championship Boys State Championship	5 p.m. 7:30 p.m.

ODD YEAR State Final Schedule

Thursday	Session 1	Game 1 Game 2	Boys Semifinal #1 Boys Semifinal #2	5 p.m. 7 p.m.
Friday	Session 2	Game 3 Game 4	Girls Semifinal #1 Girls Semifinal #2	5 p.m. 7 p.m.
Saturday	Session 3	Game 5 Game 6	Boys Third-Place Girls Third-Place	11 a.m. 1:30 p.m.
	Session 4	Game 7 Game 8	Boys State Championship Girls State Championship	5 p.m. 7:30 p.m.

D. Pre-Game Protocol:

30-minute timed warm-up, each team provided one half of the field. When the warm-up clock strikes 0:00 teams return to benches. In order, begin Equipment Check, Coaches and Captains Meeting, Team Introductions and National Anthem. Game begins.

VII. ADVANCEMENT OF WINNERS

The eight (8) Sectional winners shall advance to four (4) Super-Sectionals. Super-Sectional winners shall advance to the State Final Tournament.

VIII. TOURNAMENT RULES

A. Rules of Play:

1) **BOYS:** The National Federation Boys Lacrosse Rules as published by the National Federation of State High School Associations/US Lacrosse are adopted as the official playing rules for all tournament matches.

All contests shall be played in four 12-minute periods.

2) **GIRLS:** The US Lacrosse Rules as published by the National Federation of State High School Associations are adopted as the official playing rules for all tournament matches.

All contests shall be played in two halves consisting of two 25-minute halves.

3) The decisions of the game officials (Boys & Girls) are final. The IHSA Board of Directors will not review decisions of officials whether alleged errors are due to faulty judgement or misinterpretation of rules.

B. Overtime Procedure:

1) **BOYS & GIRLS:** A game shall not remain in a tie. Overtime procedures in the NFHS (Boys) and US Lacrosse (Girls) rule-books are to be followed.

C. Special Clock Rules

1) **BOYS:** Per Rule 3-1-2, "after the first half, any time the score differential reaches 12 goals or more, starting with the whistle resuming play, the clock will only be stopped for a team time-out, official's time-out or an injury time-out. Should the score differential be reduced to fewer than 12 goals, then normal play will resume.

2) **GIRLS:** Per Rule 4-3, if a team is leading by 10 or more goals, the clock will continue to run after goals within the last two minutes of play in each half (no clock stop). If the difference becomes less than 10 goals, the stop clock is reinstated.

D. End of Game Procedure

1) **BOYS:** If 80% (38 minutes) of a match is completed and the match cannot continue for any reason, the contest shall be considered complete and the winning team will advance in the tournament. If the match is tied, consult VIII-E-1 below.

2) **GIRLS:** If 80% (40 minutes) of a match is completed and the match cannot continue for any reason, the contest shall be considered complete and the winning team will advance in the tournament. If the match is tied, consult VIII-E-1 below.

E. Postponement/Suspended of Games:

1) If a State Series contest must be postponed or suspended for any reason, and does not meet VIII-D-1 (Boys only) or VIII-D-2 (Girls only) above, then it will be considered a suspended game and continued from the point of suspension.

2) Suspended games(s) must be rescheduled for the next day, excluding Sundays.

3) Suspended tournament games will take precedence over all other games.

4) It is recommended that no start or continuation of a suspended game shall begin later than 10:00 p.m.

5) The local manager will work with the IHSA office on rescheduling suspended games.

F. Home Team: Throughout the tournament series, the teams listed on the top line or the team listed first of a single game playing bracket will be considered the home team. The team listed on the bottom line shall be considered the visiting team.

G. Host site practice availability

No Sectional, Super-Sectional or State Final playing field will be made available to a team for a walk-through, practice or any other activity prior to their game in any round of the State Series tournament. Host schools may practice on their home fields. Teams are allowed to access the field on gameday per the State Series time schedule.

H. Balls: The Champro Sports LBNW (white) is the Official Game Ball of the IHSA Boys Lacrosse State Tournament. The Champro Sports LBNGO (gold) is the Official Game Ball of the IHSA Girls Lacrosse State Tournament. The following number of balls will be allocated to each State Series site:

Sectional: 48 balls (16 per contest)

Super-Sectionals: 16 balls

I. Players in Team Uniform: In each of the tournaments, no school shall have in uniform more than 30 participants. No more than a total of 35 persons from a school may be on the team bench.

J. Uniform Regulations:

1) All players shall wear regulation lacrosse uniforms. School approved uniforms must be worn during warm-ups and competition. Tournament management reserves the right to determine appropriateness of all warm-ups and uniforms.

2) The team listed on the top line of a single game-playing bracket, shall wear white or light shirts and will be considered the home team. The team listed on the bottom line shall wear dark shirts and will be considered the visiting team.

K. Scorers and Timers: Adults are recommended.

L. Assignment of Officials: The IHSA will assign officials for all State Series contests. The IHSA shall assign:

1) Two officials to all Sectional Play-In contests.

2) Two officials to all Sectional Quarterfinal contests.

3) Two officials to all Sectional Semifinal contests.

4) Three officials to all Sectional Final contests.

5) Three officials to all Super-Sectional contests.

6) Four officials to all State Final contests (three field officials, one bench official)

M. Conduct of Coaches and Players:

1) The captain and the head coach shall be the official spokesmen and the sole representatives of their team in all communications with the officials.

2) Abusive remarks to game officials by coaches or players shall be regarded as unsportsmanlike conduct and shall be punishable under the provisions of By-law 3.151, 6.011, and 6.012.

N. Bad Weather Guidelines for Sectional Play

Should bad weather force a postponement or suspension of a game(s) the following guidelines shall control:

1) Games shall be played in bracket order.

2) It is recommended that no start or continuation of a suspended game will begin later than 10:00 p.m.

3) The local manager shall keep the IHSA informed during the bad weather.

4) In the event that the games cannot be completed then the highest seeded team remaining shall advance to the Super-Sectional. The local manager should contact the IHSA prior to this determination.

O. Bad Weather Guidelines for Super-Sectional Play

Should bad weather force a postponement or suspension of a game(s) the following guidelines shall control:

1) In the event that the games cannot be completed then the winner shall be decided by a coin flip and the winning team shall advance to the state finals. The local manager should contact the IHSA prior to this determination.

P. Guidelines for Play at the State Tournament in Case of Bad Weather

1) The first priority is to crown a champion.

2) If the third-place game cannot be played, a tie will be awarded to both teams.

3) In the event of delays, the Championship game and the Consolation games may be reversed.

4) The Tournament Manager will have the discretion to shorten or terminate the third-place games at any time in order to assure champions area crowned.

5) Should tournament administration deem that two fields are required for any reason, girls state final games will be held at Hinsdale Central High School and boys games will be held at Hinsdale South High School.

IX. TOURNAMENT POLICIES

A. All-Star Teams: No tournament personnel, game officials nor anyone serving under the supervision of the Illinois High School Association may cooperate in any way in the selection of an all-star tournament team.

B. Consolation Games: In the Sectional tournaments, consolation matches to determine third place winners will not be permitted.

C. Bands: Bands from participating schools may be permitted to play during games in the tournament series provided they maintain an atmosphere of sportsmanlike conduct. Halftime and pre-game performances by bands on the playing field shall be permitted provided:

1) The host school determines that field conditions will not negatively be affected by marching of the band.

2) The halftime interval is extended by mutual agreement of the opposing coaches (Rule 7-2-1) to permit a maximum of six (6) minute performances by each school's band. Band members playing during a tournament series game shall be admitted to that game at no charge.

D. Signs and Noisemakers: The display of signs, banners, placards or similar items at IHSA state series events is permitted, provided they are in good taste, reflect good sportsmanship in their message, they reflect identification and encouragement to participants and their

school/community, they are not displayed on the field of play or in a manner which interferes with play, they do not obstruct the view of participants or spectators, and they are safe.

All mechanical and artificial noisemaking devices are allowed with the exception of whistles and horns. The local manager has the authority to exclude other noise making devices that distract from the competition, including megaphones.

