

GIRLS VOLLEYBALL
Site Proposal Specifications

Each proposal to host an Illinois High School Association state final event must address and include information relating specifically to the following items:

ESSENTIAL CRITERIA

1) **Site Availability:** The site must guarantee availability of its facilities for all dates of event(s) sought. The IHSA seeks proposals for the following dates and events.

| Tournament | Year | Dates |
|---|----------------|-----------------------------|
| Girls Volleyball – Fri./Sat. – Week 19 | 2020-21 | November 13-14, 2020 |
| Girls Volleyball – Fri./Sat. – Week 19 | 2021-22 | November 12-13, 2021 |
| Girls Volleyball – Fri./Sat. – Week 19 | 2022-23 | November 11-12, 2022 |
| Girls Volleyball – Fri./Sat. – Week 19 | 2023-24 | November 10-11, 2023 |
| Girls Volleyball – Fri./Sat. – Week 19 | 2024-25 | November 15-16, 2024 |

The listed dates are fixed under current tournament structures. In the event changes in structure which may change these dates are considered during the term of the agreement, the venue will have the right of first refusal to continue hosting the event.

2) **Minimum Seating Requirements:** 8,000.

Proposals must include seating diagrams, showing designated seating areas (including the number of seats in each area) for the following spectators, participants, handicapped and media.

3) **Term and Form of Contract:** Individual proposals must be submitted for each event. Each proposal must be for a 5-year term. Proposals must include provision for annual review.

4) **Facility Considerations:**

Competition Area: Describe in detail the dimension, design and surface of the competition area. List and describe all competition equipment that will be provided on behalf of venue, i.e. scoreboards, etc. Minimum requirements include:

The court shall be 60 feet long and 30 feet wide. The area above the court should be clear of any obstructions and at least 23 feet high. The serving area shall be a minimum of 6 feet in depth.

The net shall be 3 feet wide overall and at least 32 feet in length when stretched. It shall consist of 4 inch square mesh of at least No. 21 size dark, natural or synthetic cord. A plain white 2-inch wide double thickness of canvas or single thickness of durable synthetic material shall be sewn along the full length of the top of the net. Through the top shall run a 1/8 to 3/16-inch diameter flexible steel cable or a 1/4 inch rope. The net shall be attached to upright standards which are 3 feet outside the court or from its four corners to walls which are at least 6 feet from the sideline. The net supports include any attachments to the net used for anchoring the net to walls or upright standards, as well as the standards themselves and any attachments used for anchoring the standards to the floor or walls.

The standards, referee's platform and floor/wall cables shall be padded as follows: standards must be padded to a minimum height of 5 ½ feet with at least 1 inch thick, resilient, shock-absorbing materials to encase the uprights and all tensioning devices; the front and sides of the referee's platform must be padded in the same manner as the standards; any guy cables or rigid braces must be padded to a minimum height of 5 ½ feet with at least ½ inch thick resilient, shock-absorbing material.

Net antennas shall be attached to the net in line with the outside edge of the sideline and extend upward at least 2 ½ feet but no more than 3 ½ feet above the net. They shall be of an unbreakable material no more than 3/8 inch in diameter with alternating 4-inch to 6-inch white and orange or red bands.

A safe, stable platform, which elevates the referee's head to between 2 and 3 feet above the top of the net is required.

Please provide a description of competition floor composition, dimensions, area above the court, boundary lines, team bench area, officials table, description of equipment standards, nets, supports, antennae, officials stand, padding, back-up equipment, scoreboard features, and special lighting.

Insurance: Describe in detail any and all insurance coverage that the venue currently has as well as any insurance coverage that would be required of the association or lessee.

Security: Submit the venue's security plan. The plan must include, but is not limited to: routine crowd control, emergency control, i.e. fire, tornado, terrorist, etc.

Handicap Accessibility: Submit verification that the venue complies with all federal and state laws pertaining to disabled persons.

Special Seating: List and describe any special seating that is available such as corporate or VIP boxes.

Special Technological Features: Describe any technological capabilities the venue can provide to enhance tournament administration. Such items might include, but are not limited to, message boards, special lighting and sound capabilities, giant screen television monitors, etc.

5) **Locker/Training Facilities:** Describe the locker room and training room facilities available. All dressing and locker areas need to provide security to ensure privacy and lock-up. Minimum requirements for each sport are:

Girls Volleyball: 4 team locker/dressing rooms, 2 officials locker/dressing rooms, 1 training room, 1 meeting room.

6) **Parking:** The following minimum numbers of parking spaces must be available on a complimentary basis for IHSA use: 200.

These parking spaces must accommodate participating schools/athletes, IHSA workers and VIPs.

