



Terms & Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2024-25 IHSA Team Chess state series.

I. SCHOOL CLASSIFICATION

Competition in the IHSA Team Chess state series will be held for all member schools without classification.

II. DATES AND SITES

- A) A. State Tournament: The IHSA Team Chess State Tournament will be held on **February 14-15, 2025, at the Peoria Civic Center, Peoria, Illinois.**
- B) B. Sectional Tournaments: Qualifying sectional tournaments will be held on **Saturday, February 1, 2025.**

III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AND ONLINE LIST OF PARTICIPANTS

The policy for Original Entry Deadlines, Late Entries, and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sports and activities included in the 2024-25 Entry Policies and Procedures.

- A) Online Entries: All member schools must enter their school into the state series competition through the IHSA School Center on the IHSA Website at www.ihsa.org. The deadline for entry is December 1, 2024. All member schools should have received in April 2024, the 2024-25 Entry Policies and Procedures that outline the online entry procedures for all IHSA-sponsored tournaments.
- B) Late Entries: Schools wishing to enter the Team Chess state series after the deadline will be considered late. To be considered for late entry, the Principal or Official Representative must contact the IHSA Administrator. The penalty for late entry shall be a payment of \$100.
- C) Withdrawal Procedure
 - 1) To withdraw without penalty, the Principal must notify the IHSA Office, in writing, of the school's withdrawal from the Team Chess state series prior to the date the Coaches and Roster sections of the List of Participants form are due.
 - 2) A team that withdraws after the Coaches and Roster deadline or fails to appear at either the sectional tournament or State Tournament shall be charged a \$500 penalty.
- D) Eligibility: All member schools in good standing may enter one team under the provisions of IHSA By-law 4.071.
- E) Six-Contest Requirement: A school may enter and participate in the IHSA Team Chess state series only if

the school's chess team participates in at least six chess contests prior to the IHSA Team Chess state series, counted as follows:

- 1) Only contests involving the school's varsity team shall count toward the total.
 - 2) Every team match involving five or more boards, whether conducted independently or in a tournament, shall count as a single contest.
 - 3) All other competitions involving five or more varsity players competing as individuals shall count as one contest per date.
 - 4) The IHSA will permit virtual matches to count towards the six-contest requirement. The virtual match consists of all players from each team in a single location with play being monitored by the coach.
- F) Team Tournament Requirement
 - 1) Teams qualify for the Team Chess state series by participating in at least one team tournament during the regular season. For the purposes of this requirement a team tournament must involve at least six teams of at least five players each, playing at least three rounds with a minimum of 30 minutes per player, and must be team-paired and not prescheduled (as would occur in a round robin).
 - 2) Qualifying tournaments are expected to use IHSA rules.
 - 3) The tournament requirement would still need to be completed in-person and cannot be virtual.
 - G) Complete Participation Requirement: In accordance with IHSA By-law 6.041, a school shall not enter a team in the Team Chess state series unless the team will compete in all rounds of competition.
 - H) Online List of Participants
 - 1) Each school must complete the online Coaches and Roster sections of the List of Participants form by Tuesday, January 14, 2025. The List of Participants form is located in the Schools Center of the IHSA Web site.
 - 2) It may include any number of eligible students but must include a minimum of six players who are eligible in accordance with the Activity By-laws of the Illinois High School Association. The name(s) of the school's coach(es) or school representatives must be entered in the Coaches section of the List of Participants form.
 - 3) Failure to submit the Coaches and Roster sections of the List of Participants by the deadline constitutes withdrawal from the tournament.
 - I) Online Rules Presentations
 - 1) A representative from each school must view the online video presentation covering the rules and



procedures of the sectional and State Tournaments. The deadline for viewing the presentation is Wednesday, January 22, 2025.

- 2) Failure to view the online video presentation constitutes withdrawal from the tournament.

IV. HOST FINANCIAL ARRANGEMENTS

- A) Sectional Host Allowance: The host school shall pay all local tournament expenses and issue checks to tournament workers. The host school shall receive a \$250 guarantee. Tournament officials will be reimbursed by the IHSA.
- B) Team Tournament Expense: Neither the IHSA nor local meet management will assume responsibility for any team expenses for any tournament.
- C) Admission Prices: There shall be no admission price for the sectional tournaments or the State Tournament.

