2021-2022 IHSA Journalism Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2021-2022` IHSA Journalism Tournament Series.

I. SCHOOL CLASSIFICATION

Competition in the Journalism series will be held for all member schools without classification.

II. DATES AND SITES

A. Dates for contests are:
Sectional: Saturday of IHSA Week 40-Saturday, April 9, 2022
State Final: Friday of IHSA Week 42-Friday, April 22, 2022

B. The state shall be divided into sectionals. The number of competing schools, travel distance, geographical location, and the number of entries shall be the primary factor in the determination of number and boundary lines for these sectionals. Sites for sectional contests and assignments shall be posted on the IHSA website. The State Final Contest will be held at Heartland Community College.

III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AND ON-LINE LIST OF PARTICIPANTS

The policy for Original Entry Deadlines, Late Entries, and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sport/activities included in the 2021-2022 Entry Policies and Procedures which can be found in the Schools Center on the IHSA website.

A. On-line Entries

All member schools must enter their school into the state series competition through the IHSA School Center on the IHSA Website at www.ihsa.org. **The deadline for entry is February 1, 2022.** The 2021-22 Entry Policies and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

B. Late Entries

Any attempt to enter a sport or activity online after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrator in charge of that sport/activity. The penalty for late entry shall be a payment of $100.00.

C. Breach of Contract By-law 6.041 (Withdrawal Procedure)

1. To withdraw without penalty, the school principal must notify the IHSA office, in writing, of a school's team withdrawal from the Journalism State Series prior to **the Wednesday prior to Sectionals (March 30, 2022).**
2. Withdrawal after **the Wednesday prior to Sectionals (March 30, 2022)** will result in a school being liable for payment of its Event Fees *($10.00 per event originally entered*) plus a $100.00 late withdrawal penalty.
3. If a school withdraws one or more categories after **the Wednesday prior to Sectionals (March 30, 2022)**, the school shall be liable for all event fees *($10)* for each category(s) withdrawn and shall be assessed additional penalties in the amount of $25.00 per category withdrawn.
4. If a school does not officially withdraw and/or does not show up for competition, the school will be assessed the penalties in "2" and "3" above and if applicable, the school may be charged for any additional financial loss sustained by the offended schools or the Association as a result of such breach (*Judges' fees if applicable*). **The school shall also be considered in Breach of Contract under the terms of the IHSA By-law 6.040, and the matter shall be reported to the IHSA Board of Directors for disposition.**

D. Eligibility

All member schools in good standing may enter an individual(s) or a team under the provisions of IHSA By-law 4.071. The principal is the official representative of his/her school in all interscholastic activities, and the responsibility for seeing that all students from his/her school entered in Journalism contests are eligible under the rules shall rest with the principal. All correspondence with the IHSA Office must be conducted through the principal.

In each contest in which a school is represented, the principal shall have present an adult, preferably a member of the faculty, who shall supervise and be responsible for the conduct of the participants and other persons from the school. A school's failure to comply with this provision shall result in disqualification of its students.

E. On-Line List of Participants

List of Participants Deadline: Each school must complete the On-line List of Participants by the deadline date of the Wednesday prior to Sectionals (**March 30, 2022).** The entry is submitted online at IHSA.org through the Schools Center. The IHSA will provide advisers notice of a five-day window approximately three weeks before the Sectional where they can access the List of Participants to make changes. School's online entries will be released to the Sectional Managers prior to the Sectional Contest. It is recommended that each school print a copy of its online entry to bring to the sectional site. If a school does not submit the On-line List of Participants by the deadline, coaches/advisers and/or participants from the school are subject to penalties that could include, but are not limited to, being ruled ineligible to compete in the State Series **and/or charged $100.00.** Schools shall be permitted one entry in each category. The same student may enter one category in Block A and one category in Block B (with the exclusion of Photography). **Confirmation of receipt of Online List of Participants**: Schools should login to their School Center site on the IHSA website and go to the Activity Tracker. The Activity Tracker will show "Completed", if you have checked the button indicating you have finished with your report. If it doesn't indicate "Completed", then you must go back into your schools List of Participants and check the button on the Online List of Participants indicating you are finished with your report.

F. Substitutions

Changes in Sectional entries may be made until the competition begins provided:

1. the sectional manager is notified prior to the start of the contest
2. the principal attests in writing that the substitution(s) is approved due to illness or circumstances beyond the control of the student and that the bona fide student is academically eligible.