E. Damage to Property or Equipment:

If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

F. Practice Sessions: For the Sectional, Super-Sectional and State Final rounds, teams will not be permitted to practice on the host school's field, unless it is their home school.

G. Media Requirements:

1) Provide Space: Space shall be set aside to provide for news media representatives covering the state series whether they are for newspapers, radio stations, commercial television stations and/or cable television stations.

2) Radio and TV Originators: It is the responsibility of the Local Manager to accept applications, approve requests to originate, collect proper rights fees payments (where required) and make cancellation refunds for television and/or radio play-by-play originations, according to IHSA Television and/or IHSA Radio Broadcast Policy.

a) Television Rights Fees for all levels of competition below the State Final level shall be paid to the host school and shall become part of the revenue to be shared by the member school(s) and the Association according to the financial terms stipulated in these Terms and Conditions.

b) Radio Broadcast Rights Fees are not required for any level of competition in this series (except State Final). Local Managers shall permit radio play-by-play originations of the competition.

c) Television and/or Radio Stations which do not apply in advance, or which do not pay required rights fees prior to the start of competition in each respective level in this state series shall not be given credentials nor allowed access to the facility to originate. Sponsors of the originations for television and radio shall be only those so stipulated in the respective IHSA Television and Broadcast policies.

3) All media requirements for the State Final tournament shall be handled through the IHSA Office.

4) Local tournament managers shall be responsible for reporting tournament information and results to the IHSA Office and the news media as stipulated in printed instructions received from the IHSA Office.

H. Videotaping by Schools or Spectators:

Videotaping is allowed under the following conditions:

1) Local managers should be ready to provide an area for a competing school to videotape, if requested. When one school requests video space, then the local manager should provide similar space to both competing schools.

2) Non-competing schools and spectators will be allowed to videotape matches in the stands provided they do not obstruct the view of participants or spectators.

I. Flash Photography: The use of flash cameras is allowed by fans during contests. News media is allowed the use of strobe lighting or electronic flashes provided the local manager agrees that the flashes are not causing interference with the conduct of the contest. The local manager can require, at any time, the photographer to cease use of the flash. The manager's decision is final.

J. Tobacco Products/Liquid Nicotine Products:

The use of tobacco or liquid nicotine products in any competition area, either during a practice or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

K. Use of Inhalers: A student with asthma may possess and use his/her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedures of self administration in the Illinois school code.

L. Alcoholic Beverages and IHSA State Series:

The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not nec-

essarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted. No ticket refunds will be granted in such cases.

M. Prayer at IHSA State Series Contests:

Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

X. AWARDS

A. Sectional:

1) Team awards will be provided by the IHSA for the winning team at each Sectional tournament.

B. Super-Sectional:

1) Team awards will be provided by the IHSA for the winning team at each Super-Sectional tournament.

C. State Final:

1) Team awards and individual medallions will be presented to the first, second, third and fourth placing teams at the State Final.

2) A medallion will also be presented to the Superintendent, Principal, Athletic Director and Athletic Trainer of the first, second, third and fourth placing teams at the State Final.

XI. OFFICIALS

A. Appointment and Fees:

1) Sectional:

a) Two officials will be appointed by the IHSA Office for each Sectional quarterfinal and Sectional semifinal contest. Each official will be paid a fee of \$76 per game worked. A third official may be added to the semifinal games by the IHSA at the request of the host school. The host school will be responsible for the payment of the third official (\$76).

b) Three officials will be appointed by the IHSA Office for each Sectional final contest. Each official will be paid a fee of \$76 per game worked.

2) Super-Sectional:

a) Three officials will be appointed by the IHSA Office for each Super-Sectional contest. Each official will be paid a fee of \$103.50 per game worked.

3) State Final:

a) Six boys and six girls officials will be assigned to work the State Final tournament by the IHSA, with three officials appointed to each contest. Each official will be paid a fee of \$136 per game worked.

A boys head official and girls head official will also be assigned to work all state final contests in their respective tournament and will be paid a fee of \$125 per day.

A fourth official will be assigned to work the table for each state final contest.

B. Mileage Reimbursement Policy:

1) In addition, each of the appointed officials, who actually incurs the expense will receive 30 cents per mile for each mile over 70 miles for one round trip to the site provided the official submits a mileage reimbursement form to the IHSA office.



IMPORTANT DEADLINES AND STATE SERIES DATES

GIRLS LACROSSE

May 2 (Wed.)	Schools Must Submit the Season Summary Form online in the IHSA Schools Center by 10:00 a.m. View and/or Print Season Summary Forms
May 2 (Wed.)	Seeding form opens at 11:00 a.m. on May 2.
May 3 (Thurs.)	Submit seeds online in IHSA Schools Center by 12:00 noon on May 3.
May 4 (Fri.)	Pairings released at 4:00 p.m.
May 18-19 (Fri.-Sat.)	Sectional Play-In
May 21 (Mon)	Sectional Quarterfinals
May 23 (Wed.)	Sectional Semifinals
May 25(Fri.)	Sectional Finals
May 26 (Sat.)	State Qualifier Data Form Due Online and Program Pictures Uploaded into the School Center
May 29 (Tues.)	Super-Sectional
May 30 (Wed.)	Up-to-Date Statistics Due to IHSA Office by 10:00 a.m.
June 1 (Fri.)	State Final (Semifinal Games)
June 2 (Sat.)	State Final (3rd Place & Title Games)

BOYS LACROSSE

May 2 (Wed.)	Schools Must Submit the Season Summary Form online in the IHSA Schools Center by 10:00 a.m. View and/or Print Season Summary Forms
May 2 (Wed.)	Seeding form opens at 11:00 a.m. on May 2.
May 3 (Thurs.)	Submit seeds online in IHSA Schools Center by 12:00 noon on May 3.
May 4 (Fri.)	Pairings released at 4:00 p.m.
May 18-19 (Fri.-Sat.)	Sectional Play-In
May 21 (Mon)	Sectional Quarterfinals
May 23 (Wed.)	Sectional Semifinals
May 25(Fri.)	Sectional Finals
May 26 (Sat.)	State Qualifier Data Form Due Online and Program Pictures Uploaded into the School Center
May 29 (Tues.)	Super-Sectional
May 30 (Wed.)	Up-to-Date Statistics Due to IHSA Office by 10:00 a.m.
May 31 (Thurs.)	State Final (Semifinal Games)
June 2 (Sat.)	State Final (3rd Place & Title Games)

Manager Information



• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

Thank you for your willingness to host a 2018 IHSA Boys Lacrosse Tournament at your school. Your cooperation and assistance during this tournament series is greatly appreciated. PLEASE DOWNLOAD AND READ THE TERMS AND CONDITIONS and have it available at the matches.

This manual contains information for the management and conduct of the Boys Lacrosse Tournament, which has been assigned to your school. PLEASE CAREFULLY CHECK THE DEADLINE DATES OF REPORTS THAT YOU ARE RESPONSIBLE FOR.

Financial Information (Sectional/Super-Sectional Manager):

Officials Fees:

1. **Sectional games:** Each official will be paid a fee of \$76.00 per game worked.
2. **Super-Sectional games:** Each official will be paid a fee of \$103.50 per game worked.

NOTE: Host school shall pay for all local expenses and issue checks to game officials.

Admission Prices:

The Board of Directors has established the following ticket prices for all Sectional, Super-Sectional and State Final tournament games:

Sectional Play-In: No charge. Host school can choose to charge (max \$5.00) and retain all gate.

Sectional Quarterfinal: \$5.00 per day

Semifinals and Finals - \$5.00 per day

Super-Sectionals - \$6.00 per day

State Finals - \$8.00 per session

Sectional Play-In: The Play-In games of the Sectional Tournament are financially independent. The host school shall pay for all local expenses and issue checks to game officials. If admission (max. \$5.00) is charged the host shall retain 100% of the gate receipts. IHSA will reimburse the school for the cost of the game officials.

Sectional Quarterfinal, Semifinal and Final Games: The host school shall pay for all local expenses and the cost of officials. The host shall receive a guarantee of \$450 and retain 20% of net income. If admission is not charged, the host school shall forfeit the guarantee.