V. TOURNAMENT ASSIGNMENTS AND SEEDING MEETINGS

- A) Assignment Structure
 - 1) All schools entered in the IHSA Team Chess state series will be assigned to sectional tournaments on a geographical basis by the IHSA Office.
 - 2) The number of schools assigned to each sectional shall be approximately equal except where, in the opinion of the IHSA Office, it is prudent to organize a sectional with fewer teams to serve a remote part of the state.
 - 3) Assignments to the sectional tournaments will be posted on January 16, 2025.
- B) Online Seeding of Sectionals
 - 1) Coaches are instructed to use the List of Participants Form in the IHSA Schools Center to submit win-loss-draw records and other pertinent information to be shared with other coaches in the seeding process. The deadline for submitting this information (Season Summary) is 10 am on Monday, January 27, 2025.
 - 2) Seeding of the sectionals shall be conducted through the Schools Center. The seeding form will open at 11 am on Monday, January 27, 2025, and close at noon on Tuesday, January 28, 2025.
 - 3) Each school has one vote in the seeding process. Using personal knowledge and the information supplied by the other schools, the head coach shall rank all the teams in the sectional except his or her own. When the voting is complete, the highest and lowest rank submitted for each school shall be removed and the remaining ranks for that school averaged. All the averages shall then be sorted and ranked to determine the sectional seeds.
 - 4) In the case of a tie for a particular seed, a head-to-head result between the two teams shall be used to

break the tie, if possible. Otherwise a random method shall be used to break the tie.

- C) Pairing Procedures - Sectionals

The pairings for sectional tournaments will be formulated in Chesscalate and by following the procedures outlined in the IHSA Team Chess Pairings Procedures document.

 - 1) In sectional tournaments, teams will be paired based on their seeds.
 - 2) In the event of an odd number of teams, a bye shall be assigned within the lowest score group to the lowest-seeded team that has not already received a bye.
 - 3) Teams shall be paired immediately before the start of the first round.
 - 4) The Harkness variation will be used for pairings when there is an odd number of teams in a score group.
- D) State Tournament Seeding Meeting
 - 1) The Seeding Committee will meet on Sunday, February 9, 2025, to seed the teams advancing to the State Tournament. Each conference shall be invited to send one representative to the Seeding Meeting.
 - 2) The Seeding Committee shall rank teams based upon the results of the sectional tournaments as well as information submitted during the registration process and other related data.
- E) Pairing Procedures — State Tournament

The pairings for the state tournament will be formulated in Chesscalate and by following the procedures outlined in the IHSA Team Chess Pairings Procedures document.

 - 1) The following procedure shall be used to determine groups and pairing numbers for Round 1:
 - a. Divide the top half of teams into 8 groups of 8. Divide the bottom half of teams into 4 groups of 16.
 - b. Order the teams in groups 1 and 2, and randomly assign a pairing number within groups 3 through 12.
 - 2) After all teams have been assigned a pairing number, proceed as follows:
 - a. If there are up to 128 teams, pair the teams according to a non-accelerated Swiss System.
 - 3) The number of competing teams determines the pairing system.
 - a. If there are up to 128 teams, a standard non-accelerated Swiss system pairing shall be used.
 - 4) In the event of an odd number of teams, the lowest-seeded team shall receive a first-round bye.
 - 5) Teams shall be paired immediately before the start of the first round of competition.
 - 6) The Harkness variation will be used for pairings when there is an odd number of teams in a score group. If only one team remains in the highest score group entering the final round, it shall be paired with



the highest-seeded team in the next pair group that it has not already played.

- 7) If a team has already been paired into a higher score group twice in the tournament, the team’s pairing will be restricted to its own score group for the remainder of the event, unless an out-of-group pairing is unavoidable. The restriction shall be removed from any team within one point of first place before pairing the final round.

