

2017-2018 Individual Events Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2017-2018 IHSA Individual Events Tournament Series.

I. SCHOOL CLASSIFICATION

Competition in the IHSA Individual Events Tournament Series will be held for all member schools without classification.

II. DATES AND SITES

A. The state shall be divided into Regionals and Sectionals. The number of competing schools, travel distance, geographical location and the number of entries shall be primary factors in the determination of number and boundary lines for these Regionals and Sectionals.

B. Dates for contests are:
Regional February 3, 2018
Sectional February 10, 2018
State Final February 16-17, 2018

C. Sites for Regional and Sectional contests shall be posted on the IHSA website. The State Final Contest will be held at the **Peoria Civic Center in Peoria, IL.**

III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AND ON-LINE LIST OF PARTICIPANTS

The policy for Original Entry Deadlines, Late Entries, and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sport/activities included in the 2017-2018 Entry Policies and Procedures which can be found in the Schools Center on the IHSA website.

A. On-line Entries

All member schools must enter their school into the state series competition through the IHSA School Center on the IHSA Website at www.ihsa.org. The deadline for entry is November 1, 2017. The 2017-18 Entry Policies and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

Competing schools are responsible for Event Fees as described in Section IV.

Event Fees- Regional: \$10 per event
Event Fees- Sectional: \$10 per event
Event Fees- State Final: \$10 per event
(Event Fees-Performance in the Round: \$20 per performance group per level)

B. Late Entries

Any attempt to enter a sport or activity on-line after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrative officer in charge of that sport/activity and request late entry. The penalty for late entry shall be a payment of \$100.00.

C. Breach of Contract By-law 6.041 (Withdrawal Procedure)

1. To withdraw without penalty, the school principal must notify the IHSA office, in writing, of a school's team withdrawal from the Speech Individual Events State Series prior to the **Regional Entry Meeting** (*date Monday, January 29, 2018*).

2. Withdrawal after the **Regional Entry Meeting** will result in a school being liable for payment of its Event Fees (*\$10.00 per IE event originally entered - \$20.00 per PIR originally entered*) plus a \$100.00 late withdrawal penalty.

3. If a school withdraws one or more entries after the **Regional Entry Meeting**, the school shall be liable for all event fees (*ie- \$10/PIR-\$20*) for each category(s) withdrawn and shall be assessed additional penalties in the amount of \$25.00 per event withdrawn.

4. If a school does not officially withdraw and/or does not show up for competition at any level of the state series, the school will be assessed the penalties in "2" and "3" above and if applicable, the school may be charged for any additional financial loss sustained by the offended schools or the Association as a result of such breach (*Judges' fees if applicable*). **The school shall also be considered in Breach of Contract under the terms of the IHSA By-law 6.040, and the matter shall be reported to the IHSA Board of Directors for disposition.**

D. Eligibility

All member schools in good standing may enter an individual(s) or a team under the provisions of IHSA By-law 4.071. The principal is the official representative of his/her school in all interscholastic activities, and the responsibility for seeing that all students from his/her school entered in Speech contests are eligible under the rules shall rest with the principal. All correspondence with the IHSA Office must be conducted through the principal.

In each contest in which a school is represented, the principal shall have present an adult, preferably a member of the faculty, who shall supervise and be responsible for the conduct of the participants and other persons

from the school. A school's failure to comply with this provision shall result in disqualification of its contestants.

E. On-Line List of Participants

Registration for the State Series will be completed online using Speech Wire. Coaches will login using the Speech Wire password at www.speechwire.com. **The registration deadline will be at noon on January 29, 2018.** A paper copy of the registration materials should be brought to the regional entry meeting. If a school does not complete registration on Speech Wire by the deadline, coaches and/or participants from the school are subject to penalties which could include, but not be limited to being ruled ineligible to compete in the State Series **and/or charged \$100.00.**

IV. HOST FINANCIAL ARRANGEMENTS

A. **Event Fees-Regional:** For each individual event in which a school has participants in the Regional Contest, an EVENT FEE of ten (\$10) dollars per event shall be paid to the Regional host school at the Regional Entry Meeting. No contestant from a school will be permitted to participate in the Regional contest if EVENT FEES (\$10 per event entered to regional managers) are not paid.

B. **Event Fees- Sectional:** For each individual event in which a school advances an entry from Regional to Sectional competition, an EVENT FEE of ten (\$10) dollars shall be paid to the Sectional host school.

C. **Event Fees- State Final:** For each individual event in which a school advances an entry from Sectional to State Final competition, an EVENT FEE of ten (\$10) dollars shall be paid to the Peoria Civic Center.

D. **Event Fees- Performance in the Round:** At all levels of competition, each school entered in Performance in the Round shall pay an EVENT FEE of twenty (\$20) to the host school for Regional and Sectional competition and to the Peoria Civic Center for the State Final competition.

E. Judges Compensation:

Judges fees shall be paid as follows:

Regional \$20.00 per round
Sectional \$20.00 per round
State Final \$25.00 per round

Each group of performances for which a judge completes a ballot is considered a "round".

Any judge who drives more than 70 miles round trip to the site of a Regional, Sectional, or State Final Contest shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office, upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.

V. TOURNAMENT ASSIGNMENTS AND REGIONAL ENTRY MEETING

A. Regional and Sectional Assignments

Regional and Sectional Assignments can be found on-line at www.ihsa.org. after Nov. 1.

B. Material Verification

At each of the IHSA tournaments, the original published source of any selection used, along with a complete script of the cutting to be performed in all interpretive events: Dramatic Duet Acting, Dramatic Interpretation, Humorous Duet Acting, Humorous Interpretation, Prose and Poetry Reading, must all be available within a reasonable amount of time as determined by the contest manager. Failure to produce such materials shall result in the disqualification of the contestant from the contest in that event.

C. Regional Entry Meeting

1. An entry meeting shall be held at each Regional site on Monday, January 29, 2018.

2. The online List of Participants (Regional Entry Form), together with event fees of \$10.00 for each Regional event entered, must be delivered to the Regional manager at the Regional Meeting to be held on Monday, January 29, 2018. Checks for event fees should be made payable to the host school.

3. Guidelines for Conducting Regional Entry Meeting:

a. The Regional Entry Meeting shall not be held during the regular school day.

b. It is required for the coach or another official school representative to attend the Regional Entry Meeting, except under the following conditions:

1) Host schools can make arrangements to receive telephone calls from participating schools on the day of the Entry Meeting.

2) In the event that illness, severe weather conditions or other emergency will prevent a school's representative from attending the Entry Meeting, notice MUST BE GIVEN to the contest manager by telephone on the day of the meeting.

3) If a school notifies the host school it will not be represented at the entry meeting, it must also verbally report all its entries to the manager and must accept whatever judging assignments the manager determines at the entry meeting. It will be responsible for payment of fees for all contestants entered by the telephone call to the manager on the date of the entry meeting. Proof of Publication should be faxed to the manager.

c. If the coach or other school representative fails to comply with these provisions, the individuals entered from that school may not be permitted to participate in the Regional contest.