Super-Sectional Games: The host school shall pay for all local expenses and the cost of officials. The host shall receive a guarantee of \$225 (\$400 if hosting two games) and shall retain 20% of net income. If admission is not charged, the host school shall forfeit the guarantee.

Lacrosse Balls (Sectional/Super-Sectional Manager):

Balls for all levels of the State Tournament Series are being provided by CHAMPRO Sports, and only CHAMPRO balls may be used.

The IHSA assigns the following officials for Sectional/Super-Sectional games:

1. Two (2) officials will be appointed by the IHSA Office for each Sectional Play-In game.
2. Two (2) officials will be appointed by the IHSA Office for each Sectional Quarterfinal and Semifinal game.
3. Three (3) officials will be appointed by the IHSA Office for each Sectional Final game.
4. Three (3) officials will be appointed by the IHSA Office for each Super-Sectional game.

See the 2018 Boys Lacrosse Managers or Schools Manual regarding the "IHSA ScoreZone Reporting Procedures" required of all hosts.

INQUIRIES: Please direct all inquiries concerning the IHSA Boys Lacrosse Tournament Series to Matt Troha, Asst. Executive Director, or Raye McDonald at the IHSA Office: (309) 663-6377.

Guidelines for Management of an IHSA Lacrosse Sectional/Super-Sectional Game

1. If the facility allows, host schools will place team benches on the opposite side from the fans for all state series games. If this is not possible, the team benches should be a minimum of 10 feet in front of the fan benches and an administrator from the host school must be supervising the area at all times.
2. The host school will attempt to provide proper playing conditions as follows:
 - a. Field grass cut
 - b. Freshly painted markings;
 - c. Litter removed; and
 - d. Recommended maintenance between games (rolling, watering)
3. The host school will provide an adult scorer and timer at the scorer's table at mid-field. A means of communication (field phones, walkie-talkies, etc.) should be available for use between the scorer's table and the announcer's location in the press box.
4. The host school will be prepared to provide suitable staff to escort officials and/or participating team members away from the playing area to a secure area after the conclusion of the game.
5. The host school will provide two or three lower level lacrosse players or students to shag balls and replace them on the end lines.
6. The IHSA will furnish CHAMPRO game balls for Sectionals and CHAMPRO game balls for Super-Sectionals, which shall be approved by the game referees at the Sectional and Super-Sectional sites designated by the IHSA office.
7. The host school will provide concession stands.
8. Host school will notify competing schools if an Athletic Trainer will be available.
9. The host school will provide parking facilities for team buses and communicate such provisions to participating teams prior to team arrivals. The host school will provide adequate fan parking facilities and, if needed, traffic control.
10. The host school will provide locker room facilities and indoor facilities for half-time use by both participating teams if they desire to use them.
11. The host school will provide programs with accurate team rosters to include the following information:
 - a. Players' names;
 - b. Players' numbers;
 - c. Players' year in school;
 - d. Players' positions;
 - e. Tournament schedule;
 - g. IHSA Sportsmanship statement

NOTE: Players in Team Uniform: In each of the tournaments, teams shall have a maximum of thirty (30) players in uniform. The thirty (30) players shall be the ones designated in (a) above. A maximum of thirty-five (35) persons from a school may be on the field and/or team bench.

12. The host school will provide a public address announcer who is familiar with the game of lacrosse, the officials' calls, and the correct pronunciation of players' names.
 - a. Before the game, the announcer will introduce players one at a time alternating between teams.
 - b. Team introductions should conclude with a formal recognition of the United States flag and national anthem.
 - c. Pre-game announcements will also include the names of coaches, officials, and the win-loss record of the participating teams.
 - d. Additional PA Announcements are at the end of this manual.
 - e. During the game, the announcer will announce substitutions and officials' calls as signaled.

Reminder to PA Announcer: Please do not make any announcements during the officials' pre-game meeting with the teams.

13. Participating schools may bring a band that should be invited to perform at halftime. Performing band members who are in uniform should be admitted free to the game.
If live music is not available, appropriate pre-game and half-time recorded music should be provided.
14. The host school will admit participating schools' cheerleaders and/or dance/pom squad members without charge if they are in uniform. Dance/pom squads may be invited to perform at half-time if bands do not perform.

The number of cheerleaders permitted to cheer for the State Finals shall be the same number that has cheered since the first game of the state series.

15. Award arrangements: The host school will provide arrangements for an awards presentation ceremony at the conclusion of the Sectional championship and Super-Sectional championship games.



IHSA State Series Press Box Priority List

IHSA State Series hosts that utilize a Press Box for its contests will need to follow the IHSA State Series Press Box Priority List Policy (Policy 37-C-1) for postseason contests, including football playoff games. This procedure was passed by the IHSA Board of Directors via a recommendation from the IHSA News Media Advisory Committee.

The order below is the preference that should be given when allowing entry and seating to the Press Box for IHSA postseason contests, including football playoff games:

IHSA Press Box Priority List

1. Official Timer
2. Scoreboard Operator
3. Public Address Announcer
4. Public Address Spotter
5. Official Scorer/Statistician (if applicable. One spot per team for football playoff games)
6. Coaches
7. IHSA Broadcast
8. School broadcast
9. Home/Visiting Radio (priority given to season-long coverage or # of games covered, 2 individuals per station unless space allows for more)
10. Other Television/Internet Streaming (if approved by IHSA/host)
11. Other radio (2 individuals per station unless space allows for more)
12. Print Media
13. VIPs, fans, boosters, parents, etc.

*If space cannot be provided for home/visiting radio, all efforts should be made to accommodate space in the bleachers or in another area with optimal sightlines.

**Special areas adjacent or connected to the press box that have been built or functioned specifically as seating for booster clubs or other fans can continue to be used as such. An area in the working press box cannot be designated as a booster/fan area if all of the other members of the Press Box Priority List have not yet been accommodated.

***The IHSA Press Box Priority List is not applicable for regular-season contests.

Please contact IHSA Media Relations liaison Matt Troha (mtroha@ihsa.org) with any questions.

Do What's Right!

Sportsmanship

DWR! EXPECTATIONS

- ❖ *Represent their school and community favorably through positive interaction with opposing fans and players before, during, and after the competition.*
- ❖ *Use positive yells, chants, songs or gestures.*
- ❖ *Display modesty in victory and graciousness in defeat.*
- ❖ *Respect and acknowledge the integrity and judgment of officials.*
- ❖ *Exhibit positive behavior in both personal interaction and social media comments.*

Acceptable Behavior...

- During the National Anthem, students, participants and fans should remove any hats, face the flag, not talk, place the right hand on the heart, and remain still until the end of the anthem.
- Applause during introduction of players, coaches and officials.
- Players shaking hands with opponents while both sets of fans recognize player's performance with applause.
- Accept all decisions of the game officials.
- Spirit Participants lead fans in positive support.
- Handshakes between participants and coaches at the end of contests, regardless of the outcome.
- Treat competition as a game, not a war.
- Coaches/players search out opposing participants to recognize them for outstanding performance or coaching.
- Applause at the end of the contest for performance of all participants.
- Everyone showing concern for an injured player, regardless of the team.
- Encourage surrounding people to display sportsmanlike conduct.

Unacceptable Behavior...

- Disrespectful or derogatory yells, chants, songs or gestures.
- Booming or heckling an official's decision.
- Criticizing officials in any way; displays of temper with an official's call.
- Yells that antagonize opponents.
- Refusing to shake hands or give recognition for good performances.
- Blaming the loss of the game on officials, coaches or participants.
- Laughing or name calling to distract an opponent.
- Use of profanity or displays of anger that draw attention away from the game.
- Doing own yells instead of following the lead of spirit participants.



STUDENT MEDIA CREDENTIALS FOR PARTICIPATING SCHOOLS

Congratulations on qualifying for an IHSA state final in a team sport. In order to provide the best possible coverage of this event for your school newspaper, yearbook and AV club, etc. you are entitled to have up to three students receive credentials to cover this event as official media members. In the event that you have less than three students, an adult sponsor may be included on this list. To apply for student media credentials, please have your Athletic Director or an individual involved with the aforementioned programs email Matt Troha (mtroha@ihsa.org) at the IHSA with the following information:

- 1) The names of individuals attending
- 2) Whether they are students or adults
- 3) If the attending individuals will serve as reporters, photographers, videographers, etc.