F) Pairing Appeals

- 1) A coach may appeal a pairing to the Pairings Chief according to the criteria outlined in Rule 19 Section 4 of the IHSA Chess Rule Book.
- 2) Appeals to pairings for any round of the sectional or state final must be made within 15 minutes of the pairings being posted except for Round 5 of the state final, which must be appealed by 8:15 am on Saturday of Week 32.

- 9:00 am.....Round 1
- 11:30 am.....Round 2
- 2:15 pm.....Round 3
- 4:45 pm.....Round 4
- 6:30 pm..... Awards

Note: In Round 1, the clock for each player on a team shall be started at 9:00 am. No later than 30 minutes before the start of Round 1, coaches must contact the tournament manager if their team will be arriving late but still intends to compete in the tournament. If a coach gives proper notification, the team will be paired for Round 1. If a coach fails to give proper notification to the tournament manager, the team will not be paired and will receive zero points for that round.

Rounds and awards may start ahead of the scheduled time at the manager’s discretion, after consultation with the head coaches.

D) Time Schedule — State Tournament

The time schedule for the 2024-25 IHSA Team Chess State Tournament is as follows:

VI. TOURNAMENT STRUCTURE AND PLAYING SCHEDULES

A) Participating Players

- 1) A standard team consists of 8 players, plus 4 alternates. A team may play with only 6 or 7 players, but must forfeit all matches on any empty board.
- 2) Prior to competition, the coach must designate a list of up to 12 players who will be eligible to play during the sectional tournament or State Tournament.
- 3) The deadline for designating the Participants (up to 12) in Strength Order for the Sectional Tournament is midnight on Wednesday, January 29, 2025. After Sectionals, the Strength Order will be reopened to make changes for the State Tournament. The deadline for designating the Participants (up to 12) in Strength Order for the State Finals is midnight on Wednesday, February 5, 2025. All changes will be made in the Schools Center, not Chesscalate.
- 4) No changes to the Strength Order for Sectionals will be allowed after midnight on Wednesday, January 29, 2025. No changes to the Strength Order for State will be allowed after midnight on Wednesday, February 5, 2025.

B) Complete Participation Requirements

- 1) At the sectional tournament or State Tournament, all teams must compete in all rounds of competition.
- 2) Failure of a team to compete in all rounds may result in penalties and affect future participation in the IHSA State Series.

C) Time Schedule - Sectional

The time schedule for the 2024-25 IHSA Team Chess sectional tournaments is as follows:

- 9:00 am.....Round 1
- 11:30 am.....Round 2
- 2:15 pm.....Round 3
- 4:45 pm.....Round 4
- 6:30 pm..... Awards

Friday, February 14, 2025

- 8:15 am–9:15 amRegistration
- 8:45 am.....Meeting of Stewards
- 9:15 am.....Doors open to Ballroom
- 9:30 am..... Opening Ceremony
- 10:00 am.....Round 1
- not before 1:00 pm.....Round 2
- not before 3:45 pm.....Round 3
- not before 6:30 pm.....Round 4

Note: In Round 1, the clock for each player on a team shall be started at 10:00 am. No later than 30 minutes before the start of Round 1, coaches must contact the tournament manager if their team will be arriving late but still intends to compete in the tournament. If a coach gives proper notification, the team will be paired in Round 1. If a coach fails to give proper notification to the tournament manager, the team will not be paired and will receive zero points for that round.

Saturday, February 15, 2025

- 8:30 am.....Doors open to Ballroom
- 8:50 am..... Players seated for announcements
- 9:00 am.....Round 5
- not before 12:00 noonRound 6
- not before 2:45 pm.....Round 7
- not before 5:30 pm.....Awards Ceremony

All participants are encouraged to attend the awards ceremony.

E) Time Control:

In the Team Chess state series, each player shall be granted a time control of 55 minutes per player, plus a 5-second delay.

In the event a clock without a delay is used, the clock shall be set to 55 minutes.

Saturday, February 1, 2025

- 8:15 am–8:45 am..... Check-in



Note: A digital clock is required. Time delay is preferred. Time delay clocks may not be used without the time delay being correctly set. Use of increment time controls is not permitted.

- F) Accommodation for Very Long Games:
During the IHSA Team Chess State Tournament, at the end of Round 3 and Round 6 only, a player who is involved in a very long game may ask the Head Steward for a 10-minute delay in starting his or her game in the next round. This request must be made before leaving the playing area.

