

By-Law 3.040 – Transfer

In the course of a typical school year, the IHSA Office will rule on nearly 2,000 eligibility cases, which translates to about 11 rulings a day for each day of the entire school year. Beyond just their numerical extent and impact, though, there are few, if any, situations that get as much attention as transfer cases. In fact, just the very mention of the word 'transfer' tends to set off a range of feelings and emotions in school personnel. Having an understanding, then, of [IHSA By-law 3.040](#) is essential for school administrators.

The most essential thing school administrators need to know in regards to the transfer rule is that a [Principals' Concurrence Form](#) must be executed for any student who transfers to a member school after he/she has attended another high school. It is recommended that schools execute a concurrence form as soon as possible after a student transfers. Without a concurrence form on file at the school, a transfer student is not eligible for interscholastic participation, regardless of how much time has lapsed between the student's transfer to a member school and the time he/she first decides to participate

in the school's interscholastic program. When a concurrence form is executed and completed by both the sending and receiving schools and both schools concur with the transfer, a ruling from the IHSA Office is not necessary, provided the student is in compliance with the appropriate provisions of by-law 3.043, although the form needs to be kept on file.

Additionally, there are a few other important concepts for schools to keep in mind in regards to transfer students. First, students who transfer without a move by the student and his or her parents to a new public school district in conjunction with the transfer typically face more hurdles in receiving an eligible ruling from the IHSA Executive Director than students who do move. By-law 3.043, 3.044, and 3.045 address those unique situations. And in those unique situations, the student and/or school will often be required to demonstrate that the circumstances surrounding the transfer were completely beyond the control of the student, the student's parent(s)/guardian(s), and the school to and from which the student transferred. When asked for that level of

documentation, schools will have established dialogue with the Executive Director, who will work with the school to explain what specific material will be required in order to give a ruling on the student.

Finally, By-law 3.047 reinforces that the receiving school in a transfer situation is required to enforce any period of ineligibility imposed or that would have been imposed upon the student by the school from which the student is transferring. In so doing, schools are protected from those situations when a student may be tempted to transfer in order to avoid a 'penalty' being imposed upon him/her.

Given, then, its many nuances, the transfer rule is one of the most important rules for member school principals to have a working understanding. To assist in that development, the IHSA will be putting on workshops this year dealing with specific by-laws, such as by-law 3.040. Principals are encouraged to check www.ihsa.org for more information as it becomes available regarding these workshops.

From the Staff

The start of another school year is always an exciting time. From the unbridled enthusiasm of staff and students to the anticipation of what lies ahead, there are truly very few moments that carry the special optimism that the start of school does. And as we embark upon the 2007-08 school term, we, too, at the IHSA are excited about all that awaits the membership this year. While a number of topics may dominate the landscape, part of our excitement stems from the changes that have been made to the 'private' side of our website.

The first significant change involves how coaches will receive credit for attending a rules interpretation meeting. Beginning this year, credit for attending pre-season rules meetings will only be

granted through an on-line process. When coaches attend pre-season rules meetings, they will receive a unique code that they will enter into the Schools Center either at home or at their school. Being unique, the codes are not transferable and will need to be entered into the Schools Center within a prescribed time or schools will be placed on probation or suspension in a given sport for this year. Schools with questions regarding this process can contact the IHSA Office for more information.

Another important change this year surrounds the distribution of state final qualifier information to schools. In years past, it was common for schools to receive a 'packet' of information from the IHSA if they qualified for a state final meet/tournament. The information consisted typically

of time schedules, important contact information, practice times, etc. Beginning this year, that information will be available on-line in the Schools Center. Schools will be able to download the packet themselves and have earlier access to the information in order to assist in their planning for the state final event. For those tournaments that have a housing or ticket component to them, that information will be distributed in another fashion to those effected schools.

In making these changes, it is our intent to make more use of one of our greatest assets, www.ihsa.org. In so doing, we share the same unbridled enthusiasm that exists in your hallways today. Best wishes for a great 2007-08!



The future plays here.™

One-Minute Manager

Porter's Pen ...

Teach Courtesy

A booing fan is seldom an intelligent fan. He has no inhibitions and disapproves of the calling of even the most obvious foul if it is a penalty on his team. Probably no game was ever played where all players and fans agreed with all decisions. Most school authorities have insisted that their players do not show their disapproval of any decision. To allow exceptions is to cultivate the habit of inciting the crowd to demonstrations on every decision where judgment is involved.

As we enter into the 2007-08 school term, Mr. Porter's words ring as true today as when they were written nearly three quarters of a century ago. Beginning this year, the IHSA's new sportsmanship initiative, "Do What's Right", is being fully implemented around the state, and, the IHSA staff encourages all its member schools to make fan education a part of the interscholastic process.

By-Law Amendment Proposals: October 16th is the deadline for schools to submit by-law amendment proposals for consideration this year by the [IHSA Legislative Commission](#). All proposals will be reviewed at Town Meetings this fall around the state. Schools wishing any assistance in drafting a proposal can contact the IHSA Office and speak with any of the administrators there. All proposals must contain not only the by-law change, but also the rationale for the proposal.

Board/Leg. Commission Nominations: Nominations for individuals to run for available slots on the [IHSA Board of Directors](#) and Legislative Commission are due September 15th. Individuals with questions should contact Dr. Hickman at the IHSA Office. Voting for those positions will be conducted on-line through the IHSA Schools Center, beginning September 19th.

Activities Week: Activities Week has been set for October 14-20. Activities Week annually highlights the importance of participation in school interscholastic programs and recognizes individuals for their efforts in helping young people learn the requisite skills to become productive citizens. Each day of the week highlights a different group or topic. A link to additional information and potential activities member schools can incorporate into the week will be available on the IHSA website later this month. The breakdown for this year's celebration follows:

Sunday	Be A Sport Day
Monday	Fine Arts Activities Day
Tuesday	Officials Day
Wednesday	Youth Health Awareness Day
Thursday	Coaches Day
Friday	Fan Appreciation Day
Saturday	Community Service Day

Advisory Committee Recommendations: At their October 9, 2007, meeting, the IHSA Board of Directors will take action on a number of advisory committee recommendations. Interested individuals can access the following [link](#) for those recommendations that the Board will consider in badminton, baseball, softball, track and field, news media, officials, and water polo.

Don't Forget

September 15

- Nomination ballots for Board of Directors and Legislative Commission positions due

September 17

- Boys' Soccer Season Summary Sheets due on-line by 2:00 p.m.

September 19

- Voting begins for Board of Directors and Legislative Commission positions
- Boys' Soccer Seeding Meetings

September 24

- Girls' and Boys' Golf List of Participants Forms due on-line by 4:00 p.m.

October 1

- Voting ends for Board and Legislative Commission positions on-line
- Winter coop team application deadline
- Girls' Volleyball Season Summary Sheets due on-line by 4:00 p.m.

October 2

- New Principals Workshop at IHSA Office

October 3

- Board and Legislative Commission election results posted on-line
- Girls' Volleyball Seeding Meetings

October 9

- IHSA Board of Directors Meeting
- Girls' Tennis List of Participants Forms due on-line by 12:00 a.m.

October 10

- Girls' Tennis Sectional Seeding Meetings