Student media who are registering for credentials are expected to maintain a level of professionalism while covering this event. That includes no cheering while in the press box or game coverage area. Proper attire is also required. Wearing school shirts and colors is acceptable, but students wearing face paint, costumes, carrying props, etc. will be required to change before receiving credential clearance.

The individual applying for student media credentials will receive specific information on credential pick-up and media regulations at the event via email in the days leading up to the state final.

Please note that student media credentials are only available for state final events in team sports. Due to the sheer volume of schools who qualify in individual sports, our press facilities would be unable to accommodate student media from all participating schools in individual sports. Student media are also welcome to cover IHSA state final activities. Credentials are not required for these events, but please have your students check-in with state final personnel upon arrival for media coverage regulations.

VIDEO TAPING STATE FINALS FOR COACH FILM BREAKDOWN

Each school will be eligible to receive a pass for an individual attending the state final event to shoot game film that is for the sole purpose of being used by the coaching staff for postgame breakdown. Passes for videographers shooting highlight videos, documentaries, etc. should be included in student media application reference above. Additional passes for videotaping purposes will need to come from the allotment of state final passes given to school/head coach at or prior to the state final event.

To apply for a credential to shoot video, please have your Athletic Director email Matt Troha (mtroha@ihsa.org) at the IHSA with the name of the individual who will be taping and whether they are an adult or a student.

Please contact Matt Troha (309-663-6377) at the IHSA for any questions related to this document.

Internet Video Broadcasting Information



Contact: Matt Troha • mtroha@ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479

IHSA Tournament Managers/Hosts,

The advent of greater broadcasting technology over the past few years has brought about many new potential broadcasters and many new broadcasting platforms and mediums, especially as it pertains to broadcasting video over on the internet. It is important to remember that most internet video streams of IHSA State Series (Regionals, Sectionals, Super-Sectionals, Football Playoffs) events will require that a broadcast rights fee be paid by the broadcasting individual/company. A new internet video broadcasting fee schedule has been developed and is located below, but first please read these reminders on how to determine if a fee is necessary should you be approached about a video webcast of the State Series event you are hosting. If at any time you ever have questions on the fees or any other matters related to broadcasting or media, please call Matt Troha at the IHSA office (309-663-6377).

BROADCAST RIGHTS FEE PAYMENT REQUIRED

There is an IHSA broadcast rights fee required with the broadcast if any one of the options below is applicable...

- 1) The internet video webcast is originated and accessible to viewers on any third-party website (i.e. media website, IHIGH, UStream, High School Cube, fan site, etc.).
- 2) If the crew producing the internet video webcast is not affiliated with the high school or not composed entirely of high school students and/or high school personnel.

BROADCAST RIGHTS FEE PAYMENT *NOT* REQUIRED

There is no IHSA broadcast rights fee required if both guidelines below are met...

- 1) The internet video webcast is produced and the crew populated entirely by high school students and high school personnel as a part of a high school tv station, AV Club, etc.
and
- 2) The internet video webcast is originated on and accessed by viewers on the high school website, the website of the city or on the school's IHSA.tv website (www.IHSA.tv/schoolname).

Internet Video Broadcast Rights Fee Schedule

BOYS BASKETBALL

Per Regional Game-\$125
Per Sectional Game-\$150
Per Super-Sectional Game-\$225

GIRLS BASKETBALL

Per Regional Game-\$125
Per Sectional Game-\$150
Per Super-Sectional Game-\$225

FOOTBALL

Per 1st Round Playoff Game-\$250
Per 2nd Round Playoff Game-\$325
Per Quarterfinal Playoff Game-\$400
Per Semifinal Playoff Game-\$475

ALL OTHER SPORTS

Per Regional Game/Meet-\$75
Per Sectional Game/Meet-\$100
Per Super-Sectional Game/Meet-\$150

Sectional and Super-Sectional Manager Checklist

PRIOR TO CONTEST FACILITIES

SEATING

If facility allows, host schools will place team benches on the opposite side from the fans for all state series games. If it is not possible for the teams to be opposite the fans, the team benches should be 10 feet in front of the fan benches and an administrator from the host school must be supervising the area at all times. There should be enough seats to accommodate fans. The IHSA recommends that the first couple rows be reserved for handicap or senior citizens

ENTRANCES AND EXITS

All entrances and exits controlled

TRAFFIC PATTERNS

Plan for teams going in and out of field area

PARKING

Provide adequate parking for fans; all handicap and safety areas reserved and not blocked off; adequate lighting in parking lot; parking lot patrolled

EQUIPMENT

Check fields, goals, CHAMPRO lacrosse balls, scoreboard, PA, American Flag

AWARDS

Have team awards and ceremony in place

SUPERVISORY STAFF

WORKERS

Hire enough people to cover the event
Train and assign specific jobs
Sections of the stands and field assigned for crowd control supervisors
Workers easily identifiable

COMMUNICATION

Key people with walkie-talkies/mobile phones

BENCH

Scorekeepers, scoreboard operators, timer, and announcer

BALL HOLDERS

Designate 2-3 lower level lacrosse players to shag and replace extra balls on end lines.

SPORTS INFORMATION

PRESS AREA

Set up area for reporting, making copies and interviews

PHOTOGRAPHER AREA

Set up area for local photographers

TEAM ROSTERS

Collect team rosters, pictures or other pertinent information for program

PARTICIPANTS

RIVALRIES

Determine if there are any long standing rivalries
Find out if there are any past incidents between teams

VISITOR SECURITY

Identify yourself to the supervisor of each visiting school

SUPPORT ACTIVITIES

Find out which school bands will be attending

PRESSURE

Note level of importance of your game

SPECTATORS

Note reputation of each competing school's crowd.

OFFICIALS

Confirmation from IHSA of Officials assigned
Locker room assigned for officials
Cut checks for officials

CONCESSION

Coordinate workers, what will be sold, and where garbage cans will be placed

SIGNAGE

AWARENESS

Use announcers, backs of tickets, signs, messages in the program to print rules of the home field including no alcohol, tobacco and expectations of sportsmanship

POST SIGNS

Ticket Prices, Restrooms, Parking, Concession, Sportsmanship and fan seating

TRAINER

Determine time schedule and access to services

GAME DAY
FIELD AND STANDS

- ___ CHAMPRO Lacrosse Balls
- ___ Goals
- ___ Team benches – Set up on the opposite side from the fan seating if possible
- ___ Scorers bench
- ___ Scorebooks
- ___ PA materials
- ___ Scoreboard operator
- ___ Bleachers and Handicap seating identified
- ___ Water for teams and officials
- ___ Set-up for ticket takers and sellers
- ___ Officials
 - Determine if officials will be announced
 - One person assigned to escort officials on and off field
 - Identify the administrator in charge to the officials
- ___ PA Announcers
 - All introductions, music, and commentary are to be presented in a team-neutral manner

SUGGESTED GAMEDAY SCHEDULE

Below is a suggested gameday timeline schedule. However, hosts are free to use their own schedule as site/facility dictates as long as it is communicated to competing schools in advance.

BOYS

- Minutes Before GameAction
- 38Open half of the field to each competing team (run clock from 30:00)
- 28Officials meet with coaches for equipment certification (20:00 on clock)
- 18Officials meet with captains at midfield (10:00 on clock)
- 8PA Intros: Coaches, Reserves, Starters
- 3National Anthem
- 1Teams to sidelines for final instructions (PA introduces officials)
- 0Game Starts

GIRLS

- Minutes Before GameAction
- 40Open half of the field to each competing team (run clock from 30:00)
- 15Captain/Coach Meeting with officials at mid-field (5:00 on clock)
- 1030-minute warm-up ends, teams to sideline
- 10Officials conduct stick checks
- 8PA Intros: Coaches, Reserves, Starters
- 3National Anthem
- 1Teams to sidelines for final instructions (PA introduces officials)
- 0Game Starts

POST GAME

- ___ Hand out plaque (*fans are not allowed on the field post game; please inform competing schools prior to and during the game*)
- ___ Remind winning coaches to complete the State Qualifier Data form online in the Schools Center and upload photos for the State Final Program
- ___ Pay officials at conclusion of game
- ___ Submit ScoreZone results online
- ___ Complete Financial Report online (located in the Hosting area of the Schools Center)

SCHOOL'S RESPONSIBILITY TO AN OFFICIAL PRIOR TO THE SEASON

1. Send a reminder card or email to the officials after you have them scheduled.
2. Reminder should include date of contest, time, level, location and sport.