VII. ADVANCEMENT OF QUALIFIERS

- A) Advancement and Determination of Qualifiers
- 1) A total of 128 teams shall qualify for the State Tournament.
 - 2) To determine the State Tournament field, the sectional competitors shall be sorted first by the number of team points earned, and second by the IHSA tie-breaker system (VIII-F). In the case of a tie for the 128th qualifying spot, a head-to-head result between the two teams in the sectional tournament shall be used to break the tie, if possible. Otherwise a random method shall be used to break the tie.
 - 3) A team that withdraws from the State Tournament may be replaced no later than 4 pm on the Friday preceding the tournament by the next available team on the list.
 - 4) If a sectional cannot be completed prior to the State Tournament Seeding Meeting, the committee shall determine which schools shall advance from the sectional to the state tournament, using the sectional seeds as a guideline.
 - 5) Combined sectional results will be posted on the IHSA website as soon as all sectional results have been reported by the host schools. Coaches must contact the IHSA Chess Administrator by 1:00 pm on Sunday of Week 31 to appeal a sectional score that was reported.

VIII. TOURNAMENT RULES

- A) Playing Rules
The official playing rules for the IHSA Team Chess and State Tournament are those included in the 2024-2025 IHSA Chess Rules Book, these Terms and Conditions and any printed instructions distributed from the IHSA Office. Enforcement of these rules will be the responsibility of the Tournament Manager, the Tournament Director, the Head Steward, and their assistants.
- B) Official Representative
- 1) In accordance with IHSA By-law 2.020, all schools are required to have a coach or school representative, previously designated on the school's Entry Form, present at the tournament site at all times during

tournament play to assist tournament officials, if needed.

- 2) If a school does not have a designated coach or school representative present at the tournament site at all times during tournament play, that school's competitors shall not be permitted to participate.
 - 3) If a school's competitors are not permitted to participate due to the designated coach or school representative not being present, those competitors shall not be permitted to return to competition in the tournament and the team shall be disqualified from the tournament. Any exception must be approved by the Tournament Director.
 - 4) A coach or designated school representative shall be present in the competition area at the beginning of each round to ensure that everything is in order prior to the start of the match.
 - 5) A team whose coach or designated school representative is not present in the competition area when a round is started shall not be permitted to begin play until the coach or designated school representative appears. Any exception must be pre-approved by the Tournament Director.
- C) Tournament Roster, Strength Order, Participation, and Substitution
- 1) Prior to the beginning of Round 1, the coach or official representative of a competing team shall submit to the Tournament Director the team's Tournament Roster of up to 12 players, listed in Strength Order. All players must have been listed on the team's Roster in the List of Participants form.
 - 2) A team is required to compete on the same number of boards (or more) in all rounds as the number of boards on which the team competes in Round 1. Only the Tournament Director may approve exceptions.
 - 3) If a team does not compete in a round (excluding Round 1), the team will be disqualified from further participation in the tournament.
 - a. If a team arrives at a match more than 30 minutes after the beginning of the round but before time expires, the team shall forfeit that match to its opponent but is not disqualified from further participation in the tournament.
 - b. If a team arrives more than one hour after the beginning of the round (excluding Round 1), the team shall be disqualified from further participation in the tournament unless the coach has notified the tournament manager that the team will be late.
 - c. A team that receives a bye is considered to have competed in a round.
 - 4) If a player does not compete in a round and no alternate is legally substituted for that player, the team shall forfeit that board for the round.



