

2014-15 Principals' Concurrence Regarding Transfer

USE THIS FORM TO OBTAIN PRINCIPALS' CONCURRENCE WITH A STUDENT TRANSFER

When a student transfers to a member school from any other high school, the Receiving School principal/official representative must promptly complete and exchange this form with the principal/official representative of the sending school. **Note: A student is not eligible to participate in an interscholastic contest until the Principals' Concurrence Regarding Transfer Form is fully executed by both principals and is on file in the offices of the school to which the student transfers. REMINDER: CONCURRENCE WITH THE TRANSFER BY BOTH PRINCIPALS/OFFICIAL REPRESENTATIVES IS REQUIRED BUT DOES NOT GUARANTEE OR ASSURE ELIGIBILITY.** In accordance with the IHSA Constitution, only the IHSA's Executive Director may issue an official ruling. If there is any question regarding the student's eligibility, the receiving school should request a ruling from the Executive Director.

(Please Note: "Receiving School" refers to the school into which the student transfers; "Sending School" refers to the school from which the transfer is made.)

Section 1 -- To be completed by Receiving School and sent to the Sending School for concurrence.

1. Student's Name: _____
2. Receiving School (Indicate Town and School): _____
3. Sending School (Indicate Town and School): _____
4. Date of Transfer (when student actually began attending class in your school): _____
5. Date School Year Began at Your (Receiving) School: _____
6. Student's Birth Date: /___/___/___/ Student's School Grade: ___9 ___10 ___11 ___12
7. ___ Yes ___ No Does the student reside full-time with parents, custodial parent or court appointed legal guardian? **List address here:**

8. ___ Yes ___ No Has there been a change in guardianship or custody in conjunction with this transfer?
9. ___ Yes ___ No Do you know of any basis for objecting to the student's eligibility? If yes, explain:

10. ___ Yes ___ No Do you concur with this transfer? If No, please explain:

11. _____ Date
Signature of Receiving School Principal/Official Representative

Section 2 -- To be completed by Sending School and returned to Receiving School

12. ___ Yes ___ No To your knowledge, is the information provided in Section 1 true and correct?
13. _____ Date School Year Began at Your (Sending) School.
14. ___ Yes ___ No Was this student ineligible for or suspended from school or athletics at the time of the transfer OR would the student have been ineligible or suspended from school or athletics if he/she remained at your school? If yes, explain and indicate the penalty for the student's violation: (By-law 3.047) _____

- 14.1 What penalty was imposed or would have been imposed? _____
- 14.2 What is the date on which the period of ineligibility or suspension will be completed? _____
15. ___ Yes ___ No Did this student participate in a try-out, practice or contest this school year prior to the transfer? If so, what sport(s): _____
16. ___ Yes ___ No Do you have evidence of recruiting which influenced this transfer? If yes, explain and attach available documentation: _____

17. ___ Yes ___ No Do you have any reason to object to this student's eligibility? If yes, explain and attach available documentation: _____

18. ___ Yes ___ No Do you concur with this transfer? If No, please explain:

19. _____ Date
Signature of Sending School Principal/Official Representative

THIS FORM MUST BE RETAINED ON FILE BY THE RECEIVING SCHOOL UNTIL THE STUDENT GRADUATES.