



2023-24 IHSA Transfer Eligibility Form

Illinois High School Association
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USE THIS FORM IN CONSIDERATION OF A STUDENT'S ELIGIBILITY
AND TO OBTAIN A RULING IN REGARD TO TRANSFER

By-law 3.040 and all its subsections pertain to the TRANSFER ELIGIBILITY of students in member schools. When a student transfers to a member school from any other high school, the receiving school principal/official representative must complete this form in consideration of the student's compliance with IHSA eligibility by-laws. Refer to the By-law listed with each question to decide if a ruling by the Executive Director is to be requested. [Please Note: "Receiving School" refers to the school into which the student transfers; "Sending School" refers to the school from which the transfer is made.] **Reminder: In accordance with the IHSA Constitution, only the Executive Director may issue an official and binding ruling.**

The fields in this form will accept a cursor and can be filled out prior to printing.

- 1) Student's Name ☐ Male ☐ Female
- 2) Student's Grade ☐ 9 ☐ 10 ☐ 11 ☐ 12
- 3) Receiving School (town and school)
- 4) ☐ Yes ☐ No Did the student participate in a **practice, try-out or interscholastic contest** in the current school year at the sending school? If Yes, list the sport(s):
 [By-law 3.042]
- 5) ☐ Yes ☐ No Did the student **and** his/her parents, custodial parent, surviving parent or court appointed legal guardian change residence from one public high school district to a different public high school district in conjunction with this transfer? [By-law 3.040, Subsection 3.043.1]
- 5.1) ☐ Yes ☐ No If YES to question 5, please provide the address of the previous residence. [By-laws 3.031-3.034]
- 5.2) ☐ Yes ☐ No If NO to question 5, is this transfer the first time the student is enrolling in his/her home public high school? [By-law 3.043.3]
- 5.3) ☐ Yes ☐ No If NO to question 5, is the transfer a result of a change in the family's financial position? If yes, documentation must be provided. [By-law 3.043.3]
- 5.4) ☐ Yes ☐ No If NO to question 5, is the transfer based on extenuating circumstances documented by the sending school's principal or official representative? If yes, documentation must be provided. [3.043.3]
- 6) ☐ Yes ☐ No Is this transfer from a public high school in a district with more than one public high school to another public high school in the same district? [By-law 3.043.2]
- 6.1) ☐ Yes ☐ No If YES, did the student **and** parents, custodial parent, surviving parent or guardian change residence to a residence within the boundaries of the receiving school? [By-law 3.043.2]
- 7) ☐ Yes ☐ No Do you have information suggesting recruiting in connection with the transfer? [By-law 3.070, Subsections 3.071-3.073]
- If Yes, explain:
- 8) ☐ Yes ☐ No Did the student transfer in conjunction with a modification or other change in legal custody by action of a judge of a court of proper jurisdiction, with custody being awarded to the parent with whom the student currently lives full-time within the district in which the receiving school is located? [By-law 3.043.4]
- 8.1) If YES, please provide a copy of the court order assigning custody. [By-law 3.043.4]
- 9) The student lives full-time with: ☐ Both parents at the same residence
☐ Mother who has legal custody (Attach the court order assigning custody)
☐ Father who has legal custody (Attach the court order assigning custody)
☐ Court appointed legal guardian (Attach the court order assigning legal guardianship)
☐ Other
If other, please explain:

10) ☐ Yes ☐ No

Are there circumstances completely beyond the control of the student, parents/ guardians and the school which have required the change of guardianship and accompanying transfer of schools? [By-law 3.045]

If YES, explain:

11) Factors pertinent to eligibility which are not stated previously:

12) Sports Participation Record (List all sports and the school which the student participated in a try-out, practice and/or contest. Indicate none if student did not participate during a grade.):

9th Grade	10th Grade	11th Grade	12th Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

13) Number of semesters student has already attended high school for at least 10 days: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ More

If more than 8, how many?

Explain:

14) Attach the following documents:

14.1) ☐ The student's transcript

14.2) ☐ All medical or legal documents or documents from other professional sources which substantiate circumstances which should be considered in ruling on the student's eligibility.

14.3) ☐ All court documents, signed by a judge, regarding custody or guardianship. (**A Power of Attorney is not sufficient.**)

15) Signature of Receiving School Principal /Official Representative

Date:

Principals/Official Representatives are held responsible for including correct and accurate information on the form and for the accurate completion of the form.

REMINDER: In accordance with IHSA By-laws, only the IHSA's Executive Director may issue an official ruling.