- a. If a player arrives at a match more than 30 minutes after the beginning of a round but before the flag falls one hour after the beginning of the round, that player shall forfeit the match to his or her opponent.
 - b. If a player arrives more than one hour after the beginning of a round (excluding Round 1), the player shall be disqualified from further participation in the tournament unless the coach has notified the tournament manager that the player will be late.
 - c. If a player arrives at a match but is disqualified because of 5a or 5b, the scores for that player (board) in prior rounds shall stand.
- 5) For every round, the coach must indicate the players competing on each board by marking the names on the official scoresheet (and optionally, at the State Final Tournament, by using the Chesscalate system).
- a. The players competing in each round must play in Strength Order, with the strongest player in the lineup for that particular round on Board 1, the next strongest on Board 2, and so on.
 - b. If a team's players do not compete in Strength Order, the result will be recorded as a forfeit by any player playing below a teammate who is lower in the Strength Order submitted by the coach.
- EXAMPLE:** The eight boards (numbered 1 to 8) are occupied by players whose Strength Order is 1, 2, 4, 5, 3, 6, 8, 7. Player #3 (on Board 5) and Player #7 (on Board 8) must forfeit.
- 6) Improper substitution or failure to follow correct substitution procedures will result in penalties that can include forfeiture and/or loss of team tie-break points.

D) D. Stacking

- 1) In accordance with the provisions of IHSA By-law 2.041 (Sportsmanship), players shall be assigned a Strength Order in order of their individual playing strengths. "Stacking" is not an acceptable or appropriate strategy in the IHSA Team Chess state series.
- 2) "Stacking" is the practice of arranging the Strength Order in a manner that results in an advantage over opponents by placing a person of low playing strength at a high strength order to enable the remaining team members to play against opponents of a lower playing strength than they would have otherwise.
- 3) Stacking is unsportsmanlike conduct and is penalized by team disqualification. All team and individual wins and draws are scored as forfeits. All team and individual losses stand as recorded.
- 4) A charge of stacking shall not be considered after Round 2 has been concluded for 30 minutes in sectional tournament competition, or after Round 4

has been concluded for 30 minutes in State Tournament competition.

E) Scoring System

- 1) The team assigned White shall be White on boards 1, 3, 6 and 8.
- 2) The following weighted scoring system will be used in all matches:

	Win	Draw	Loss
Board 1	12.0	6.0	0.0
Board 2	11.0	5.5	0.0
Board 3	10.0	5.0	0.0
Board 4	9.0	4.5	0.0
Board 5	8.0	4.0	0.0
Board 6	7.0	3.5	0.0
Board 7	6.0	3.0	0.0
Board 8	5.0	2.5	0.0

- 3) For purposes of tie breaks, byes are scored as 48 to 20 wins. Forfeits are scored as the sum of the wins on the individual boards.
- 4) The team scoring the most individual points in a match is the winner.

F) Team Tie-Break System

- 1) If two or more teams are tied on points at end of the tournament, a tie-break system shall be used (when E-3 or E-4 do not apply) to determine the final standings.
- 2) For each match played, add 10 to the team's match points, multiply by 1 plus the square of the opponent's tournament points, and divide by 100. Add the values for all seven matches to determine the tie-breaker.

Example:

Rd.	Own Match Pts.		Opp.'s Tourn. Pts.		Divide by	Total
1	(60+10)	x	(3 ² +1)	÷	100	= 7.00
2	(35+10)	x	(3 ² +1)	÷	100	= 4.50
3	(10+10)	x	(6 ² +1)	÷	100	= 7.40
4	(50+10)	x	(4 ² +1)	÷	100	= 10.20
5	(68+10)	x	(3 ² +1)	÷	100	= 7.80
6	(33+10)	x	(5 ² +1)	÷	100	= 11.18
7	(24+10)	x	(6 ² +1)	÷	100	= 12.58
Total Tie-Break Points						60.66

G) Tie-Break Penalties

- Violations of the rules may be penalized by the loss of team tie-breakpoints as follows:
- 1) At the state final tournament:
 - a. Major violation: up to 5 tie-break points



- b. Minor violation: 1 tie-break point
- 2) At the sectional tournaments:
 - a. Major violation: up to 1.25 tie-break points
 - b. Minor violation: 0.25 tie-break points

H) Official Scoresheet and Verification of Results

- 1) Players must report individual match results on the Official Scoresheet. It is the responsibility of each coach to ensure that the results are reported quickly and correctly in Chesscalate
- 2) The scoresheet must remain on the table next to Board 1. Moving the scoresheet to any other location may constitute kibitzing.
- 3) After all individual matches have finished, a coach from each school must verify match results in Chesscalate. Once the results submitted through the Chesscalate system are verified by coaches, the scores are official.