Even though many schools and conferences have assignment chairpersons, sending a reminder is highly recommended. When an official does not show, people in your community won't know who the assignment chairperson is, but they do know the athletic director. **Avoid embarrassment.**

3. Have a standard wage scale set for your different sports and levels and a method in place to raise the pay periodically.
4. If possible, let the working officials know who their partner(s) will be.
5. Hire police and security along with medical assistant or athletic trainer coverage for events whenever possible.
6. Set a policy with your school board on fan, coach and player behavior.
7. Make sure all officials have a contract that is signed by your school—preferably by the principal or IHSA Official Representative.

SCHOOL'S RESPONSIBILITY TO AN OFFICIAL PRIOR TO THE CONTEST

1. Prior to the contest, provide the officials with directions and inform them of any special activities that might be occurring (i.e., Homecoming, Senior Night, etc.)
2. Give the official a number they can call in case of an emergency or postponement due to weather.
3. Have competent workers assigned at all contests (scorers, announcers, chain crew, etc.). These people are of great assistance to the official during the contest.
4. Have a host assigned to meet the officials as they arrive. The host should do the following for the officials:
 - A) Provide a reserved parking space.
 - B) Meet officials and take them to the dressing room.
 - C) Have refreshments available for halftime and postgame.
 - D) Ask for any additional needs.
 - E) Introduce the officials to those game workers pertinent to the contest (i.e., scorer, announcer, chain gang, etc.).
 - F) Get the proper pronunciation of officials' names so they are correct when given by the public address announcer.
5. Athletic director should discuss with the officials any special events, conference rules, national anthem time, etc. that would affect the game.
6. Provide the officials with the name of the adult supervisor for that contest and where that person can be found in the event a challenging situation should occur.
7. Make officials aware of location of an athletic trainer or other first responders during the contest. Have a doctor on site when possible (especially at football contests).
8. Make sure all bench personnel are properly attired.
9. Do a check on game scoreboards and lighting systems prior to the game or contest.
10. Make sure the playing area is properly marked and meets National Federation guidelines for that contest.
11. Provide appropriate secured dressing area and hot water showering facilities.



SCHOOL'S RESPONSIBILITY TO AN OFFICIAL DURING THE CONTEST

1. Insist coaches display good sportsmanship and are proper examples for your players and crowd.
2. Have your public address announcer or cheerleader read the IHSA sportsmanship statement and remain unbiased during contest.
3. Make sure the event supervisor understands the duties and responsibilities pertinent to that contest.
4. Make sure the playing area is maintained during halftime of each contest. For wrestling, make sure the mat is properly cleaned and washed.
5. Help with adverse weather conditions; monitor accordingly.
6. Make sure proper crowd control is visible and in place. Good administrative control can prevent difficult situations.
7. Observe the crowd during the contest and prevent any disturbances that may occur.
8. Work with the official during the game regarding crowd control.
9. Retrieve the game ball at the end of the contest.
10. Escort the officials back to the dressing room at halftime and at the conclusion of the contest.

SCHOOL'S RESPONSIBILITY TO AN OFFICIAL AFTER THE CONTEST

1. Escort the officials safely back to the dressing room and parking lot.
2. Do not allow unauthorized persons in the dressing room after the game. This includes coaches.
3. Have refreshments available for the officials after the contest.
4. Be sure to thank the officials for their time and effort, regardless of the outcome of the game.
5. Make sure arrangements for paying the officials have been completed. It is preferable to pay the official the day of contest.
6. Ensure that officials are not confronted by anyone after the contest.



Managing Heat and Heat Illness

These guidelines represent minimum standards that IHSA member schools should follow for athletic competitions. Schools with more restrictive guidelines are not expected to modify any pre-existing guidelines in order to meet this policy. These guidelines will be used by managers or their designees at all IHSA state series events when the Wet Bulb Globe Temperature (WBGT) is above 80 degrees Fahrenheit. State series tournament managers will make the decisions to suspend and resume activity in accordance with these guidelines using those devices or systems usually used at the state series venue/site.

1. Thirty minutes prior to the start of an activity, and again 60 minutes after the start of the activity, temperature and humidity readings will be taken at the site of the activity. Using a Wet Bulb Globe Thermometer is recommended, although a conversion to WBGT can be made from air temperature and relative humidity using chart 2. Record the readings in writing and maintain the information in files of the tournament manager and/or host school administration. Tournament managers may designate someone other than themselves to take these readings.

Use the Table 1 (see below) with an on-site WBGT reading for appropriate exercise modifications during exercising in the heat:

Table 1

a. ≤ 79.9 degrees F

- i. All sports
 1. Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire.
 2. Optional water breaks every 30 minutes for 10 minutes in duration. Coordinate breaks with assigned contest officials.
 3. Ice-down towels for cooling.
 4. Watch/monitor athletes carefully for necessary action.

b. 80.0-84.5 degrees F

- i. All sports
 1. Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire.
 2. Optional water breaks every 30 minutes for 10 minutes in duration. Coordinate breaks with assigned contest officials.
 3. Provide cooling stations using methods such as ice towels.
 4. Watch/monitor athletes carefully for necessary action
- ii. Contact sports and activities with additional protective equipment (in addition to the above measures)
 1. Helmets and other possible equipment removed while not involved in contact.
- iii. Reduce time of outside activity. Consider postponing activity to later in the day.
- iv. Recheck air temperature and humidity every 30 minutes to monitor for increased heat conditions or sooner if personnel on the field suspects potential heat stress.

c. 84.6-87.5 degrees F

- i. All sports
 1. Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire.
 2. Schedule at least 4 separate 4:00 breaks within each hour, or a 10:00 break every 30:00 of training or competition.
 3. Coordinate breaks with assigned contest officials.
 4. Have cooling stations for before, during, and after exercise/training/competition.
 5. Watch/monitor athletes carefully for necessary action
 6. Reduce time of outside activity as well as indoor activity if air conditioning is unavailable.
 7. Consider postponing activity to later in the day or another day (with approval from IHSA Administration)
 8. If practicing, maximum of 2 hours of training/practice while temperature is in this range.

Cooling Methods Due to Heat Related Illness

Exertional heat stroke (EHS) is relatively uncommon among exercise associated medical conditions, but is a frequent cause of exercise related death. The majority of evidence shows that early institution of body cooling is the most effective method of decreasing mortality in EHS. The following contains recommendations regarding the methods of body cooling, including tubs, ice bags, iced towels (towels with water that have been frozen) water, fans, and shade. The recommendations are classified as essential (foundational to the implementation of treatment, should have resources and personnel directed towards implementation), and desirable (important in maximal implementation, should have resources and personnel directed towards implementation as budget and resources allow). The recommendations are only guidelines, are not intended as a standard of care, and should not be considered as such. These guidelines should only be considered in the care of athletes who can be expected to be at risk of EHS due to the sport or the environmental situation of the activity. Sports especially at risk include football with and without equipment, soccer, and long distance track. Other sports and activities, such as cycling, golf, baseball, tennis, track and field, and band, may also be at risk due to long duration exposure to extreme environmental conditions.

It is essential that member schools and school administrators/officials:

- Establish a written plan coordinated with local EMS for emergency treatment of EHS that includes transport to a hospital and conduct drills in the implementation of the plan as practicable.
- Know how to assess environmental conditions and determine when extreme conditions exist.
- Identify a specific spot at the athletic facility that has shade.
- Have immediate access to ice and bags to contain ice.
- Have access to water, and provide water breaks as outlined in the IHSA Managing Heat and Humidity Policy.
- Know the most effective sites for application of ice to the body.
- Obtain and use, when environmental conditions are determined to be extreme, a tub or pool, filled with water and ice before activity begins, to be used in body immersion for maximal cooling, and have personnel trained in this technique.

