

## II. GENERAL OFFICIATING INFORMATION

### A) Adding A Sport

Active officials may add a sport during the dates listed below. To add a sport, go online, complete the application, and pay the fee of \$0 for the first added sport, and \$10 for each additional sport. Materials are available and packets will be sent out.

Upon receiving your packet, you will have until the deadline date listed in your Officials Center site to take the online Part I examination and online rules video in that additional sport. You must score at least an 80% on the exam. NOTE: YOU ARE NOT A LICENSED OFFICIAL IN AN ADDED SPORT UNTIL YOUR PERSONAL SITE SHOWS THAT YOU ARE LICENSED IN THE SPORT. YOU WILL NOT BE REMOVED FROM PROBATIONARY STATUS UNTIL YOU HAVE SATISFIED THE REQUIREMENTS.

### B) Inactive License

An official may apply for an Inactive license; an official may be inactive in one sport and active in another sport. An official on inactive status:

- 1) is ineligible to officiate IHSA regular-season and post-season contests.
- 2) accumulates years of service.
- 3) may maintain current promotional status.
- 4) ("Certified" inactive officials only) may observe and evaluate other officials for promotional purposes.
- 5) ("Certified" inactive officials only) may observe and complete rating forms for other officials.
- 6) is not listed in the officials' directory; and
- 7) may not change to active status in an inactive sport until the next licensing cycle (July 1 of the next year).
- 8) must notify the IHSA in writing by the following dates:

Fall sports:	September 7
Winter sports:	December 7
Spring sports:	April 7

- 9) when an official resumes active status, he/she/they must attend a certified clinic if he/she/they has not met the clinic requirement prior to inactive status.
- 10) No printed materials are sent out to an official whose sport is on inactive status.
- 11) Inactive officials do not have to take the exam or view the online rules interpretation video, but an official can still do so if desired and will need to do so by the published deadlines.

### C) IHSA Officials Contracted in Other States

Officials who are licensed and reside in Illinois, and wish to officiate in another state, must meet the licensing requirements of that state. Many other border states grant reciprocal licenses at a reduced rate.

Note: Some bordering state associations have by-laws similar to the IHSA's, which penalize their member schools (with forfeiture, for example) for using non-licensed officials. This is particularly possible in the summer months when school is not in session, and the Illinois official intends to become licensed the next school year in a bordering state (or states) in a sport (or sports) that the official works in Illinois.

Example: Officials licensed in Boys Baseball with the IHSA, but not with the Iowa High School Athletic Association, should not accept a contract or umpire interscholastic baseball games with Iowa High Schools. The use of non-licensed officials in the State of Iowa is cause for automatic forfeiture of the contest.

### D) IHSA Reciprocal Licensing for Bordering States included: Kentucky, Indiana, Iowa, Michigan, Missouri, Tennessee.

- 1) Officials licensed in another state that shares a border with Illinois can obtain an officiating license in Illinois in one of the following manners:
 

If official wants to be eligible to work in the state series, the following criteria must be met:

  - a. Verification of license in border state
  - b. Successful completion of initial rules exam (equivalent of Part 1 exam in Illinois) in home state (yearly requirement)
  - c. Complete Concussion and HSHP training in IHSA Official Center
  - d. Background check conducted by IHSA



- e. Enter at one level below the individual's current status in home state (official can advance like other officials in Illinois following the established manner in Illinois)
  - f. Required training (min. of 4 hours, i.e., attend a clinic or other approved training) within 2 school years of first licensing.
  - g. Registration cost: \$40.00 (approximately ½ full license fee)
- 2) If official does not want to work in state series, the following criteria must be met:
- a. Verification of license in border state
  - b. Successful completion of initial rules exam (equivalent of Part 1 exam in Illinois) in home state (yearly requirement)
  - c. Complete Concussion and HSHP training in IHSA Officials Center
  - d. Background check conducted by IHSA
  - e. Enter at one level below the individual's current status in home state (officials can advance like other officials in Illinois following the established manner in Illinois)
  - f. Registration cost: \$20 (approximately ¼ of full license fee)

**E) Transfer from Another State Association to the IHSA**

All requirements must be met in the state of Illinois. The IHSA does not accept the transfer of exam scores, rules meetings, and clinics. The official may have the previous state association send years of experience and status level to be approved by the IHSA Administrator. An official coming from another state can be brought in at one level below their previous state status.

**F) Appeals**

An official who has had his/her license suspended, revoked or forfeited may petition for an appeal to the Board of Directors. It is the policy of the IHSA that conviction, adjudication or a finding of a sexual offense or any offense involving a minor is contrary to the interest of the IHSA and no appeal is permitted.