IV. HOST FINANCIAL ARRANGEMENTS

A. Sectional Event Fees:

For each Journalism Contest Event in which a school has participants in the Sectional Contest, an event fee of ten ($10) dollars per event shall be paid at the sectional site during registration. All checks should be made payable to the host school. No contestant from a school will be permitted to participate in the Sectional contest if Event Fees ($10 per event entered to sectional managers) are not paid.

B. State Final Event Fees:

For each Journalism Contest event in which a school advances an entry from Sectional to State Final competition, an event fee of ten ($10) dollars per event shall be paid at the State Final site for students advancing to the

state competition. The IHSA will alert participating teams on who checks should be made out to prior to the tournament. No contestant from a school will be permitted to participate in the Sectional contest if Event Fees ($10 per event entered to sectional managers) are not paid.

C. Judges' Compensation:

Judges' Fees:

Judges' fees shall be paid as follows:

Sectional $50.00 per category

State Final $75.00 per category

Each group of entries for which a judge completes a scoring rubric will be considered a category.

Any judge who drives more than 70 miles round trip to the site of a Sectional or State Final Contest shall be reimbursed a travel allowance of $.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office, upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.

V. TOURNAMENT ASSIGNMENTS

Sectional Assignments can be found online at www.ihsa.org after Feb. 1.

VI. TOURNAMENT STRUCTURE AND TIME SCHEDULES

A. Events Dependent upon Entries:

1. Competition in individual categories shall be held at the Sectional contests in all events in which there are at least two entries.

2. At State Final contests there shall be competition in all events for which entries have been made.

B. Contest Management:

1. Designation of manager: In all cases in which a nearby university or member school is elected as a contest site, the IHSA designated manager at a college/university or the principal of the high school shall automatically assume entire responsibility for the contest. The principal or the IHSA designated manager at a college/university may delegate the authority to manage the contest to another staff member.

2. Sectional Contest Managers Meeting: A meeting may be held at the IHSA office for Sectional contest managers. Specific instructions for contest management shall be the subject of the meeting. Dates and times of the meeting will be sent to Sectional managers.

3. Authority of Contest Manager and Contest personnel:

a. Sectional Contests

The Contest manager shall be authorized to conduct the contest under the provisions of these Terms and Conditions. If a situation develops in which there is an apparent unfairness to a contestant, and which is determined to be the result of an administrative or judge's error, the manager shall consult with his Contest personnel and determine the manner in which the situation shall be resolved. However, managers shall not have the authority to advance students affected by unfairness to the succeeding contest. Resolution of such matters must be within the framework of each individual contest. In addition, the manager shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to apply penalties for violations of contest rules. In all cases, the manager shall consult with the Contest personnel prior to making a decision in any such matter. Decisions of the contest manager in all cases herein described shall be final.

The authority and responsibility of the contest manager and his/her Contest personnel shall end when results are announced at the contest awards assembly. Any question relative to contest rules or any aspect of the contest, which arises following the announcement of results, shall be referred directly by the principal of the school involved to the IHSA Office. The IHSA Office will give consideration to questions relative to administrative and/or clerical matters only, and will do so only through the end of the first Monday following the completion of the contest involved. In compliance with IHSA By-law 6.033, protests or challenges relative to the decision of any judge will not be considered.

b. State Final Contest.

The State Final Contest personnel shall be authorized to conduct the contest under the provisions of these Terms and Conditions. If a situation develops in which there is an apparent unfairness to a contestant, and which is determined to be the result of an administrative or judge's error, the State Final Contest personnel shall determine the manner in which the situation shall be resolved. In addition, the State Final Contest personnel shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to apply penalties for violations of contest rules. Decisions of the State Final Contest Manager in all cases herein described shall be final.

C. Material:

1. Prompts for each category will be provided for competing students. Prompts will be similar at every Sectional contest. News Writing and Feature Writing shall receive both live and written informative. Mock press conferences will be simulated in these two categories.

2. The prompts will be compiled by the IHSA.

D. Time Schedule:

1. Entries will compete in two time blocks following the schedule below with the exception of the Photo Story Telling, Yearbook Theme Development, Broadcast News and Video News Categories, which will be held during both blocks.

2. Following is a suggested time schedule for Sectional contests. Local managers, with the majority approval of their contest committees, may alter this schedule to meet judging needs during the contest day.