4. The Regional Entry Meeting will provide opportunity to all schools to finalize their Regional entries. Please note the following limitations:

a. Each school shall complete the List of Participants by noon on the Monday of the Regional Entry Meeting, containing the names of students who will participate along with other pertinent information. In addition, each school shall submit a copy of the form at the regional meeting.

b. Proof of publication, which will include the original source books OR the original printed web manuscripts for all interpretive events: Dramatic Duet Acting, Dramatic Interpretation, Humorous Duet Acting, Humorous Interpretation, Prose and Poetry Reading, must be provided at the Regional Meeting. Photocopies are NOT acceptable. Cuttings from publication sites must be accompanied by the original source material. Coaches will be given until registration on the day of the tournament to procure any materials that they do not have at the meeting. Contestants will NOT be allowed to compete unless these materials have been approved.

c. Schools are permitted one entry in each Individual Event.

d. Individual students may not participate in more than two (2) Individual Events. Individuals entered in Performance in the Round may not be entered in any other event. Violation shall result in the school's disqualification in all the events in which the student participated. If the student or school wins any awards in, or as a result of, the events in which the violating student participates, such awards must be surrendered to the IHSA Office.

e. No individual student may perform any part of a given piece of literature in any Individual Event, in more than one year during his/her high school career. In addition, no student may perform any part of any given piece of literature in more than one Individual Event during any given year.

f. Substitutions and changes in Regional entries may be made until the completion of the Regional Entry Meeting. Following the Regional meeting, substitutions for personnel and changes in titles of selections for the Regional Contest may be made provided (1) the manager is notified prior to the start of the contest, and (2) the principal attests in writing that the substitute and/or material are approved and eligible.(3) Proof of publication must be verified by the contest committee.

g. Substitution for qualifiers for Sectional and/or State Final contests shall not be permitted. If a qualifier cannot or does not advance, the alternate qualifier advancement provisions of Article VIII-F-10 shall be followed.

VI. TOURNAMENT STRUCTURES AND TIME SCHEDULES

A. Events Dependent upon Entries

1. Individual Events competition shall be held at the Regional contests in all events in which there are at least two entries.

2. At Sectional and State Final contests there shall be competition in all events for which entries have been made.

B. Contest Management

1. Designation of manager: In all cases in which a member school is selected as a contest site, the principal of the high school shall automatically assume entire responsibility for the contest. The principal may delegate the authority to manage the contest to another staff member. If the site is not located in a member school, then the IHSA Board of Directors shall appoint a local manager with like responsibilities.

2. Contest Managers Meeting: A meeting in December shall be held at the IHSA office for all contest managers. The subject of the meeting will consist of contest management. Managers will receive information from the IHSA confirming the date and time of the meeting.

3. Contest Committee: Regional contest committees, consisting of three (3) coaches from three (3) different schools assigned to the contest site, will be appointed by each contest manager. Sectional contest committees will be comprised of the managers of the three (3) subsidiary Regional contests and the Sectional manager.

Participating schools shall be notified of the names of Committee members by the host site at least five (5) days prior to the date of the contest.

4. The functions of the Contest Committee shall be:

a. to aid the manager in planning, organizing and administering the contest;

- b. to interpret the rules when necessary; and
- c. to serve as a panel to select contest judges.

All Committee members must be consulted about potential judges prior to the selection/hiring of any person(s). Written consensus of the Committee shall be required for each judge employed and shall be obtained by the contest manager prior to contracting the judge.

Contest Committees shall not have authority to screen or edit radio scripts, extemp topics or impromptu topics. These materials must be used as provided by the IHSA Office. *Any direction to update extemp topics must come solely from the IHSA office.*

A Contest Committee composed of six sectional managers, six at-large representatives (one from each sectional), and a representative of the Speech Advisory Committee will be appointed by the IHSA Office to assist the State Final manager.

5. Authority of Contest Managers and Contest Committee:

a. Regional and Sectional Contests

The Contest manager shall be authorized to conduct the contest under the provisions of these Terms and Conditions. If a situation develops in which there is an apparent unfairness to a contestant, and which is determined to be the result of an administrative or judge's error, the manager shall consult with his Contest Committee and determine the manner in which the situation shall be resolved. However, managers shall not have the authority to advance students affected by any unfairness to the succeeding contest. Resolution of such matters must be within the framework of each individual contest. In addition, the manager shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to apply penalties for violations of contest rules. In all cases, the manager shall consult with the Contest Committee prior to making a decision in any such matter. Decisions of the Contest Manager in all cases herein described shall be final.

The authority and responsibility of the contest manager and his/her contest committee shall end when results are announced at the contest awards assembly. Any question relative to contest rules or any aspect of the contest which arises following the announcement of results shall be referred directly by the principal of the school involved to the IHSA Office. The IHSA Office will give consideration to questions relative to administrative and/or clerical matters only, and will do so only through the end of the first Monday following the completion of the contest involved. In compliance with IHSA By-law 6.033, protests or challenges relative to

the decision of any judge will not be considered.

b. State Final Contest.

The State Final Committee shall be authorized to conduct the contest under the provisions of these Terms and Conditions. If a situation develops in which there is an apparent unfairness to a contestant, and which is determined to be the result of an administrative or judge's error, the Committee shall determine the manner in which the situation shall be resolved.

In addition, the Committee shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to recommend applied penalties for violations of contest rules. Decisions of the Contest Committee Chairperson in all cases herein described shall be final.

C. Approval of Material

1. Material which is inappropriate for public performance by high school students will not be tolerated. The principal is required to see and approve both the selection and performance of all material, including substitute material, to be used by contestants from the member school in the contest series.

2. IHSA By-law 6.010 will be applied in the event contestants utilize material which, upon investigation by the IHSA Executive Director, is determined to be inappropriate. By-law 6.010 states:

Any violation of the Constitution and/or By-laws, Terms and Conditions, IHSA Policies and Guidelines, and/or other rules of the Association, shall be reported to the Executive Director, who shall have authority to investigate all alleged violations. The findings of the investigation shall be made known to the school (or schools), person (or persons), alleged to have committed the violation. The Executive Director shall then have full authority to invoke penalties against such school or persons found to have committed violations. Penalties shall include, but not be limited to, written warning or reprimand, requisite affirmation corrective action... up to and including suspension and/or expulsion. Failure to take the corrective action required by any penalty shall be the basis for further action up to and including suspension and/or expulsion.

Note that these provisions include possible penalties against the school or individual persons found to have committed violations. This means that competitors, coaches, directors, and/or principals may be penalized directly for the use of inappropriate material in the IHSA Speech Contests.

A performance (language or action) which is a literal, symbolic or colloquial expression describing or naming anything which is profane and/or vulgar, whether or not suited to a specific character being portrayed, IS ALWAYS CONSIDERED INAPPROPRIATE!

D. Royalties

The Association assumes no responsibility for the payment of royalties or other fees connected with the performance of any material in the Individual Events contest series.

E. Sectional and State Final:

The Report of Winners will be completed by the Regional and Sectional Managers and shall be the official entry form for these contests. Entry fees for qualifiers shall be paid upon arrival at the Sectional and State Final sites. Qualifiers for whom fees are not paid as prescribed shall not be permitted to participate.

F. Regional/Sectional Time Schedule

Following is the time schedule for Regional and Sectional contests. Local managers, with the approval of their contest committees, may alter this schedule in the event the number of contestants entered does not require Preliminary Rounds in an event, or to meet judging needs. Prep packets must be used at their designated times. All scheduled revisions must be submitted to the IHSA.

