

# BOYS BASKETBALL

## Quarterfinal Game Instructions for Host School Administrators

The IHSA will post the State Series schedule at 4:00 p.m. on Friday, Feb. 10, 2023

**Regional Quarterfinal Games: The higher-seeded team will host the game on Saturday, Feb. 18 between 1:00 and 7:00 p.m.**

*\*\*The top team on the bracket is considered the home team.*

*If you are unable to host this game, you may offer your opponent the opportunity to host. Please notify the IHSA immediately by email if a host site change takes place.*

**To begin the game scheduling process and assigning officials, follow these steps:**

Visit IHSA.org and login to your IHSA Schools Center account.

**Select Box H - IHSA State Series Hosting & ScoreZone > State Series Hosting > Click on “ScoreZone & Contest Details”**

### CONTEST INFORMATION

On this page, you can specify the time of the contest. **The date is February 18 and time must be between 1:00 and 7:00 p.m. per the Boys Basketball Terms and Conditions.**

**Contest Information**

[IHSA State Series hosting](#) | [ScoreZone](#) | [Financial reports](#) | [Host availability survey](#) | [Facilities survey](#)

Site of contest	<input type="text" value="Redbird Arena"/>	Formal name for the site where this contest will be held
Date & time	2/19/2022 <input type="text" value="TBA"/> <small>You must select a time between 1:00pm and 7:00pm per the Boys Basketball Terms &amp; Conditions.</small>	You must communicate any schedule changes to your opponent and all officials. Please be aware that changing the schedule may create conflicts for any assigned officials.
Schedule change information	<input type="text"/>	You may provide an address here if the site address is different from the formal site.

**PLEASE DESIGNATE YOUR GAME TIME BEFORE YOU POST ASSIGNMENTS FOR THE OFFICIALS.**

### ASSIGNING OFFICIALS

You will be required to assign 3 officials to your contest. Click on the “assign officials” in the red box. You will “get the red out” once 3 officials have accepted this assignment.

**Login to your Schools Center account > Select Box H - IHSA State Series Hosting & ScoreZone > Click on “assign officials”**

**IHSA State Series Hosting**

[IHSA State Series hosting](#) | 
 [ScoreZone](#) | 
 [Financial reports](#) | 
 [Host availability survey](#) | 
 [Facilities survey](#)

This page contains links necessary to run the IHSA State Series event your school is hosting. As tournament manager, you should visit this page often to make sure you have the information you need. After the event is complete, you must fill out the required forms promptly and submit them to the IHSA Office.

	Manuals (PDF)	Assigned Officials	List of Participants	Results Report	Financial Report
<b>Boys Basketball Regional Quarterfinal</b>	<a href="#">School &amp; Manager's Manual &amp; Forms</a>	You are required to <a href="#">assign officials</a> to this game. 0 officials have confirmed.	--	<a href="#">ScoreZone &amp; Contest Details</a>	<a href="#">submit financial report</a>

**FIND A BOYS BASKETBALL OFFICIAL**

This section will give you instructions for selecting officials. Click in the “**Find a Boys Basketball Official**” dropdown. The dropdown will show all active and properly licensed IHSA officials in Basketball. You can filter this list by typing a name, email address, city, first 3 numbers of zip code, or even license level. Once you select an official, click “**Add this Official**” to add the official to your game.

Find a Boys Basketball Official:

Phillip Abed

Add this Official

ID	Name	Lvl	City	Email
55227	Wali Abdul-Rahim	Registered	Springfield 62703	walirahim66@yahoo.com
83283	Phillip Abed	Registered	Palos Hills 60465	Abed1@sbcglobal.net
26060	Richard D. Abernathy	Recognized	Forsyth 62535	richardabernathy@comcast.net
10163	David C. Accardi	Certified	Lake in the Hills 60156	daccardi@comcast.net

**NOTE: If you use an assigner to secure officials, you MUST still assign the officials to the game so they can be paid through ArbiterPay.**

- ❖ The administrator enters the official's name or number in the “Find a Boys Basketball Official” dropdown box then “Add this Official” to complete the assignment process.

**ASSIGNED OFFICIALS**

This section will show assigned officials and if they have accepted or declined the assignment. Each official will receive the posted assignment to accept or decline in their IHSA Officials Center. **It is beneficial to contact assigned officials IMMEDIATELY and request them to accept or decline this assignment.** You may also unassign officials who have not responded so an alternate official can be assigned.

## Assigned Officials — Boys Basketball

[IHSA State Series hosting](#) | 
 [ScoreZone](#) | 
 [Financial reports](#) | 
 [Host availability survey](#) | 
 [Facilities survey](#)

The following officials have been assigned to your upcoming contest.

As the contest manager, you **MUST** contact each official prior to the start of the tournament and communicate the contests and duties assigned.

Date	Time	School	School	
Sat 2/19	TBA	Byron	Athens	
ID	Name, Address, E-mail	Phone Number(s)	Accepted/Declined?	Unassign?
83283	Phillip Abed 1111 One St., Palos Hills 60465 <a href="mailto:Abedl@sbcglobal.net">Abedl@sbcglobal.net</a>	Home: 123-456-7890 Work: 123-456-7890 Cell: 123-456-7890	Accepted	
12345	Rick Jones 2222 Duo Rd, Springfield 62702 <a href="mailto:Wild66Cat@gmail.com">Wild66Cat@gmail.com</a>	Home: 987-654-3210 Cell: 987-654-3210	No Response Yet	<a href="#">Unassign this official</a>
23456	Sarah Doe 333 N 33rd St., McHenry 60050 <a href="mailto:nascarhoosier@sbcglobal.net">nascarhoosier@sbcglobal.net</a>	Cell: 555-555-5151	No Response Yet	<a href="#">Unassign this official</a>

You have assigned enough officials, but they have not all accepted this assignment. Please contact the official as soon as possible and ask them to accept or decline the assignment. If you do not get a response, you can click 'Unassign this official' and assign a different one.

### Assign Boys Basketball Officials

**Requirement 1:** You must assign 3 officials using this page.

You have already assigned the max number of officials, and can't assign more.

You need to contact the officials who have not yet accepted or declined and remind them respond to this assignment in the Officials Center.

**ScoreZone:** You can update the score, time, highlights, and any unusual circumstances during the contest. Please click on **“Final Score”** at the conclusion.

### ScoreZone

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Competing Teams	Score	Status	Highlights
Byron	<input type="text"/> <input type="button" value="+1"/>	Time remaining <input type="text" value="0:00"/> Period <input type="text" value="1"/> (if game is in progress)	Include high scorer and rebounder for both teams. Please give <u>first name, last name, and school</u> of each player mentioned. <div style="border: 1px solid gray; height: 40px; margin-top: 5px;"></div> Your comments will be viewed by many people. Please keep them <u>accurate and professional!</u>
Athens	<input type="text"/> <input type="button" value="+1"/>		

Score is NOT FINAL
Your update will appear in the IHSA ScoreZone area within 60 seconds.
FINAL Score

Three-Point Showdown Advancers	Unusual Circumstances
Please give the <u>first name, last name, and school</u> of each player who advanced to the next round.	If applicable, choose an option. If reporting a postponement, please give information about the make-up date and site. Then click either the "FINAL"

**Financial Reports:** You will **not** be submitting a financial report to the IHSA for this game. The host school keeps all ticket revenue. **Officials are paid directly by the IHSA through ArbiterPay.**

**Questions?** Please contact Kurt Gibson [kgibson@ihsa.org](mailto:kgibson@ihsa.org)