Describe parking arrangements which would be provided to accommodate a sell-out crowd. Specify the total numbers of parking spaces and parking areas available, indicating the numbers of spaces in each parking area, special accommodations for handicapped parking, locations of the spaces required for IHSA use (as noted above) and the proximity of each proposed parking area to the venue. Describe shuttle services, if available, from remote parking

locations to the venue. Furnish a map or chart showing all prospective parking locations. Describe all financial terms and arrangements associated with parking.

7) **Financial Considerations:** Describe in detail the costs which the Association would incur by holding its event in the venue. Provide a sample proposed budget for the event.

8) **Settlement:** Settlement of all financial matters must occur not later than sixty (60) days after the conclusion of the event.

9) **Hotel Accommodations:**

IHSA Accommodations: The following minimum numbers of hotel/motel rooms must be available for IHSA use: 250 (48 Class 1A, 48 Class 2A, 48 Class 3A, 48 Class 4A, 18 Floor Officials, 11 Board, 10 Bench). These rooms will be used to accommodate participating schools/athletes, media, IHSA workers and VIPs.

Spectator Accommodations: List all hotels/motels in the area that have made commitments to provide accommodations during the event(s) sought. Include the number of rooms at each hotel/motel along with the rates at each facility for the duration of the proposed term. Include a map of the community showing all hotel/motel locations in proximity to the venue.

10) **Press and Media Seating:** The following minimum seating requirements for working press must be available on a complimentary basis for IHSA use: 50.

A separate press work area providing a minimum of three (3) dedicated telephone lines is required. Accommodations must also be provided at each event for the following:

Media Hospitality Room: Fitted with television monitors with access to the game being played and accommodations for computers, phones and workspace.

Television Camera Locations: Venue must cooperate with producers of IHSA event telecasts to provide television camera locations as producers determine.

Television Production Parking: Must accommodate parking for two television production trucks and one satellite truck. Parking spaces must be close together and in close proximity to the venue.

11) **Meal and Hospitality Accommodations:** The venue must be able to provide meals and/or hospitality service for the following minimum numbers of persons: 150 per meal served twice a day.

12) **Merchandise:** The IHSA shall provide and have exclusive rights to sell merchandise with no royalty or fees to venue. The IHSA shall have exclusive control over all merchandise sold in the host venue.

13) **Concessions:** Food and beverage concessions shall be provided by the venue or its contracted concessionaire. Alcohol and tobacco products must be prohibited. Describe any financial terms associated with concessions.

14) **Tickets:** The venue must provide tickets and handle ticket sales for the event. Describe in detail the ticketing services the venue provides. Indicate whether and under what terms the venue will use a ticketing service such as Ticketmaster, etc. or could work with IHSA Digital Ticketing Partner GoFan to make GoFan Digital Ticketing available for all IHSA Girls Volleyball State Final sessions.

15) **Programs:** The IHSA shall provide and have exclusive rights to sell event programs with no royalty or fees to the venue. The IHSA shall have exclusive control over all programs sold in the host venue.

16) **Signage:** The IHSA shall have exclusive authority over event signage. No royalty or fee will be paid to the venue for IHSA's signage commitments. Please identify all existing signage and contractual commitments for its display which venue currently maintains. Describe any negotiability for such contracted space. Also describe venue's ability to work with IHSA and sponsors if product category conflicts or other signage issues should materialize. Describe what steps the venue will take to eliminate alcohol signage.

ADDITIONAL CRITERIA

17) **Sponsorship:** Describe how venue and host community will advertise and promote tournament events.

18) **Special Events:** Please describe any plans the host community will implement to accommodate, help underwrite or develop special events to be associated with the Girls Volleyball state final tournament(s).

Close the proposal with an explanation as to how and why the mentioned facility should be selected to host an IHSA state final event. Specifically address how the facility and surrounding community are qualified to uniquely fulfill the aforementioned specifications.

After examining all proposals thoroughly, the IHSA staff will prepare recommendations in regard to site assignments for consideration by the IHSA Board of Directors. Primary consideration will be given to the fulfillment of essential criteria.

Questions regarding proposals or proposal specifications must be directed to Craig Anderson at the IHSA Office.

Proposals should be sent to the attention of Craig Anderson, Executive Director, IHSA, 2715 McGraw Dr., Bloomington, IL 61704.

Deadlines for submitting proposals and the anticipated date of action by the Board of Directors to accept proposals for each sport are:

| Sport | Deadline for Submission | Scheduled Board Action |
|-------------------------|--------------------------------|-------------------------------|
| Girls Volleyball | September 2, 2019 | December, 2019 |

VBGSiteProposalSpecs