7:30-8:00	Registration
7:45	Radio Prep. for Round I, Sec. A
8:00	Extemp Prep. for Round I, Sec. A
8:00	Judges Meeting Coaches Meeting
8:30	Round I, Section A (All Events)
9:00	Radio Prep. for Round I, Sec. B
9:15	Extemp Prep. for Round I, Sec. B
9:45	Round I, Section B (All Events)
10:30	Radio Prep. for Round II, Sec. A
10:45	Extemp Prep. for Round II, Sec. A
11:15	Round II, Section A (All Events)
11:45	Radio Prep. for Round II, Sec. B
12:00	Extemp Prep. for Round II, Sec. B
12:30	Round II, Section B (All Events) LUNCH
2:00	Posting of Finals
2:30	FINALS: Dramatic Duet Acting, Humorous Interpretation, Impromptu Speaking, Oratorical Declamation, Oratory, Original Comedy, Prose Reading.
3:15	Radio Prep. for Finals
3:30	Extemp Prep. for Finals
4:00	FINALS: Dramatic Interpretation, Extemporaneous Speaking, Humorous Duet Acting, Informative Speaking, Poetry Reading, Radio Speaking, Special Occasion Speaking.
5:30	Awards

G. State Final Time Schedule

The State Final time schedule shall be as follows:

Friday

12:00-1:00 p.m.	Registration
12:45	Radio Prep. for Round I, Sec. A
1:00	Extemp Prep. for Round I, Sec. A
1:30	Round I, Sec. A
2:15	Radio Prep. for Round I, Sec. B
2:30	Extemp Prep. for Round I, Sec. B
3:00	Round I, Sec. B
3:45	Radio Prep. for Round I, Sec. C
4:00	Extemp Prep. for Round I, Sec. C
4:30	Round I, Sec. C

Saturday

7:45	Radio Prep. for Round II, Sec. A
8:00	Extemp Prep. for Round II, Sec. A
8:30	Round II, Section A
9:00	Radio Prep. for Round II, Sec. B
9:15	Extemp Prep. for Round II, Sec. B
9:45	Round II, Section B
10:15	Radio Prep. for Round II, Sec. C
10:30	Extemp Prep. for Round II, Sec. C
11:00	Round II, Sec. C
1:30	FINALS: Dramatic Duet Acting, Humorous Interpretation, Impromptu Speaking, Oratorical Declamation, Oratory, Original Comedy, Prose Reading.
2:30	Radio Prep. for Finals
2:45	Extemp Prep. for Finals
3:15	FINALS: Dramatic Interpretation, Extemporaneous Speaking, Humorous Duet Acting, Informative Speaking, Poetry Reading, Radio Speaking, Special Occasion Speaking.
5:45	AWARDS ASSEMBLY

H. Performance Order

1. Regional: The order of appearance of competitors shall be established by the IHSA in conjunction with the local contest manager in consultation with the contest committee, and under the following stipulations:

a. The assignment of competitors to Preliminary Round I and their order of performance shall be established randomly except when adjustments are necessary to permit students to participate in two events and to separate identical selections. Assignment of contestants and speaking order for Preliminary Round II shall also be random with the further limitation that no more than one-half the contestants may be drawn to compete against the same contestants they competed against in Preliminary Round I.

b. Order of performance for all Final Rounds shall be established by the contest manager randomly. With the advice of the contest committee, the contest manager may alter the drawn schedule for those students who have conflicting double entries or if necessary to separate identical selections.

c. Students shall participate in two preliminary rounds of competition if there are eight (8) or more contestants entered in an event. In such cases, the competitors shall be divided into two groups randomly by the contest manager. Groups may be revised randomly by the contest manager for each preliminary round. The top six (6) contestants, plus ties, after two Preliminary Rounds, will be advanced to the finals.

d. In the event there are seven (7) or fewer contestants competing in an event, only a final round will be conducted. In such cases, team points will be awarded only to the top six (6) ranked performers.

e. Contest managers shall post ALL PRELIMINARY ROUND RESULTS in a designated area so that COACHES ONLY may check cumulative judging tallies prior to the public posting of the contestants advancing to the final round. Managers shall also post all performers' times in the coaches' lounge immediately following each round of competition.

2. Sectional: Performance order in each event shall be made by the IHSA Office.

ALL EVENTS: Speaking order for the final round of competition shall be established randomly conducted following the completion of the second preliminary round by the contest manager and the contest committee. With review of the contest committee, the contest manager may adjust the schedule for those students who have conflicting double entries or if necessary to separate identical selections.

3. State Final: Performance order in each event shall be made by the IHSA Office.

I. Programs:

Identification of Competing Schools: Every school will be identified in the Regional, Sectional and State Final program under the Competitor Roster. Each performer will be identified in the program under their event by their first and last name and material title if applicable.

VII. ADVANCEMENT OF WINNERS

A. The winners of first, second, third and fourth places in each Individual Event shall be advanced from Regional to Sectional. Winners of first, second and third places in each Individual Event shall be advanced from Sectional to the State Final.

B. In the event there is a tie for a place which qualifies for advancement, all tied contestants shall be advanced. (For example: if in the Regional Contest, two contestants are tied for 2nd place, the tie involves the 2nd and 3rd places. The next place awarded shall be 4th place and four (4) contestants would advance. However, if there is a two-way tie for fourth place, then five (5) contestants 1st, 2nd, 3rd, and the two tied for 4th would advance.)

C. Substitution of selections by an advancing Individual Event contestant may be made prior to any contest, provided the material is approved by the school's principal and the manager of the contest is notified at least three (3) days prior to the contest.

D. Determination of Winners:

1. Tabulation procedure: Following the completion of each preliminary and final round, ballots and critique forms from each judge shall be returned to contest headquarters. Contest managers shall cross check ballot cards with critique forms to insure the accuracy of rankings and identify to whom rankings are assigned. In the event any error or other question is identified, the judge(s) involved shall be contacted immediately to resolve the matter.

To insure equality in ranking between different sections of an event, in no case, except for overtime penalties, shall a contestant rank lower than the smallest number in any section of the event for the round. In other words, if Section A has 5 contestants and Section B has 6 contestants, personnel in the Tab Room should record any rank of 6 given by any judge as a rank of 5, since that is the smallest number of contestants in any section of the event for the round. This is to be done exclusively in the Tab Room. Judges are to traditionally rank all contestants and any adjustment of ranks under this provision are to be made by the Tab Room personnel.

2. Advancement from Preliminaries to Finals: Following completion of both preliminary rounds of competition at the Regional and Sectional contests, the ranks received from both (at the Regionals), or all four (at the Sectionals) preliminary round judges by each contestant shall be tallied. The six (6) contestants with the lowest cumulative totals of preliminary round rankings shall be advanced to the finals. In the event of a tie for the last qualifying position, all tied contestants shall also advance to the finals.

At the State Final, following completion of the preliminary rounds, the six (6) rankings received by each contestant shall be reviewed. The highest and lowest rankings for each contestant shall be discarded and the

intermediate four rankings tallied. The six (6) contestants with the lowest cumulative totals of the intermediate rankings shall be advanced to the finals in each event. In the event of a tie for the last qualifying position, all tied contestants shall also advance to the finals.

3. Individual winners:

a. Regional and Sectional: After the final round for each event, the three Judges' rankings shall be tabulated and a summation made of the rankings received by each finalist. The entry whose total of rankings is lowest is the winner; the entry with the second lowest total is second, etc.

b. State Final: With five judges being used, the highest and lowest rankings for each contestant shall not be considered in determining final standing. The contestant with the lowest total of intermediate rankings is the winner; the contestant with the second lowest total is second, etc.

4. Resolution of Ties:

a. Ties affecting Advancement from Preliminaries to Finals: At all contests (Regional, Sectional and State Final) contestants tied for the last position which qualifies for advancement from preliminaries to finals shall be advanced without the tie being broken.

b. Ties Affecting Awards and/or Team Scoring: At Regional and Sectional contests, ties for places for which awards are presented shall be broken by separating the tied competitors from all other contestants and assigning them relative rankings on the basis of judges' decisions, as though they were the only competitors. The contestant whose total of relative rankings is lowest is the winner. If there is still a tie, duplicate awards will be provided and the team points for the tied places will be added and equally divided among the teams of the tied contestants. At the State Final Contest, the tied competitors shall be separated from all other competitors and assigned relative rankings. If there is still a tie, then the ranks assigned by all five (5) judges will be considered, and the contestant with the lowest total of five rankings will be declared the winner.