3. The same order will apply to all Sectionals and to the State Final.

8:00 a.m.-9:00 a.m.	Registration
8:30 a.m.-9:00 a.m.	Proctor Meeting (Sectional only)
9:00 a.m.-9:30 a.m.	Opening Session
9:30 a.m.-11:00 a.m.	First Competition Block A (*Photo Story Telling (Block A and B), Broadcast News (Block A and B), Yearbook Theme Development (single or duo event) (Block A and B), News Writing, Review Writing, Advertising, *Yearbook Caption Writing, *Newspaper Design, *Infographics, Copy Editing, Video News (Block A and B)
11:30 a.m.-1:00 p.m.	Second Competition Block B (Feature Writing, *Headline Writing, Yearbook Copy Writing, *Yearbook Layout: Double Page Spread, Editorial Cartooning, Editorial Writing, Sports Writing.
3:00 p.m.	Awards

E. Timekeeping

Contest managers will engage a proctor for each category. The proctor will be responsible for time keeping and ensuring that students adhere to the guidelines for their individual contest.

VII. ADVANCEMENT OF WINNERS

A. The winners of first, second and third places in each Journalism Contest Event Category shall be advanced from the Sectional to the State Final.

B. Determination of Winners

1. Tabulation procedure

Following the completion of the contest, ballots from the judges shall be returned to contest headquarters. Contest managers shall cross check ballot cards with critique forms to ensure the accuracy of rankings and to identify the student to whom the identification numbers on the winning entries belong. In the event any error or other question is identified, the judge(s) involved shall be contacted immediately to resolve the matter.

2. Individual Winners

a. Sectional: After the judges' ballots have been registered a ranking of each contestant must be made. The contestant with the first ranking in each Journalism Contest Event Category is the winner. The contestant

with the second ranking is second, and the contestant with the third ranking is third, etc.

b. State Final:

After the judges' ballots have been registered and the rankings for each student in each contest have been processed, a summation of the rankings must be made.

3. Team Scoring

At both the Sectional and State Final a team champion will also be declared. Points shall be awarded on the basis of the following scale for each Journalism Contest Event Category: First: 6 points, Second: 5 points, Third: 4 points, Fourth: 3 points, Fifth: 2 points, Sixth: 1 point. The team with the highest number of points will be declared the champion; the team with the second largest number of points the runner-up and the team with the third largest total receiving third.

C. Alternate Qualifier Advancement:

In the event a qualified student is, for any reason, unable to advance to the State Final, and provided the IHSA office is notified in writing by the principal of the qualifier's school at least one day prior to the State Final, the next advancing student from the sectional site shall be notified by the IHSA and permitted to advance.

VIII. TOURNAMENT RULES

A. Categories: Contests will be held in the following individual categories:

Block A Events

***1. Photo Story Telling (Block A and B)**

Photographers will submit a series of three photos with a common theme to collectively tell a story. Photoshop can be used to enhance the images but not alter the content. The submission must include a brief written summary to provide context for the photo story, although the written portion will not be scored. No previous pictures are allowed on the memory card. A digital camera must be used in this category. For the purpose of this competition, cell phones, tablets and other similar devices will not be allowed.

2. Broadcast News (Block A and B)

Students will provide their own equipment to create an audio MP3 clip of a 75 second news broadcast with a minimum of two sound bites using live and written information received at a press conference. Recording devices with headphones are allowed in the press conference. The students MP3 file must be transferred to a blank flash drive provided by the competitor and submitted for judging. Students shall be judged on news value, news judgment and convergence. Pre-recorded material is prohibited. Editing software must be downloaded prior to competition. No technical support will be provided on-site by the host or anyone else.

3. News Writing

Students shall receive both live and written interview information and then write a story based on the information provided. The word limit will be 400 words. Stories will be judged on leads, clarity and accuracy of details, and proper style and mechanics in addition to writing and organization. Students are permitted to use an AP Stylebook and dictionaries. Recording devices with headphones are allowed in the press conference.

4. Review Writing

Students will write a review suitable for publication in their high school newspaper. The word limit will be 350 words. Advisers will be notified on the IHSA website of the genre of material to be reviewed one (1) week prior to sectionals/state. Students are permitted to use an AP Stylebook and dictionaries (non-electronic format only).

5. Advertising

Students will be given two business sheets from which they will design ads to fit certain sizes on provided 81/2 x 11" sheets. Students may bring rulers, pens, pencils or black felt-tipped pens. They will not be allowed to use color. All artwork in the ad must be original. Entries will be judged based on originality, readability, and the use of a dominant element that grabs attention and sells the product or service.