IX. TOURNAMENT POLICIES

A) Spectators

Spectators are permitted at the tournament; however, they are required to observe silence during all tournament play. Failure to observe proper decorum during tournament play will be considered unsportsmanlike conduct. Other than as specifically allowed elsewhere in the Terms and Conditions or the IHSA Rules of Chess, the use of electronic devices in the competition area is prohibited.

B) Damage to Property or Equipment

If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to another school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

C) Tobacco/Liquid Nicotine Products:

The use of tobacco or liquid nicotine products in any competition area, either during a practice or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

D) Use of Inhalers

A student with asthma may possess and use his/her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedures of self-administration in the Illinois School Code.

E) Alcoholic Beverages and IHSA State Series

The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premises, and law enforcement officials will be called as warranted. No ticket refunds will be granted in such cases.

F) Equipment

- 1) Each school must provide four chess boards, four Staunton chess sets, notation sheets for the team, and four digital time-delay capable chess clocks that comply with the rules published by IHSA. A clock capable of increment time controls only is not permitted. A digital clock not capable of being set to a time delay setting of five seconds can be used as though it were an analog clock. Chess boards and pieces must conform to the guidelines in IHSA Chess Rules 2 and 3. *Failure to provide the required equipment may result in forfeiture of the board.*
- 2) Each team may provide a stand and team placard, in good taste and of an appropriate size and including the school name, to be placed on the table to identify the teams playing in each match.

G) Electronic Devices

- 1) The use of electronic devices in the competition area is prohibited, except as specified in the IHSA Chess Rule Book. Coaches are allowed to use electronic devices as a part of their official coaching responsibilities.
- 2) A cell phone that goes off in the playing area will result in the following penalties:
 - a. Player's cell phone in use: minor violation and forfeiture of game.
 - b. Player's cell phone vibrating or ringing: minor violation, plus the loss of 10 minutes on the player's clock, or half the time on the clock, whichever is less.
 - c. Coach's cell phone ringing or in use, except for official tournament business: minor violation. There is no violation for a phone vibrating.
- 3) No headphones of any type may be worn in the playing area.
- 4) A player viewing, wearing, or displaying any electronic device, including but not limited to a



smartwatch, shall be penalized according to the provisions in IX-G-2a.

H) Apparel

- 1) Each team member must wear a matching item of apparel (shirt, vest, or jacket) that clearly identifies the school. The clothing must be the outermost layer of clothing and must remain clearly visible while team members are in the playing hall. Matching shall be defined as being similar in style, color, and markings. Members of the same gender must have similar tops, though males may wear slightly different tops than females.
- 2) Failure to wear proper apparel may be penalized up to a major violation at the discretion of the floor chief. A team may be penalized once per day of competition. Willful refusal to comply with the uniform rule shall constitute unsportsmanlike conduct and may be penalized by team disqualification.
- 3) Each coach must wear an item of apparel that clearly indicates the name of the school, and an IHSA-issued coach's pass.
- 4) Apparel worn by players and coaches should be in good taste, show good sportsmanship, and be appropriate for state series competition. Hats, visors, sweatbands, hoodies, and other items of apparel that cover a player's head (except those of a religious or medical nature) are not permitted. The Tournament Director and Head Steward have the authority to require that inappropriate apparel be corrected.

I) Food and Drink

Food and drink are not permitted in the playing area at any time during the tournament, except for water, which may be consumed, but not placed on the playing table.

- 4) If one team has beaten all other teams they are tied with for an award, that team is awarded first in that score group.

XI. OFFICIALS AND THEIR RESPONSIBILITIES

A) IHSA Administrator

- 1) The IHSA Administrator is responsible for the overall conduct of the IHSA Team Chess state series.
- 2) The IHSA Administrator distributes the IHSA Chess Manual, including the Tournament Terms and Conditions and the Chess Rules, to coaches and other interested parties.
- 3) The IHSA Administrator selects the sites of the sectional tournaments and assigns officials as required.
- 4) The IHSA Administrator collects the official entries to the state series and assigns schools to the sectional tournaments.
- 5) The IHSA Administrator collects the List of Participants and seeding information provided by the head coaches and provides this information to the sectional Tournament Manager.
- 6) The IHSA Administrator collects the Winner Reports from the sectional tournament managers and determines the teams that have qualified for the State Tournament.
- 7) The IHSA Administrator distributes information about the qualifying schools to the conference representatives who attend the Seeding Meeting.
- 8) The IHSA Administrator distributes the pairings and results of the State Tournament.