Example: Three (3) contestants tied for fourth place at the Regional. The tie is unbreakable, so the points for fourth, fifth and sixth places (3, 2 and 1 respectively,) are added and divided by three. Each school is then awarded two (2) points for its contestant's finish.

5. School winners: Points shall be awarded on the basis of the following scale for each Individual Event: 1st 6 points; 2nd 5 points, 3rd 4 points; 4th 3 points; 5th 2 points; 6th and all other finalists 1 point. This point scale shall be followed at all contests, except as specified in Art. VI-G-1-d.

VIII. TOURNAMENT RULES

A. Material:

1. Material which is inappropriate for public performance by high school students will not be tolerated. The principal is required to see and approve both the selection and performance of all material including substitute material, to be used by contestants from the member school in the contest series.

2. IHSA By-law 6.010 will be applied in the event contestants utilize material which, upon investigation by the Executive Director, is determined to be inappropriate. By-law 6.010 states:

Any violation of the Constitution and/or By-laws, Terms and Conditions, IHSA Policies and Guidelines, and/or other rules of the Association, shall be reported to the Executive Director, who shall have authority to investigate all alleged violations. The findings of the investigation shall be made known to the school (or schools), person (or persons), alleged to have committed the violation. The Executive Director shall then have full authority to invoke penalties against such school or persons found to have committed violations. Penalties shall include, but not be limited to, written warning or reprimand, requisite affirmation, and corrective action up to and including suspension and/or expulsion. Failure to take the corrective action required by any penalty shall be the basis for further action up to and including suspension and/or expulsion.

Note that these provisions include possible penalties against the school or individual persons found to have committed violations. This means that competitors, coaches, directors, and/or principals may be penalized directly for the use of inappropriate material in the IHSA Speech Contests.

A performance (language or action) which is a literal, symbolic or colloquial expression describing or naming anything which is profane and/or vulgar, whether or not suited to a specific character being portrayed, IS ALWAYS CONSIDERED INAPPROPRIATE!

3. Not more than 150 words of any Oration, Informative Speaking, Original Comedy or Special Occasion Speech may be direct quotation.

4. In Oratory, Informative Speaking, Original Comedy and Special Occasion Speaking, the content, style and thought of the selection must be solely the product of the contestant.

5. The Internet may be used as a source for printed published material as long as the following provisions are met:

a. It must be copyrighted and available to all (equal access).

b. It must NOT have been posted solely for a student's use in competitive speech activities.

c. It may NOT be transcribed from an audio or video source; it must be available in its original written form.

d. In addition, it is recommended that all internet sites be evaluated for authenticity.

B. Material Verification:

At each of the IHSA tournaments, the original published source of any selection used, along with a complete script of the cutting to be performed in all interpretive events: Dramatic Duet Acting, Dramatic Interpretation, Humorous Duet Acting, Humorous Interpretation, Prose and Poetry Reading, must all be available within a reasonable amount of time as determined by the contest manager. Failure to produce such materials shall result in the disqualification of the contestant from the contest in that event. If the contestant has been ranked in the round where the violation is discovered, the ranking will be changed to DQ and the ranks of the other contestants in that round will be adjusted as necessary.

C. Properties:

A property shall be defined as any item, except a manuscript, including the contestant's apparel and accessories, which is used for effect during the presentation.

D. Royalties:

The Association assumes no responsibilities for the payment of royalties or other fees connected with the performance of any material in the Speech Contest Series.

E. Timekeeping

1. Time will be kept at all contests for all events. Contest managers will arrange to have two (2) timers in every round for all events in all contests. To accommodate this requirement, managers are authorized to give timekeeping assignments as needed to participating schools. Timers will be seated out of the judges'/spectators' sight but in full view of the performers. Timing devices other than those used by the appointed timekeepers are unofficial.

2. In all events except Impromptu, Extemporaneous Speaking, and Radio Speaking, when a timer's watch is read to determine time, a reading of 8:30.00 or less, will not be considered a time violation. If a watch reads 8:30.01 or greater on a digital watch or is a tic past 8:30 on a sweep-hand watch, the time will be considered to be 8:31. If both timers confirm the overtime, penalties will be assessed. In Impromptu, Extemporaneous Speaking, and Radio Speaking the same time concept applies per their specific time limitations.

3. In all events except Radio Speaking, both timers designated by the manager shall raise their hands above their heads upon expiration of the allotted time, to let the performer know the time limit has been reached. Both timers shall keep the hands raised above their heads until the performer concludes. When the speaker concludes his/her presentation, both timers shall record the total elapsed time shown on their individual watches on an official time sheet. Times shall not be announced to competitors, judges or audiences, except in Radio Speaking. Judges shall be instructed not to take time into consideration in their rankings. The timers must deliver their time sheets to the contest headquarters at the conclusion of each Section. All penalties for time violations shall be assessed by the contest management. Timers must use stopwatches.

4. Penalties for Violation

a. Regional, Sectional and State Final Prelims: For each full thirty (30) seconds of overtime, as defined in 2. above, the contestant's ranking from each judge shall be lowered by one (1) place. This reduction in ranking shall be mandatory and shall be administered by the contest management. This rule supercedes Article VII-D-1. Thus a contestants ranking may exceed the least number of contestants in a round of that event. For example: Contestant A is ranked 2, 3, 1 by three judges, but is overtime by forty-five (45) seconds. Contestant B is ranked 3, 1, 2 and Contestant C is ranked 1, 4, 3. The manager shall then adjust the rankings for contestant A to 3, 4, 2 before the tabulation of rankings is made. No change is made in the rankings of Contestant B or Contestant C.

Thus final results become:

A-3, 4, 2 = 9

B-3, 1, 2 = 6

C-1, 4, 3 = 8

b. State Final Rounds: In the final rounds of the State Final Contest only, no penalty for time violations will be assessed in any event except Radio Speaking, until one (1) minute beyond the specified time limit. For example, if the time limit is eight (8) minutes, no penalty will be assessed until the speaker has exceeded nine (9) minutes as verified by two (2) stopwatches.

5. In Extemporaneous Speaking and Impromptu Speaking, time cards shall be used to inform the speakers of the amount of time remaining. These cards should be visible to the speaker at all times.

a. In Radio and Extemporaneous Speaking, the prep room monitor will inform speakers of the allowable prep time and dismiss the speakers accordingly. In Impromptu Speaking, the timer will give the speaker oral prep time signals in thirty (30) second intervals in the competition room. At two (2) minutes the prep time ends and the

Impromptu timer will direct the competing student to begin their speech.

6. In Radio Speaking, the timers shall be seated in such a way that they are visible to the speaker. Timers shall use stopwatches which will be the only official timing devices. If possible, the local management should provide a wall clock with a sweep second hand placed within view of the contestants. Contestants may also use their own timing devices. One of the timekeepers shall use time cards to notify the speaker when the following time remains: two (2) minutes, one (1) minute, thirty (30) seconds and fifteen (15) seconds. Thereafter, he will notify the speaker by means of upraised fingers, when ten (10) seconds are left, and finally, when only five (5) seconds remain in the five (5) minutes time limit. After each presentation, the timers shall inform the judges of the exact time of the performance; and after the final presentation, the timers shall each deliver cards to the contest management showing the exact time consumed by each speaker. For Radio Speaking, if both timers show a violation of the time limit, the contestant shall be ranked last in that round by the contest management.