6. Yearbook Theme Development (Duo or Single Event) (Block A and B)

Students will be given a theme provided at the contest site from which they will develop the following six elements for a high school yearbook: 1) Cover 2) Front End Sheet 3) Title Page 4) Opening 5) Divider 6: Folio. colored cover page and black and white title page (not a divider page) with graphics for a high school yearbook. Students competing in Yearbook Theme Development may use the following materials: magazines, markers, colored pencils, scissors, glue/glue sticks. Entries will be judged based on basic design principles, creativity and originality.

***7. Newspaper Design**

Students will design a **front page of a 16-inch tabloid newspaper**. Elements will be provided at the contest site. Entries will be judged on a well-balanced design that is appealing to the eye and incorporates basic design rules such as multiple points of entry and good use of headline size. Stories chosen should reflect good news judgment. Information regarding the platform and available programs will be posted on the IHSA website. Only the elements provided at the contest site may be used. Adobe Creative Suite programs can be used in this event. This event will be completed in color.

***8. Yearbook Caption Writing**

Students will receive four yearbook photos from four categories (Academics, Clubs, Sports, Student Life) and a fact sheet with overview information on each photo. Captions should state more than the obvious and further the story of the photo. Students will be judged on creativity, accuracy and AP style on all four captions and a cumulative score provided. Captions should be at least two sentences, but no more than three sentences, and must fit within a provided caption box that meets the prompts requirements for text size, font and spacing. Students are permitted to use an AP Stylebook and dictionaries (non-electronic format only).

***9. Infographics**

Students will be required to create a graphic to illustrate a given set of statistics for a story that will be provided to them. Entries will be judged on originality, readability, clarity, and adherence to aesthetic control principles. Information regarding the platform and available programs will be posted on the IHSA website. Adobe Creative Suite programs can be used in this event. This event will be completed in color.

10. Copy Editing

Students will be provided a newspaper story that they will edit for AP style, accuracy, attribution, correct paragraphing, grammar, spelling and redundancy. Students will be asked to locate and correct all errors. All marks must be made in pencil. Students may use a current AP Stylebook and dictionary for this contest (non-electronic format only).

* Computer lab will be used for these events.

11. Video News (Block A and B)

Teams of one to three students will cover a press conference and then produce a video news segment on it that must be at least 90 seconds long, but no longer than 120 seconds. Students will shoot, interview, and edit footage to produce a video that will be judged on elements that include news value, transitions, audio, and production.

Block B Events

12. Feature Writing

Students shall receive both live and written interview information and then write a feature story based on the information provided. The word limit will be 500 words. In addition to well written and organized articles, judges will look for the use of an interesting lead, accurate details about the information provided by the subject, and proper style and mechanics. Students are permitted to use an AP Stylebook and dictionaries (non-electronic format only). Recording devices with headphones are allowed in the press conference.

***13. Headline Writing**

Students will be provided with news and feature stories in which to write **six (6) headlines**. Dummy sheet will be provided. Students will determine the font size and number of lines. Students will be judged on headline rules, creativity, and accuracy.

14. Yearbook Copy Writing

Students will be provided a fact sheet from which they will write a copy block suitable for a high school yearbook. The word limit will be 350 words. In addition to a well-written and organized copy, judges will look for accurate details, and proper style and mechanics. Students are permitted to use an AP Stylebook and dictionaries (non-electronic format only).

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***15. Yearbook Layout: Double Page Spread**

Students will create a layout for a double-page spread using an online yearbook dummy doc or InDesign. Entries will be judged on good use of and variety of sizes and shapes of all elements, a design that is appropriate for the theme and audience and use of dominant element and readability of text. This event will be completed in color.

16. Editorial Cartooning

Students will be given information on a topic of general interest. After reading the material, students will be asked to design an editorial cartoon supporting or opposing the proposition. Judges will look at a simple and clear editorial statement as well as evidence of artistic ability and a creative approach. Students may bring rulers, pens, pencils or black felt-tipped pens, but **final entries must be submitted in black ink** and all artwork must be original.

17. Editorial Writing

Students will be given information on a topic of general interest. After reading the material, students will write an editorial on the topic using their ideas to support or oppose the proposition. The word limit will be 350 words. Entries will be judged on the quality of the arguments and writing, organization, and proper style and mechanics. Students are permitted to use an AP Stylebook and dictionaries (non-electronic format only).