It is desirable that member schools and school administrators/officials:

- Have a certified athletic trainer (ATC) on staff, as budget and resources allow, to develop and implement these guidelines.
- Have immediate access to water.
- Provide shade breaks.
- Provide fans when environmental conditions are determined to be extreme.
- Have close access to an air conditioned room.
- Have access to and use iced towels that can be rotated to appropriate areas of the body, including the axilla, groin, and back of the neck.

Resources

1. *Procedure for Avoiding Heat Injury/Illness through Analysis of Heat Index and Restructuring of Activities and Recommendations for Cooling Methods Due to Heat Related Illness.* Kentucky Medical Association/Kentucky High School Athletic Association. 2010.
2. Binkley HM et al. NATA Position statement: *Exertional heat illness.* J Ath Training 2002; 37: 329-343.
3. Casa DJ et al. *Survival strategy: Acute treatment of exertional heat stroke.* J Strength Conditioning Res 2006; 20: 462.
4. Armstrong LE et al. *ACSM position stand: Exertional heat illness during training and competition.* Med Sci Sports Exerc 2007; 41: 556-572.
5. *Model Policy for Managing Heat & Humidity.* Michigan High School Athletic Association. 2013.

IHSA Severe Weather Safety Guidelines

To be used during any IHSA state series contest

When thunder is heard, or a cloud-to-ground lightning bolt is seen, the thunderstorm is close enough to strike your location with lightning. Take shelter immediately.

Lightning is one of the most consistent and underrated causes of weather-related deaths or injury in the United States. Nearly all lightning-related injuries occur between the months of May and September and between the hours of 10:00 a.m. and 7:00 p.m. Therefore, the greatest concern for injuries in an outdoor contest appears to be during that time, though it can happen any time of year.

It is essential that local managers, competing schools, and contest officials establish dialogue in advance of contests or events to ensure that all involved are aware of what the plan will be in determining whether or when to suspend play. Local managers are encouraged to share their plan with competing schools and assigned contest officials *prior to the start of the tournament/event*.

Advance Planning:

Local Managers should have a documented plan in place, designated people who are responsible for monitoring the weather and a qualified person (typically a trained manager and/or officials) to make the decision to suspend play. In state series competitions, the local tournament manager or official(s), if assigned, can make the decision to suspend play.

Monitoring Weather:

Local Managers during the contest should be aware of any potential thunderstorms that may form during the competition; if an evacuation is needed, managers should also know how long it would take teams to get to their safest location. Monitoring the weather with a weather alert radio, or with lightning detection systems, or any other available means, is recommended.

If competing schools have portable devices they will be bringing to a contest/event and/or have specific policy or directions from their administration that they must follow, the school must communicate those to the tournament manager. Tournament managers must know the policies of each school assigned to their tournament or event prior to its start.

Lightning Awareness

Generally speaking, it is felt that anytime a cloud-to-ground strike of lightning can be seen, or thunder heard, risk is already present. It is time to seek shelter.

Criteria for Suspending Play

If the local management does not have commercial weather warning equipment at the site or an efficient method of making an accurate, timely decision on location, listening for thunder is the best way to mitigate the danger. If thunder is heard, or lightning is seen hitting the ground, the thunderstorm is close enough to strike in your location. According to the National Weather Service, lightning can strike 10 miles away from the parent thunderstorm. When thunder roars, go indoors! It is important that local manager monitor not only how far away the lightning is but also how fast it is approaching. Thunderstorms can form and move quickly and danger can arrive quickly.

Either tournament/event management or assigned contest officials have the authority to suspend or cancel interscholastic contests. It is recommended that those groups work together in making such determination and use any and all available information in doing so. Participating schools with concerns at particular events should direct those to tournament/event management or assigned contest officials.

The following guidelines should be followed in determining when to suspend an event:

1. Anytime a cloud-to-ground strike of lightning can be seen, or thunder heard, risk is present, and a contest should be suspended. At that point, the 30 minute rule for resumption should go into effect.
NOTE: Due to the layout of some outdoor facilities, contest officials or tournament managers may not be able to see lightning actually "strike the ground." However, whenever lightning is seen moving out of clouds towards the ground, it can be assumed that the lightning is, in fact, striking the ground somewhere, and, as a result, the contest should be suspended.
2. If lightning or thunder is not present but the weather is starting to become ominous, tournament management and/or contest officials should use all available information to determine if and when a contest should be suspended. Care for both participants and spectators should be taken into account at this point. If in doubt, contest officials or tournament managers are encouraged to exercise caution and suspend play. At such a point, tournament officials should be ready to implement their emergency plans. However, competing schools who pull their teams or athletes off a field of competition prior to a contest or event's suspension do so at the risk of forfeiture or disqualification from the game or event.
3. Suspended contests or events should be resumed at a time when the weather and/or field conditions allow for resumption.

Evacuation Plan

Safe Areas: All personnel, athletes and spectators should be clearly informed of available safe structures or shelters in the event a thunderstorm approaches. A safe structure is any fully enclosed building frequently used by people. In absence of that – athletes and spectators should go to any vehicle with a hard metal roof. Roll up the windows and do not touch the sides of the vehicle. If no safe structure or vehicle is available, find a thick grove of small trees surrounded by taller trees or a dry ditch. Assume a crouched position on the ground with only the balls of your feet touching the ground. Wrap your arms around your knees and lower your head. Minimize contact to the ground since lightning often travels through the ground.

Avoid: Tall trees or objects like light poles or flagpoles, individual trees, standing pools of water and open fields. Also avoid being the highest object on the field. Do not take shelter under trees. Avoid bathrooms if another building is available, and do not use a land-line telephone. A cellular phone or portable phone is a safe alternative if in a secure shelter or vehicle.

Resuming Activity

The NSSL (National Severe Storms Laboratory) recommends that everyone should wait at least 30 minutes after the last flash of lightning or sound of thunder before returning to the field or activity.



Unmanned Aerial Vehicle (Drone) Policy

For IHSA Tournaments

Effective February 18, 2015

The use of unmanned aerial vehicles (“UAV”), also known as drones, is prohibited for any purpose by any persons at IHSA tournament venues. Tournament management shall refuse admission or entry to anyone attempting to use a UAV; and if necessary, tournament management shall remove anyone attempting to use a UAV and/or confiscate the UAV until the event has been completed.

For purposes of this policy, a UAV is any aircraft without a human pilot aboard the device.

An exception to this policy may be made in specific cases for IHSA broadcast partners, provided the management of the tournament facility permits the presence of UAVs for broadcast purposes under the control of the IHSA.

Boys/Girls Lacrosse

Required Use of the CHAMPRO Lacrosse Ball

The CHAMPRO balls referenced below are required to be used in all Boys and Girls Lacrosse state series games. There can be no substitution of a ball manufactured by another company, nor can you substitute another legal (one which displays the registered NFHS mark) CHAMPRO ball. If the designated supply has been exhausted, you must use the designated CHAMPRO ball and obtain it locally.

The IHSA Official Ball Game Plan for Boys and Girls Lacrosse is reproduced below. If you have any questions regarding "official ball" use, please contact the IHSA Office.

Boys:

CHAMPRO Sports LBNW (white)

Girls:

CHAMPRO Sports LBNGO (gold)



CHAMPRO[®]

ScoreZone Reporting Procedures for 2017-18

Managers: Please read the following page carefully. If you have any questions, please call Scott Johnson at the IHSA Office (309-663-6377).

How to Submit ScoreZone Final Scores

1. Log on to the IHSA Schools Center using your Login ID and password (www.ihsa.org).
2. Look for the "IHSA State Series Hosting & ScoreZone" icon. Click on the "ScoreZone" link. You will be shown a list of state series contests hosted by your school.
3. Find the game you want and click on "Edit".
4. Fill out the score and other appropriate information and click the button labeled "FINAL" to submit.

Please note: Your score must be submitted online. It will appear on the ScoreZone page moments after you submit it.