NOTE: The term "ranked last" shall mean given a rank on each individual judge's ballot equal to the number representing the number of contestants in the round. In other words, if there are six (6) contestants in the round, 'ranked last' means being given the rank of six (6) on each judge's ballot. Other contestants in the round who do not violate the time limits will have their ranks from each judge adjusted upward as appropriate.

F. Special Rules and Limitations:

1. These Terms and Conditions have been established under the authority of Article 1.450 of the IHSA Constitution. Violation is subject to penalty by the IHSA Board of Directors under the provisions of IHSA By-laws and any special provisions contained herein.

2. Protests and challenges of a performance's compliance with the rules may be filed in writing with the contest manager by any coach or judge. Other persons wishing to file such a protest or challenge, shall do so through a coach or judge at the contest.

3. General Penalty for Violations by Contestants: Unless otherwise specified in the rules, the penalty for rules violations in any round of competition throughout the entire contest series shall be that the contestant's ranking in the round where the violation occurs be changed to last (see VII-D) and the ranks of other contestants will be adjusted as necessary.

For example: In Preliminary Round II of Humorous Duet Acting, a student from Duet A stands on the table during the duet's performance. The penalty is that the duet is to be ranked last in the round. Thus, the final

results for Preliminary Round II will be adjusted as follows:

Duet A was 2nd becomes 6th

Duet B was 1st remains 1st

Duet C was 3rd becomes 2nd

Duet D was 5th becomes 4th

Duet E was 6th becomes 5th

Duet F was 4th becomes 3rd

4. The penalty for accessing the internet or using a contraband device for Extemporaneous Speaking will be disqualification from the tournament.

5. Tardiness, Absence, Performance Out of Order: Contestants must be present when called upon in accordance with the schedule prepared by the contest manager and printed in the program. In the event a contestant cannot, for any reason, comply with the printed schedule, he must personally consult the contest manager to be excused. Only if the manager or a member of the contest committee gives the student written permission may any contestant perform out of the order printed in the program. Contestants failing to comply with the printed schedule without written excuse shall be disqualified.

6. Manuscripts: For all Individual Events except Radio Speaking, Extemporaneous and Impromptu Speaking, coaches must be able to produce in a reasonable amount of time, as determined by the contest management, a typed manuscript or copy of selections to be performed by their students for presentation to the contest manager if requested. Manuscripts must contain identification of sources of quotes. The actual source of non-original cuttings should also be identified on the manuscript. Failure to produce such copy shall result in disqualification of the contestant from the contest.

7. Failure to Present Original Selections:

a. Quoted Material: If it is discovered that a contestant has included more than 150 words of direct quotation in his selection, he/she shall be disqualified. In the event of late discovery of a violation of this rule, procedure as outlined in Art. VIII-E-8 below shall be followed.

b. Originality of Material: In all cases where originality of material is questioned, the local contest committee shall be responsible for examining the material and ruling on its eligibility. If a judge suspects that a speech is not original, he should so inform the contest committee and the committee will investigate.

8. Use of Inappropriate Material: If, in the opinion of any contest judge, material which is performed for his/her adjudication is inappropriate for public performance by a high school student, he/she may rank the performance down. If, in the opinion of a majority of the judges, a performance is

persistently inappropriate or is flagrantly profane or vulgar, the judges may stop the performance and disqualify the contestant or group from the contest. In either case, judges shall explain their opinions and actions in written critiques, and the judge/contest manager shall forward a copy of the critiques to the IHSA Office. Contest officials shall submit a Special Report to the IHSA. In addition, any report of the use of inappropriate material shall be investigated by the IHSA Executive Director, who shall investigate the allegation and take action if warranted under the provision of IHSA By-law 6.010 and the procedures stated in Art. VI-C and VIII-A of these Terms and Conditions.

9. Late Discovery of Violations: If a violation is not discovered until after the close of the contest in which the violation occurred, the following procedure shall be followed:

a. The contestant, group or school shall be disqualified and advancement to the next succeeding contest shall be denied if the violation is reported to the IHSA Office prior to the next contest. If the violation is not reported until after the next contest, no action shall be taken and the matter shall be considered closed.

b. The rankings of the other contestants in the event shall be revised upward.

c. If the violation is reported to the IHSA Office prior to the next succeeding contest, the winners shall be advanced on the basis of the revised rankings.

d. If the disqualified individual, group or school has won any awards, such awards shall be returned to the IHSA Office. An attempt will then be made to redistribute these awards on the basis of the revised rankings mentioned above.

10. Alternate Qualifier Advancement

a. In the event a qualified student is, for any reason, unable to advance to the succeeding contest, and provided the IHSA Office is notified by the principal of the qualifier's school at least one day prior to the succeeding contest, the highest-placing contestant from the qualifier's last qualifying contest in the same event that has not yet been offered the opportunity to advance shall be designated as the alternate(s), their coach and tournament manager shall be notified by the IHSA, and they shall be permitted to advance.

b. Any alternate qualifier(s) shall be treated from that point forward as qualified contestants, and if they are, for any reason, unable to advance to the succeeding contest, the process shall be repeated with the next highest-placing contestant until an alternate qualifier who is able to advance is found, all contestants at the qualifier's last qualifying contest have been offered the chance to advance, or it is now less than one day before the succeeding contest.

c. If a contestant is involved in a tie in a final round that was broken by judges' preference for the purposes of sweepstakes tabulation would become an alternate qualifier, all other contestants involved in the tie that was broken by judges' preference must also be treated as alternate qualifiers.

d. The IHSA Office may, at its discretion, permit alternate qualifier advancement less than one day prior to the succeeding contest, but there is no requirement to do so.

e. In any situation where the student that is unable to advance would have advanced in a position other than the last qualifying place, the places of qualifying student who placed below them but who will advance to the succeeding contest will be adjusted up one place for the purposes of scheduling the succeeding contest so that no places are skipped.

IX. TOURNAMENT POLICIES

A. Damage to Property or Equipment

If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

B. Media Policies

1. Media Personnel

a. Any media person wishing to take photographs will contact the Regional, Sectional, or State Final manager to verify arrangements to take photos at the tournaments. Photographers are welcome to take photos in the commons area. IHSA Regional/Sectional Site Managers names and information can be found on the IHSA website or by contacting the IHSA Office.

b. Photography is NOT allowed in rooms while rounds are taking place, however, reporters are invited and encouraged to sit in on rounds as spectators.

c. At all levels of IHSA competition, a media area may be set aside for photographs. All participating students will be invited and encouraged to make themselves available during the tournament for the Official IHSA Photographer as well as other local media outlets.

d. Results from each level of the tournament can be obtained by logging into the IHSA website and choosing the appropriate activity. Results will be posted for Regionals and Sectionals as soon as the tournament concludes. State Final results will be posted as soon as possible following the tournaments.

2. Managers

a. May arrange a room for photographers and students to gather for photo opportunities.

b. Will post any information for all participating students to have the opportunity to meet with area media.

c. Will cooperate fully with media personnel to arrange photo opportunities and ensure coverage of all levels of the tournament.

C. Tobacco/Liquid Nicotine Products:

The use of tobacco or liquid nicotine products in any competition area, either during a practice or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

D. Use of Inhalers:

A student with asthma may possess and use his/her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedures of self-administration in the Illinois school code.

E. Alcoholic Beverages and IHSA State Series Events:

The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted.

F. Special Report Forms and SAWA Reports

Special report forms have been developed to facilitate schools reporting any matter concerning high school programs that merit the attention of the high school principal.