18. Sports Writing

Students who compete in the sports writing contest will will write a game story or have interview information on a person who is involved in sports and then write a story based on the material. The word limit will be 400 words. In addition to well-written and organized articles, judges will be looking for the use of an interesting lead that pulls the reader into the story, accurate details about the information given by the subject, and proper style and mechanics. Students are permitted to use an AP Stylebook and dictionaries (non-electronic format only).

AP Stylebook and dictionary/thesaurus (non-electronic format) may be used in all categories. No other texts or documents may be used.

B. Category Participation

A student competing in a category that covers two blocks may not be entered in another single block category.

C. Timekeeping

Students will have ninety (90) minutes to complete their category (with the exception of Photo Story Telling, Broadcast News and Yearbook Theme Development). Contest managers will engage a proctor for each category. The proctor will be responsible for time keeping and ensuring that students adhere to the guidelines for their individual contest.

D. Proctors

1. Proctors must be of age that they have already graduated from high school.

2. Sectional Proctors: Each school will be required to provide a proctor for the Sectional they are assigned to. An adviser or other individual who meets the age criterion (see 1) can fill the role. The Sectional host will assign each school their event to proctor and the school will be responsible for making sure an individual fills that position.

E. Special Rules and Limitations

1. Violations of these Terms and Conditions are subject to penalty by the Board of Directors under the provisions of IHSA By-laws and any special provisions contained therein.

2. Protests and challenges may be filed with the contest manager by any adviser or judge. Other persons wishing to file such a protest or challenge shall do so through an adviser or judge at the contest.

3. General Penalty for Violations by Students: Unless otherwise specified in the rules, the penalty for violations in any round of competition throughout the entire contest series shall be that the student's ranking in the round where the violation occurs be changed to last and the ranks of other students will be adjusted as necessary.

4. Absence or Tardiness: Students must be present when the contest is scheduled to begin as printed in the program prepared and provided by the contest manager. In the event a student cannot for any reason comply with the printed schedule, he or she must personally consult the contest manager to be excused. Only if the manager or a member of the Contest Event Committee gives the student written permission may any student enter a contest area after the contest has begun. Students failing to comply with the printed schedule without written excuse shall be disqualified.

5. Photo Story Telling Event: Students participating in the photography category may only compete exclusively in photography.

6. Equipment: Students may bring only the supplies and equipment specified in the category descriptions. Students may provide their own current AP stylebook and dictionary for use during all writing categories at the contest (non-electronic format only). Students competing in Yearbook Theme Development may use the following materials: magazines, markers, colored pencils, scissors, glue/glue sticks. Students whose materials are not in compliance with the guidelines will be disqualified.

7. Recording Devices: Any device with the ability to record is permitted, however, the internet capabilities on the device must be disabled per rule VIII-D-8.

8. Online Access: Internet access, use of email, instant messaging, cell phones/smart phones or other methods of sending/receiving information from sources inside or outside of the competition areas/room are prohibited with the exception of Yearbook Layout: Double Page Spread. Violation of this rule will result in a disqualification.

9. Code of Conduct: Contestants may not confer with others for competitive advice or feedback.

10. Late Discovery of Violation: If a violation is not discovered until after the close of the contest in which the violation occurred, the following procedure shall be followed:

a. The student shall be disqualified and advancement to the State Final denied if the violation is reported to the IHSA Office by Tuesday preceding the State Final. If the violation is not reported until after Tuesday, no action shall be taken and the matter shall be considered closed.

b. The rankings of other students in the event shall be revised upward.

c. The students shall be advanced on the basis of the revised rankings.

d. If the disqualified individual or school has won any awards, such awards shall be returned to the IHSA Office. An attempt will then be made to redistribute these awards on the basis of the revised rankings.

11. If a contestant's cell phone is not being used as a recording device in an allowable category, then the contestant's cell phone must be powered down and out of sight during the competition or they will be disqualified.

IX. TOURNAMENT POLICIES

A. Damage to Property or Equipment

If students or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

B. Tobacco/Liquid Nicotine Products: The use of tobacco or liquid nicotine products in any competition area, either during a practice or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

C. Use of Inhalers:

A student with asthma may possess and use his or her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedure of self-administration in the Illinois School Code.

D. Automated External Defibrillators (AED): Host schools must have an AED available and on site at all IHSA post season contests.

E. Alcoholic Beverages and IHSA State Series Events:

The possession, distribution, sale and or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted.