B) Tournament Manager

- 1) The Tournament Manager is responsible for the general conduct of the tournament. The IHSA Administrator acts as the Tournament Manager of the State Tournament and delegates this responsibility for sectional tournaments.
- 2) The Tournament Manager is responsible for securing the facilities, furniture, and other items necessary for competition and skittles activity.
- 3) The Tournament Manager is responsible for communication with the head coaches of the competing schools to ensure that they are aware of the time schedule and other tournament procedures.
- 4) The Tournament Manager is responsible for promptly reporting the results of each match and posting the pairings of each round.
- 5) The Tournament Manager is responsible for arranging the awards ceremony at the end of the competition.
- 6) Tournament Manager is responsible for promptly filing the Financial Report with the IHSA Office after the competition is complete.

C) Tournament Director

X. AWARDS

An Awards Ceremony will take place immediately following the tabulation of results.

A) Team Awards — Sectional

- 1) A plaque will be presented to any team that finishes the tournament with a perfect score.
- 2) In the event no team finishes with a perfect score, a plaque will be awarded to the team with the highest score, including tie-breaks.

B) Team Awards — State Tournament

- 1) Trophies will be presented to the teams winning first, second and third places. Medallions will be presented to the members and head coach of the first three placing teams.
- 2) A plaque will be presented to any team that scores at least six points in the tournament but does not finish in first, second or third place.
- 3) In the case of teams tying with perfect match win scores, the tie shall stand.



- 1) The Tournament Director is responsible for duties as described in the IHSA Chess Rules (Section 23-1).
- D) Pairing Director
- 1) The Pairing Director is responsible for duties as described in the IHSA Chess Rules (Section 23-2).
 - 2) The Pairing Director is responsible for making the pairings of each round and keeping track of and verifying the results of each round.
- E) Head Steward
- 1) The Head Steward is responsible for duties as described in the IHSA Chess Rules (Section 23-3).
 - 2) The Head Steward is responsible for hearing disputes on rulings made by the stewards and for rendering judgment on such disputes.
 - 3) The Head Steward is responsible for keeping track of infractions of the IHSA Chess Rules and assigning penalties when appropriate.
 - 4) The Head Steward is responsible for supervising the stewards and ensuring the consistency of their rulings throughout the tournament.
 - 5) The Head Steward assesses tie-break penalties.
- F) Stewards
- 1) Stewards are responsible for duties as described in the IHSA Chess Rules (Section 23-4).
 - 2) Stewards are responsible for enforcing the IHSA Team Chess Tournament Policies (Article IX) and bringing violations to the attention of the Head Steward or Tournament Director.
- G) Scorer
- 1) The scorer is responsible for duties as described in the IHSA Chess Rules (Section 23-5).
- H) Sectional Officials and Fees
- Sectional officials will be appointed by the IHSA Office. The host school shall issue payment to each official which will be reimbursed by the IHSA Office upon receipt of the Financial Report Form.
- Tournament Director: \$100
Steward: \$20 per round
- I) State Final Officials and Fees
- State Final Officials will be appointed and paid by the IHSA Office.
- Tournament Director: \$275
Chief Steward: \$225
Steward: \$25 per round
Scorer: \$25 per round
- J) Mileage Reimbursement Policy
- The officials appointed by the IHSA will be paid mileage from the IHSA Office upon receipt of a mileage voucher submitted by the appointed official to the IHSA Office within 30 days of the contest. Appointed officials will receive 45 cents per mile for every mile over 70 miles for each round trip. Mileage vouchers can be printed from the IHSA Web Site through the IHSA Officials Center. Note: Mileage is determined to and from the official's home to the site of the competition, unless prior approval has been given from the administrator in charge of the sport/activity.