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These forms can be used for reporting any incidents or problems with a competitor, coach, director or spectator. The forms may also be used to report errors in applying rules or any phase of judging in which a judge should immediately attempt to improve. The SAWA Report form should be used for reporting any instances where a coach, director, participant, judge or spectator has done an exemplary job of Sporting A Winning Attitude. These forms can be found on the IHSA website at www.ihsa.org.

G. Responsibility for Theft or Other Losses

The IHSA will not be responsible for loss or theft of any personal or school property during the course of a contest.

H. Prayer at IHSA State Series Contest:

Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

X. AWARDS

A. Regional and Sectional: Medals shall be given to first, second, third and fourth place winners at Regionals, and to first, second and third place winners at Sectionals. A plaque shall be given to the school winning first place.

B. State Final: The finalists in each of the Individual Events shall receive medallions. Trophies and team medallions shall be given to the schools winning first, second and third places.

C. In case of a tie between two or more schools, an award for the highest place tied shall be given to each of those schools if awards are provided for that place.

XI. JUDGING

A. In accordance with Art. VI-B-4-c, Regional and Sectional managers shall appoint judges after consultation with the entire Contest Committee.

B. Selection: Local managers, in conjunction with their contest committees, are urged to select judges from the list of preferred judges supplied by the IHSA Office and to employ those who are located as near the contest center as possible. Also, coaches from participating schools must be available throughout each contest for judging assignments. Judges for the State Final will be selected by the State Contest Committee.

C. Duties:

1. It shall be the duty of each judge to rank all contestants in each round in the order of the excellence of their performances. Judges may not award the same ranking to more than one (1) individual or group in a given section.

2. A judge shall confer with no one prior to the submission of his ballot to the contest manager. A judge shall not change or revise his ballot after it has been signed and placed in the hands of the contest manager. Judges shall not reveal their decisions to anyone prior to the announcement of results by the contest manager. No one may question a judge's ballot or confer with a judge concerning his decisions unless it is necessary to do so because the ballot is not intelligible or the decisions or rankings were not made in conformity with the rules.

3. In all events, at all contests, each judge shall prepare brief written critiques of the work of each contestant. All critiques shall specify major reasons for ranking. These critiques shall then be made available at the end of the contest to the coach of each competing school.

4. The same judge shall rank all contestants within an event during a given round.

D. Number:

1. In the Regional contests, one (1) judge shall be used in each preliminary group and three (3) judges shall be used in the final round in each event.

2. In the Sectional contests:

a. In Individual Events, two (2) judges shall be used in each preliminary group and three (3) judges shall be used in the final round in each event.

b. For Performance in the Round, five (5) judges shall be used and the highest ranking and the lowest ranking shall be discarded for each performance and only the three (3) intermediate rankings for each shall be considered in determining its final standing.

3. In the State Final, three (3) judges shall be used in the preliminary rounds of each event. Five (5) judges, selected by the State Tournament Contest Committee, shall be used in the final round of each event, and the highest ranking and the lowest ranking shall be discarded for each performance and only the three (3) intermediate rankings for each shall be considered in determining its final standing.

4. The number of hired judges shall be determined by the contest manager within the framework of the budget for the contest approved by the IHSA Office. All others are to be coaches supplied by the participating schools and assigned by the contest manager. Each school with an entry at the State Tournament must provide at least one coach to serve as a judge at the tournament.

E. Judges Compensation:

Judges fees shall be paid as follows:

Regional	\$20.00 per round
Sectional	\$20.00 per round
State Final	\$25.00 per round

Each group of performances for which a judge completes a ballot is considered a "round."

Any judge who drives more than 70 miles round trip to the site of a Regional, Sectional, or State Final Contest shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office, upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.

Dramatic/Humorous Duet Acting (DDA/HDA)

Definition: Dramatic and Humorous Duet Acting are the presentations of dramatic or humorous selections by two individuals.

Purpose: The purpose of these events is to give students the opportunity of developing their characterization and acting skills in a confined setting.

Material: Material must come from a single printed, published source and must meet high standards for good literature. Cuttings from plays, verse plays, teleplays, screenplays, or other works that meet all criteria for the event may be presented. Excluding the introduction, a cutting may include the portrayal of no more than two characters. Material in which an author assigns multiple characters to one actor is acceptable. Combining the lines of two or more characters to create one composite character is prohibited. Adaptations condensing multiple characters and creating/combining dialogue are prohibited. Assigning a line from the text to a given character for the purpose of transition or continuity is not to be considered the creation of a "composite" character. A transition is considered part of the cutting and may not include portrayal of additional characters. Material other than the author's work must be limited to 15%.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script, Props, and Visual Aids During Performance: It is recommended that a table, with four legs, approximately 30 inches by 48 inches and two chairs be provided. If a table meeting these approximate dimensions is not available, managers should specify the dimensions and any other specifics of the table to be used, to competing schools, prior to the start of the tournament. Schools will not be allowed to bring additional tables, chairs, stools, set pieces, etc. Performers are not allowed to stand on the table and chairs at any time for liability reasons. A script may not be held. No lights, staging, costumes, makeup, sound effects, etc., will be permitted.

Presentation: Characters may direct dialogue to off stage characters or to silent characters and/or audience. All performances must include an introduction which will name: the author(s) and the title of the material.

Standards for Excellence: The material should provide opportunity for the actors to develop an understandable scene with clear character relationships. The characterization should be believable and consistent with the author's intent. The movement should flow naturally from the characters, giving proper focus on action and reaction. The scene should grow with character insight, plot or mood intensification and thematic statement.

Dramatic/Humorous Interpretation (DI/HI)

Definition: Dramatic and Humorous Interpretation are the oral presentation of literature.

Purpose: The purpose of these events is to increase the student's understanding of communication of ideas through performance and to encourage the application of theories of oral interpretation.

Material: Material must be from a printed published source and may be from plays, verse plays, teleplays, screenplays or other works. One character plays, monologues and soliloquies will be allowed. Though the performer may select to do multiple monologues, the presentation will be limited to a single work. Material other than the author's work must be limited to 15%.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script, Props, and Visual Aids During Performance: No properties of any kind may be used in presenting the readings and the script must not be held.

Presentation: Although body language is not prohibited, it should be used with restraint. All performances must include an introduction which will name: the author(s) and the title of the material.

Standards for Excellence: An understanding of the literature being presented shall be demonstrated by the contestant's communication of the intent of the author, the relationship of the cutting to the work as a whole, and the specific meanings of the passages presented. The selection should be such that the performer can respond emotionally to the thought and mood; the literature should be more than superficial in characterization or development of theme. The delivery should be such that techniques of presentation are not obvious. The performer's voice should reveal the meaning of the selection, as should any bodily movement; the total effect should be real and genuine, rather than artificial and mechanical. Attention should be paid to good pronunciation and articulation, adequate volume, and acceptable vocal quality.

Prose Reading (PR)

Definition: Prose Reading is the oral interpretation of prose literature.

Purpose: The purpose of Prose Reading is to acquaint students with the genre and the application of the principles of oral interpretation.

Material: Material must be prose literature. Sources of material include cuttings from novels, short stories, biographies, nonfiction, letters and diaries. Use of dramatic literature is not permitted. The cuttings must contain less than 50% dialogue. Each contestant will prepare one (1) selection. Selections for this event may be chosen from any source deemed appropriate but must come from printed, published sources. Compilations are permissible. The material should be in keeping with acceptable standards for good literature.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script, Props, and Visual Aids During Performance: The script will be held. No properties or visual aids will be allowed.