F. Special Report Forms and SAWA Reports:

Special report forms have been developed to facilitate schools reporting any matter concerning High School programs that merit the attention of the high school principal. These forms can be used for reporting any incidents or problems with a competitor, adviser, director or spectator. The forms may also be used to report errors in applying rules or any phase of judging in which a judge should immediately attempt to improve. The SAWA Report form should be used for reporting any instances where an adviser, director, participant, judge or spectator has done an exemplary job of Sporting A Winning Attitude. These forms may be found on-line at the IHSA Web Site (www.ihsa.org). Under downloadable forms click Special Report Forms.

G. Responsibility for theft or other losses:

The IHSA will not be responsible for loss or theft of any personal or school property during the course of a contest.

H. Prayer at IHSA State Series Contest:

Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

X. AWARDS

A. Sectionals: Medals shall be given to first, second and third place winners in each Journalism Contest Event Category. A plaque shall be given to the team that represents the school with the most points. In the event there is a tie for the team with the most points, all tying school shall receive a plaque.

B. State Final: In the state final tournament, the top six finalists in each Journalism Contest Event Category shall receive medallions. First, second and third place team awards will be presented to the winning schools along with individual medallions for the qualifying state competitors of the top three teams. In addition, one superintendent's medallion, one Principal's medallion and one Adviser's medallion for each of the top three teams will be awarded. (Illustrations: 1. If two teams tie for first-place, each will receive first-place trophies/medals, no second-place trophy will be awarded and third-place will be awarded to the next team/teams (if tied) in the point standings. 2. If three or more teams tie for first place, each will receive first-place trophies/medals. No other trophies/medals will be awarded. 3. If there is a singular state champion, and two or more teams tie for second place, then no third-place trophy will be awarded. 4. If there is a singular state champion, singular second-place team, and two or more teams tie for third-place, then all teams tied for third shall receive third-place trophies/medals.)

C. The school winners will be determined in accordance with the ranking system.

(Illustration 1: a) If two teams tie for first-place, each will receive first-place trophies/medals, no second-place trophy will be awarded and third-place will be awarded to the next team/teams (if tied) in the point standings. b) If three or more teams tie for first-place, each will receive first-place trophies/medals. No other trophies/medals will be awarded. c) If there is a singular state champion, and two or more teams tie for second-place, then no third-place trophy will be awarded. d) If there is a singular state champion, singular second-place team, and two or more teams tie for third-place, then all teams tied for third shall receive third-place trophies/medals.)

XI. JUDGING

A. Selection: Local managers shall select experienced judges to employ who are located as near the contest site as possible. Contest personnel assigned to work with the tabulation of results should not be used as judges except in emergency situations, and with the approval of the Contest Manager.

Judges may be media professionals, college journalism professors, former high school advisers or collegiate journalists.

B. Duties of Judges

1. It shall be the duty of the judges to collectively rank all students in their category. Judges may not award the same ranking to more than one (1) individual.

2. Judges shall confer with no one other than tournament officials prior to the submission of the ballot to the contest manager. A judge shall not change or revise the ballot after it has been signed and placed in the hands of the contest manager. Judges shall not reveal their decisions to anyone prior to the announcement of results by the contest manager. No one may question a judge's ballot or confer with a judge concerning decisions unless it is necessary to do so because the ballot is not intelligible or the decisions or ranking were not made in conformity with the rules.

3. In all events, at all contests, judges will use a scoring rubric provided by the IHSA that indicates areas of strength and weakness. These rubrics will be made available to advisers following the announcement of winners.

4. The same judge(s) will rank all students within a category during a given contest. There shall be no ties.

C. Number

1. In Sectional contests, two (2) judges shall be used in each Journalism Contest Event Category.

2. In the State Final, two (2) judges shall be used in each Journalism Contest Event Category.

3. The number of hired judges will be determined by the contest manager within the framework of the budget for the contest approved by the IHSA office. Advisers may provide names of potential judges to the contest manager.

D. Judges' Compensation:

Judges' Fees:

Judges' fees shall be paid as follows:

Sectional $50.00 per category

State Final $75.00 per category

Each group of entries for which a judge completes a score sheet will be considered a category.

Any judge who drives more than 70 miles round trip to the site of a Sectional or State Final Contest shall be reimbursed a travel allowance of $.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office, upon the judges' submission of a travel report form to be provided by the IHSA through the contest manager.