The screenshot shows the IHSA Schools Center interface. At the top, there's a navigation bar with 'Log out', '0101 Abingdon', and 'Main menu'. The main header says 'IHSA Schools Center'. Below that is the 'ScoreZone Report' form. The form has a table for 'Competing Teams' with columns for 'Score' and 'Status'. There are two rows for 'Urbana (H.S.)' and 'Danville (H.S.)'. To the right of the table are 'Time remaining' and 'Period' dropdown menus. Below these are 'Score is NOT final' and 'FINAL Score' buttons. To the right of the table is a 'Highlights' section with a text area and a 'Your comments will be viewed by many people. Please keep them accurate and professional!' note. Below the table is an 'Unusual Circumstances' section with radio buttons for '(none)', 'postponed', 'suspended', 'forfeited', 'rain delay', 'lightning delay', and 'other delay'. There is also a text area for 'Please click a button and then give an explanation and information about the make-up date and site. When you are finished, click the "FINAL Score" button.'

A sample of the page in the IHSA Schools Center where you will submit Soccer scores.

It is the responsibility of each tournament manager to:

- Submit the final score of each contest you host.
- Submit the final score as soon as possible after the conclusion of each contest.

For more information, check out the ScoreZone page at www.ihsa.org/scores

Interactive ScoreZone means live updates!

Submitting scores online means being able to submit scores during the contest. Imagine being able to track scores from dozens of hot games around the state — as they happen. The technology is here. All we need now is your help.

How to Submit "Live Updates"

1. Log on to the IHSA Schools Center and find the contest you want to report (as outlined above).
2. Submit the score and the status of the contest (the inning, or the time remaining in the quarter or the half).
3. Submit the score as often as you like (including, of course, the final score).

Think it's a great idea, but need help? Remember, you can give the ScoreZone password to a trusted student or adult. The ScoreZone password gives access only to the ScoreZone area of the Schools Center. Live updates can be posted from the site of the contest, or even from home while listening to the radio.

No obligation: You are not required to submit "live updates" — but you just might want to!



Awards Delivery Information

To Managers of All IHSA Tournaments:

In an effort to better serve our tournament sites and the suppliers of our awards, we would like to have you read this bulletin carefully and then do what you can to expedite the instructions:

1. Be advised that at **Regional and Sectional Tournaments**, medals and plaques may be shipped separately and may not arrive at your tournament site on the same day. Please open boxes immediately to check contents, as medals **CAN** be in plaque boxes. **NOTE:** There are no medals given at Regional and/or Sectional Levels in the team sports of baseball, basketball, competitive cheerleading, football, soccer, softball and volleyball, and in the activities of Drama/Group Interpretation and scholastic bowl.

Our awards supplier, A and M Products of Princeton, IL, often ships Regional and/or Sectional medals in the box with the plaque. **PLEASE CHECK THE PLAQUE BOXES CAREFULLY AND DO NOT DISCARD THEM UNTIL YOU HAVE DETERMINED THE MEDALS ARE NOT THERE!!**

At State Final Tournaments, medallions and trophies may be shipped separately and may not arrive at your tournament site on the same day. Please open boxes immediately to check contents, as medallions can be in trophy boxes.

2. Awards will be shipped to the school sites directly from A & M Products via United Parcel Service.
3. Please inform whoever receives your United Parcel deliveries to expect awards to arrive up to two weeks prior to the tournament, and ask them to deliver the packages directly to you when they arrive.
4. It is very likely that some awards (particularly trophies) will arrive in two or more boxes and will need to be assembled. **They may not arrive on the same day, but should be opened as they arrive.**
5. Please check all trophies, plaques, etc., to see that they are in good condition and not damaged in any way. You should note that they are engraved with the proper sport, tournament level, year, etc.

If, after doing all of this, a problem develops, please contact Cheryl Lowery at the IHSA office at (309) 663-6377.

Thank you very much for your cooperation.

Kraig Garber
Asst. Executive Director

**2017-2018 IHSA Regional/Sectional Manager
Individual Event Duplicate Awards Order Form for Ties**

Tournament Site: _____ **Level Of Competition:** ___ Regional ___ Sectional

Sport/Activity: _____ **Gender:** ___ Girls ___ Boys

Print Tournament Manager's Name: _____

Tournament Manager's Phone Number: _____

Classification (circle one): 1A 2A 3A 4A 5A 6A 7A 8A Unclassified

This form must be used and completed by the **Regional and/or Sectional Manager** to order duplicate medal/plaque for participants who earned them at the Regional or Sectional Tournament whose medal/plaque needs could not be fulfilled from existing tournament supplies. **Please return unused medals to A & M Products, 575 Elm Place, Princeton, IL 61356.**

Immediately following the **Regional and/or Sectional** tournament, please **fax this order form** to **A & M Products at (815) 879-0400**. The medals/plaque will be sent directly from A & M Products to the School listed. Tournament Managers must use this form to place orders. This form can be duplicated, if necessary.

***Event Name** ie: Pole Vault, Discus, Diving, 100-yd. Butterfly, Singles, Doubles, 102 lb., Speech: IE, etc.

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

TM=Team Plaque: () check here

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____





2017-18 Sectional and Super-Sectional PA Announcements

The following announcements are required to be made over your public address system each day/night of competition in the state series lacrosse tournament hosted by your school. Thank you!

ATTENTION: PA and Bench personnel shall remain unbiased and non-partial towards participating teams.

1. (Announce before the start of each game, each session)

Good people make good sports. Sport A Winning Attitude today. Welcome to today's/tonight's IHSA Lacrosse tournament game. Interscholastic athletics are an extension of the educational process, and the field is the coach's classroom. Be Smart; Do What's Right. Good Sportsmanship is for everyone.

2. (Announce before start of each game & at the end of each game)

The inaugural IHSA Boys and Girls Lacrosse State Finals will be held at Hinsdale Central High School in Hinsdale, Illinois May 31st through June 2nd. Get your tickets on your cell phone right now by purchasing a digital ticket from GO FAN by googling "Go Fan IHSA".

3. (Announce before the start of each game each session)

Champro Sports is proud to be the Official Lacrosse Ball of the IHSA. Champro Sports manufactures the Official Ball that will be used in our match today and exclusively in all competitions leading up to the crowning of the IHSA State Champions in both Girls and Boys Lacrosse.

4. (Announce before the start of each game & at half time)

To help insure the safest and most comfortable atmosphere the host event staff will diligently maintain established security procedures and activities. This will require complete cooperation by all competing teams, contest officials, and fans. Security will always have priority over convenience; therefore, if you are requested to cooperate with event personnel in any manner, please do so promptly. Your assistance will enable event staff to fulfill its responsibilities efficiently.

5. (Announce before the start of each game & at half time)

The possession, distribution, and consumption of alcoholic beverages and other illegal substances are prohibited at the site and on any affiliated property of the IHSA State Series Contest. State series hosts are required to make all state series contest sites and any affiliated property alcohol free zones on the date or dates of any IHSA event being held at the site. This includes parking lots, fan accommodation areas, and other school or event venue property. Event staff will enforce this policy rigorously.

6. (Announce once each half)

We've got the kids – more than 300,000 -- and we've got the games – in 37 different sport state series. All we need is you! The schools of the Illinois High School Association are looking for someone like you to become an IHSA licensed official. We need sports minded women and men to get into the action. It's easy to become a licensed official. Just contact your local high school athletic director or visit the IHSA Web Site at www.ihsa.org for details. Stay in the game.

7. (Announce in 1st and 2nd half of each game)

Participation in interscholastic activities generates values that make the athletes better citizens. Here's a challenge for all of you here. Parents, coaches, officials and others can reinforce the development of these students by expressing, supporting and displaying those positive values gained by participating and competing. Challenge our young people not just to go to school, but to go beyond. . . with the IHSA.

8. (Announce During the 1st half of each game)

Did you know that the IHSA annually honors 26 of the best and brightest students in the state with its All-State Academic Team presented by Caterpillar? The event not only provides recognition through a celebratory banquet, but it is also a great accolade for students when applying for college scholarships and jobs. Contact the IHSA for more information on how to nominate a current high school senior.

9.(Announce once each game)

Interscholastic athletics are an extension of the educational process, and the athletic field is the coach's classroom. Remember to Do What's Right! Add A. Tude is for everyone.