Presentation: Although body language is not prohibited, it should be used with restraint. All performances must include an introduction which will name: the author(s) and the title of the material.

Standards for Excellence: The material should be a logical cutting to give the interpretation intended by the author and should give the listener the impression that the presentation is total and complete. The delivery should indicate the reader's familiarity with the material. The contestant should gain eye contact with the audience; his/her voice should be clear and direct and the volume adequate; the total presentation should be natural and interesting.

Poetry Reading (PT)

Definition: Poetry Reading is the oral interpretation of poetry.

Purpose: The purpose of Poetry Reading shall be to acquaint students with the genre and the application of the principles of oral interpretation.

Material: Each contestant will prepare one (1) program of one (1) or more poem(s). Selections for this event may be chosen from any source deemed appropriate but must come from printed, published sources. Compilations of poems are permissible. The material should be in keeping with acceptable standards for good literature.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script, Props, and Visual Aids During Performance: The script will be held. No properties or visual aids will be allowed.

Presentation: Although body language is not prohibited, it should be used with restraint. All performances must include a required introduction which will name: the author(s) and the title of the program and/or the poem(s).

Standards for Excellence: The material performed should convey the theme selected. The delivery should be such that the reader conveys the thought of the verse through vocal expression; rhythm should be apparent but not obvious and distracting; tone quality should enhance meaning. The reader should be natural and interesting.

Oratorical Declamation (OD)

Definition: Oratorical Declamation is the oral presentation of persuasive or inspirational material of literary merit, such as editorials, essays, speeches, prepared by another person.

Purpose: The purpose of Oratorical Declamation is to acquaint students with notable examples of persuasive or inspirational literature and give them opportunity to develop skills of interpretation and delivery through the preparation and oral presentation of such examples.

Material: Material must come from printed published sources. It is recommended that the material be pertinent to current problems.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script, Props, and Visual Aids During Performance: None.

Presentation: The speech shall be presented from memory.

Standards for Excellence: The material should be a logical cutting to give the interpretation intended by the author. The delivery should indicate the speaker's familiarity with the material and should gain direct eye contact with the audience; the speaker's voice should be clear and direct and the volume adequate. If cut, the organization should be clear and focused upon the purpose of the author's original material.

Oratory (O)

Definition: Oratory is the oral presentation of the work of the student and is designed to persuade.

Purpose: The purpose of Oratory is to guide students in research, organization, and development of a sense of a literary style in a speech designed to express their personal convictions.

Material: The content, format, style and thought of the material must be the product of the contestant. No more than 150 words in the speech may be direct quotation.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script and Props During Performance: Notes or manuscripts may be used.

Presentation: Students may use notes or manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

Standards for Excellence: The subject of the speech should be of current interest and have a purpose. The material should show preparation, knowledge and clear thinking. The organization should demonstrate a clear, logical development of ideas. The style should demonstrate an effective choice of words and phrases. The delivery should be clear, sincere and interesting and the speaker's appearance effective without being distracting.

Original Comedy (OC)

Definition: Original Comedy is the oral presentation of the work of the student and designed to entertain.

Purpose: The purpose of Original Comedy is to enable students to employ their creative skills in the writing and presentation of humorous material.

Material: The content, format, style and thought of the material must be the product of the contestant. There shall be no restriction on form. It may be dialogue, monologue or a combination of both. Not more than 150 words of the speech may be direct quotation.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script, Props, and Visual Aids During Performance: Notes or manuscript may be used. No properties, visual aids or costumes shall be used.

Presentation: Students may use notes or manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

Standards for Excellence: The material should be one of general interest and not offensive to any audience; should be organized around some unifying idea and should be entertaining. The delivery should be lively and clear; the voice should be pleasing and the volume adequate; the speaker's appearance should provide no distraction.

Special Occasion Speaking (SOS)

Definition: Special Occasion Speaking is a speech which is the original work of the student and, in which, the student is himself or herself at his or her current age speaking in a realistic situation for the purpose of entertaining an audience. It is a public speaking event.

Purpose: The purpose of Special Occasion Speaking is to provide an opportunity for contestants to present a practical message in an entertaining manner under simulated "real life" conditions.

Material: The content, format, style, and thought of the material must be solely the product of the contestant. Not more than 150 words of the speech may be direct quotation.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script and Props During Performance: Notes or manuscripts may be used.

Presentation: Students may either use notes or manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

Standards for Excellence: The material for the speech should be organized to suit the subject, purpose, and occasion and to entertain. Though Special Occasion Speaking is a speech to entertain, the entertaining elements should supplement, not replace, the speech structure. Thus, if the entertaining elements were removed from the speech, there would still be a clear speech structure. In a public speaking event, characterization is used as an example, when done by the speaker. It should not be a primary element in the speech. The delivery of the speech should demonstrate the poise and audience contact of the speaker. Pronunciation, articulation, and volume should be adequate; the speaker's voice should be pleasant; the speaker's appearance should provide no distractions.

Extemporaneous Speaking (ES)

Definition: Extemporaneous Speaking is an event in which a student is given forty-five minutes to prepare an original speech indicating his/her knowledge of current events concerning an assigned topic.

Purpose: The purpose of Extemporaneous Speaking is to encourage a student to gain a broad knowledge of current events and to develop the ability to analyze the significance of such events and prepare, in a short period of time, a meaningful speech which can be delivered in a skillful manner.

Material: Topics shall concern events which have been of state, national or international importance at any time between the beginning of the current school year and the date of the contest. They shall be worded in the form of question, which does not elicit blanket yes or no responses.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 6 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (6:30.01, 7:00.01, etc or 1 tic past 6:30, 7:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than six (6) minutes.

Use of Script, Props, and Visual Aids During Performance: Only notes made during the preparation period are allowed.

Presentation: Drawing of topics: contestants shall draw topics according to their order of speaking at intervals to provide each contestant 30 minutes of preparation time. Contest managers shall publish and /or post specific preparation and performance times for each contestant in each round. The contestant shall draw three topics and, within one minute, choose the one on which to speak. The choice shall be recorded by the monitor of the drawing. There will be a separate set of questions for each round. The topic chosen and spoken on will be presented to the judge. Contestants will speak on a different topic in each round. A monitor shall be present during the presentation time to assure that there is no consultation and that only the allowable materials are used. After drawing his or her topic, a contestant may not confer with anyone nor may he or she leave the preparation room without the authorization of the room monitor. The speaker may use an annotated bibliography in addition, consult books, magazines, newspapers and summary notes (not to be construed as a prepared speech outline). Past speeches and/or prepared speech outlines may not be used. Students must provide their own preparatory materials. Computers or other electronic devices may not be used to receive information from any source inside or outside of the room in which the competition occurs. Internet access, use of e-mail, instant messaging, or other methods of receiving information from sources inside or outside of the competition room are prohibited. Electronic retrieval devices are defined as laptop computers, netbooks, iPads, or other portable electronic retrieval equipment. Cell phones or smart phones are prohibited from being used while preparing or before speaking at IHSA tournaments. (See Laptop Use in Extemporaneous speaking document in Rules Book/online) In all contests, the competitor shall begin forty-five minutes after the first contestant has drawn his or her topic. NOTE: Extemporaneous Speaking competition is open to spectators, including all participants.

Standards for Excellence: The organization of the speech should be such that the introduction gains attention and previews the main points which are clear and in logical order. The conclusion should be satisfactory. The development of the speech should be such that the speaker does not deviate from his topic, progresses with his topic, and demonstrates a reasonable analysis. The information used by the speaker should be accurate, pertinent and demonstrate a thorough knowledge of the topic. In delivery, the speaker should be poised, hold attention, use language effectively, have a pleasing voice, and demonstrate true extemporaneous style.

Impromptu Speaking (IS)

Definition: Impromptu Speaking is an event in which a student is given two (2) minutes to prepare and six (6) minutes to deliver an original limited preparation speech.

Purpose: The purpose of Impromptu Speaking is to utilize creativity and logic to organize and deliver a meaningful speech in a skillful manner.

Material: Topics shall be chosen from the following categories: Quotations, Phrases and Proverbs. Categories will vary from round to round. Topics will vary from section to section. In a given round, all students within the same section will speak on a topic of their choice from a selection of three topics. Judges will be given the three topics that the students may select. Topics for each round shall be from the same genre: Quotations, Phrases and Proverbs.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: Two (2) minutes of mandatory prep time will be given in the performance room and six (6) minutes of speaking time will be allowed.

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (6:30.01, 7:00.01, etc or 1 tic past 6:30, 7:00, etc on a sweep hand) the speaker's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other speakers' ranks will not be affected. There is no penalty for speaking less than six (6) minutes.

Use of Script, Props, Visual aids During Performance: Only one (1) note card of any size/type made during the prep time may be used.

Presentation: All scheduled Impromptu Speakers will begin in the performing room. The room chair will welcome the speakers and take roll. The speakers will then be dismissed to the hallway. The first scheduled speaker will remain in the competition room. At an appropriate time before each student speaks, the room chair shall give the three impromptu topics to the speaker. The speaker shall select a topic in which to speak and then return the topics to the room chair. After receiving the topics, the student may not leave the room (unless there is an emergency) or consult with anyone during his/her allotted prep time. Preparation materials are limited to a stop watch, writing implement and one (1) note card of any size/type that may be used during delivery. No other material shall be allowed in the Impromptu prep room other than stated above; this includes cell phone devices which could be used as time pieces. Students may not consult published books, magazines, newspapers, journals, articles, speeches, handbooks, briefs, or outlines. No electronic retrieval device may be used. During the preparation period, the contestant shall not receive advice, information or suggestions from anyone. The speaker may not enter the room until their scheduled speaking time and must remain after they have finished speaking unless they are double entered and ask permission to leave to perform in another round. Students who leave the room due to double entries must not share the topic or genre with other students. Compromising the confidentiality of the topic(s) may result in disqualification. The other speakers shall proceed in like manner, in the order of speaking. Spectators must remain in the room until all contestants have finished speaking. The same three topics shall be used by each section. A different category will be used for each round. Immediately upon opening the envelope and reading the topics, prep time has begun and the student shall have **two minutes** to prepare a speech without consultation and without references to prepared notes in the Impromptu competition room. Students may not enter the competition room until the room chair directs them to enter. Cell phones or smart phones are prohibited from being used for all limited prep events at IHSA tournaments.

Standards for Excellence: The organization of the speech should be such that the introduction gains attention and previews the main points which are clear and in logical order. The conclusion should be satisfactory. Speakers should demonstrate reasonable creativity in analysis, logic, and exposition of the topic and literary devices. In delivery, the speaker should be poised, hold attention, use language effectively, and demonstrate variety in mechanics.

Radio Speaking (RS)

Definition: Radio Speaking is the presentation of a newscast, including a commercial.

Purpose: The purpose of Radio Speaking is to encourage concentration on delivery and style.

Material: A script approximately fifteen (15) minutes in length will be supplied by the IHSA office. From this, the contestant will prepare a newscast by deleting any parts or items. No new content may be added except transition sentences, introductions and conclusions. Contestants may enter the preparation room with pre-prepared outside content as long as it is limited exclusively to transition sentences, introductions, or conclusions. Contestants may prepare content for their newscast in the preparation room before their preparation begins as long as the content that they prepare is limited exclusively to transition sentences, introductions, or conclusions. However, the use of creative transitions, commentary and colorful verbs in sports, weather and the commercial is allowed to enhance the performance. The newscast will include a commercial advertising some well-known product or service. A prepared commercial supplied by the IHSA office will be given to each contestant and must be used. A different script and commercial will be supplied for each round. A copy of the Radio script will be given to the judges.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 4:50 to 5:05 with the contestant expected to finish at 5:00. At the conclusion of a student's performance, the times must be announced out loud to competitors and judge(s).

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: If the contestant does not finish within the time allowed, 4:50 to 5:05, he/she will be ranked last in the round and the other contestants' ranks will be adjusted.

Use of Script, Props, Visual Aids During Performance: The contestant will read from the script developed during the preparation period. The student may not utilize any electronic or mechanical device in his or her performance other than the microphone provided by the management and a timing device.

Equipment: Minimum Radio Equipment:

Table—no smaller than 48" x 24"
Chair
Adjustable Mic Stand
Multidirectional Microphone

Presentation: Different Scripts and additional preparations periods will be provided prior to each preliminary round and the final rounds at all levels of competition. Contest managers shall publish and/or post specific preparation and performance times for each contestant in each round. During the preparation period, the contestant shall not receive advice, information or suggestions from anyone. The local manager shall provide one fairly large room for the preparation period and all contestants at a given contest shall use this same room. A supervisor shall be in charge of the room, and it shall be his or her duty to see that all the rules regarding the preparation period are observed. The preparation period shall begin approximately forty-five (45) minutes before the contest is scheduled to begin. The contestants will speak into a standard public address microphone, preferably while seated at a table. The speaker units must be arranged so that the speaker's voice will be clearly audible to the judge or the audience. A contestant should perform in an adjoining room. Each competitor shall have the option of requesting a microphone check prior to beginning his or her performance. If requested, such an opportunity shall be granted. Timing shall begin with the first word spoken by a competitor (not including the microphone check prior to the performance). A 'countdown' does not count as part of a microphone check and should not be used. All words spoken after timing begins will be considered to have gone out 'on the air' as part of the newscast. Cell phones or smart phones are prohibited from being used for all limited prep events at IHSA tournaments.

Standards for Excellence: The organization of material should be logical; transitions should be smooth. The delivery should include a clear, pleasant and confident voice; the rate should be understandable and varied; news items should be separated by pauses and changes in pitch; correct emphasis and phrasing of thought should be apparent. The time limit is 4:50 to 5:05 with the student expected to finish at 5:00 minutes.

Informative Speaking (INFO)

Definition: Informative Speaking is the original expository oral presentation of the student.

Purpose: The purpose of Informative Speaking is to guide students in research, organization and the development of a sense of literary style in speech designed to express their own interests.

Material: The content, format, style and thoughts of the material must be the original product of the student. No more than 150 words in the speech may be direct quotation. A fabricated topic/subject may not be used. A student may not use any portion of his/her original oratory if double entered at the tournament.

Appropriateness of Material: See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

Time Limit: 8 minutes

Timekeeping Procedures: See ART VIII-E of the Individual Events Terms and Conditions.

Time Limit Penalty: For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc. on a sweep hand) the speakers' ranking from each judge will be lowered by one (1) rank. This reduction is mandatory and will be administered by tournament management. The other speakers' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

Use of Script, Props, and Visual Aids during Performance: Notes or manuscript may be used. Visual aids may not be included in the presentation.

Presentation: Students may use notes, manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

Standard for Excellence: The student should describe, clarify, illustrate or define an object, idea, concept or process. The topic of the speech should be of current interest and have a purpose. The material should show preparation, knowledge and clear thought. The organization should demonstrate clear, logical development of idea. The style should demonstrate an effective choice of words and phrases. The delivery should be clear, sincere and interesting and the speaker's appearance should be effective without being distracting.