10.(Announce once each game)

Wilson Sporting Goods Co. is the Official Ball of the Illinois High School Association. Wilson Sporting Goods has built its reputation around manufacturing the highest quality game balls and equipment in the industry. Visit your local sporting goods retailer or go online to Wilson.com for more information. **Wilson. MORE WIN**

11. (Announce throughout each game)

www.ihsa.org is the address for the IHSA web site online. Check it out anytime you want to find out immediately what's happening with high school activities throughout Illinois. You can also follow the IHSA on Facebook & Twitter by clicking on the Facebook and Twitter links located on the IHSA homepage.

12. (Announce either in 1st or 2nd half of each game)

For more than 100 years the I-H-S-A has provided the vehicle for recognition of students, their schools, and their communities through competition in I-H-S-A sports and activities. But participation in sports and activities is a lot more than just winning and losing. Students who participate in school programs are taught valuable life lessons that will help make them better citizens. Thank you for your attendance here today, and for helping encourage and support high school participation. The Future Plays Here!

13. (Announce once each day and as needed)

The IHSA believes in inclusion and is proud to partner with Special Olympics Illinois to promote unified sports at all IHSA member schools. Contact the IHSA to find out how your school can become a Unified Champion School!

14. (Announce once each day and as needed)

Participation in interscholastic activities generates values that make student-athletes better citizens. Parents, coaches, and officials can reinforce the development of these students by expressing, supporting and displaying those positive values gained by participating and competing. Challenge our young people not just to go to school, but to go beyond. . . with the IHSA. The Future Plays Here!

15. (Announce once each day and as needed)

Player safety is the IHSA's top priority, and the Play Smart. Play Hard.™ initiative is focused on further improving the safety of Illinois' student-athletes. For more information, please visit Play Smart Play Hard Dot Org

16. (Announce once each day)

Nearly 10,000 young people in Illinois High School Association member schools annually earn the I-H-S-A Scholastic Achievement Award presented by Country Financial. This unique program helps accentuate the interscholastic experience by highlighting the academic success of individual players and teams. Contact the IHSA office to find out more about how an individual high school athlete or team can be recognized by Country Financial for their academic achievements.

17. (Announce once each day and as needed)

The IHSA is proud to offer participation opportunities for ALL high school students in Illinois. In addition to offering a State Series in nearly 40 sports and activities, the IHSA also conducts state tournaments for athletes with disabilities in basketball, bowling, swimming and track. Contact the IHSA to learn more about how you can participate.

18. (Announce at the end of each game)

Buckle up fans. It's the law! Seat Belts Save Lives, so the IHSA and the Illinois State Police wish to remind you to "Click it or Ticket". Please buckle up on your way home today and refrain from texting while driving. Don't drive inTEXTicated!

19. (Announce once per game)

The IHSA is proud to partner with US Lacrosse on officials education in the sport. No one supports the growth of the game more, or has a more comprehensive officials training program than US Lacrosse. See more at US Lacrosse.com or become an official at IHSA.org/Officials.

School Information:

Please read the entire Trademark Use and Royalty Policy for full disclosures.

- By virtue of membership, schools are granted a license to use the IHSA Trademarks on or in connection with IHSA State Series Events. Member schools may produce their own programs or merchandise in accordance with the terms of the Trademark Use and Royalty Policy.
- Any writing or merchandise produced in connection with IHSA State Series Events must conspicuously display the IHSA name and at least one logo.
- Member schools contracting with an outside vendor to have programs or merchandise produced in connection with IHSA State Series Events are required to use IHSA licensed vendors.
- Member schools advancing to an IHSA State Final and choosing to have merchandise produced in connection with that event, must use Minerva Sportswear. The IHSA has a contract with this company to be the exclusive IHSA State Final Merchandise Vendor.
- A member school may use any IHSA Licensed Vendor. To see the approved list, visit the IHSA website at <http://www.ihsa.org/Resources/Merchandise/LicensedVendors.aspx>.

Vendor Information:

Please read the entire Trademark Use and Royalty Policy for full disclosures.

- Any printed material or merchandise produced in connection with IHSA State Series Events, must conspicuously display the IHSA name and at least one logo.
- IHSA marks and logos can only be utilized by those who are granted a license by the IHSA.
- Member schools contracting with an outside vendor to have programs or merchandise produced in connection with IHSA State Series Events must use an approved IHSA licensed vendor.
- IHSA licensed vendors can sell licensed material to any IHSA member school.
- IHSA licensed vendors cannot produce merchandise in conjunction with an IHSA State Final. The IHSA has an exclusive State Final Merchandise Vendor contract.
- Licensed publication vendors pay the IHSA a 5% royalty of gross advertising sales, and licensed merchandise vendors pay the IHSA an 8% royalty of gross merchandise sales (based on sale of the finished product) - Royalty Report.
- For unlimited events, vendors can be licensed by the IHSA and utilize the IHSA name and logos for an entire year for a \$500 annual fee; or
- For limited events, vendors can be licensed by the IHSA and can utilize the IHSA name and logos for a single event, up to three events in a year, for \$50 per event or \$100 for three events.

Applying to be an IHSA Licensed Vendor (unlimited events):

1. Submit a completed Licensed Vendor Application for approval;
2. Once approved, sign the IHSA Vendor License Agreement; and
3. Pay the annual licensing fee of \$500.

Applying to be an IHSA Licensed Vendor (limited events):

1. Contact the IHSA office for approval;
2. Once approved, sign the IHSA Limited Use Vendor License Agreement; and
3. Pay the single event fee of \$50 or \$100 for three events.

For additional information regarding Licensing and Royalty, contact Brandi Waters at 309-663-6377 ext. 125, or visit the IHSA website at <http://www.ihsa.org/Resources/Merchandise/LicensedVendors.aspx>.

Royalty Report: For a downloadable pdf of the Royalty Report go to http://www.ihsa.org/documents/forms/State_Tournament_Series_Royalty_Report.pdf



Financial Reports Must Be Filed Online

The final phase of your hosting responsibilities is to file a financial report with the IHSA. The financial report forms are available in the password-protected Schools Center area of the IHSA Web site.

Log in to the Schools Center with your User ID and password. On the main menu of the Schools Center, under the heading "IHSA State Series Hosting", you will find a link to the financial report. Please fill out the one-page form and press the submit button to file your report.



SAMPLE FORM

IHSA Pass Gate List

Illinois High School Association
 2715 McGraw Dr., Bloomington, IL 61704
 Phone: 309-663-6377
 Fax: 309-663-7479

The fields in this form will accept a cursor and can be filled out prior to printing.

The following are the only persons representing a member school to be admitted free to this contest. The top seven (7) categories will be admitted for the entire tournament. Rostered players will only be admitted accompanied by the coach.

Participating schools must complete this form and return it to the tournament manager prior to the start of the event.

Sport/Activity:

Host School:

Level: Regional Sectional Super-Sectional

Your School:

The top seven (7) are allowed to have one (1) guest.

Administration

1.	<input type="text"/>	Guest	<input type="text"/>
2.	<input type="text"/>	Guest	<input type="text"/>
3.	<input type="text"/>	Guest	<input type="text"/>
4.	<input type="text"/>	Guest	<input type="text"/>
5.	<input type="text"/>	Guest	<input type="text"/>
6. Head Varsity Coach	<input type="text"/>	Guest	<input type="text"/>
7. Assistant Coach	<input type="text"/>	Guest	<input type="text"/>
Assistant Coach	<input type="text"/>	Guest	<input type="text"/>
Assistant Coach	<input type="text"/>	Guest	<input type="text"/>
Assistant Coach	<input type="text"/>	Guest	<input type="text"/>
8. Manager	<input type="text"/>		
9. Scorekeeper	<input type="text"/>		
10. Video/Camera Operator	<input type="text"/>		
11. Bus Driver	<input type="text"/>		
12. Athletic Trainer	<input type="text"/>		
13. All rostered players according to the terms and conditions.			

All other representatives from your school must pay to attend an IHSA tournament.

In case of emergency or need to communicate changes to your school:

Contact Person:	<input type="text"/>	Contact Person:	<input type="text"/>
Cell Phone:	<input type="text"/>	Cell Phone:	<input type="text"/>
Email:	<input type="text"/>	Email:	<input type="text"/>