

# Cross Country State Final Information



- 1.) **Team/Individual Packet Pick-Up:** Team/Individual Packets will be available for pick up either on Friday afternoon, November 8 or Saturday morning, November 9. **Computer tags WILL be enclosed and part of the bib in the team/individual packet. Coaches are urged to pay attention to the numbers issued to each participant to ensure they are worn by the correct competitor as indicated in the State Final Program. Names WILL NOT be labeled on the back of the bib numbers.**
- 2.) **State Final Team/Individual Qualifier Packet Contents:** Bib Numbers for Each Runner, safety pins for bibs, State Final Qualifier Pins, State Final Results Claim Ticket, Coaches pass(es).
- 3.) **Each Runner will be assigned** Two (2) bib numbers (front and back, 8 safety pins). Bib numbers are to be worn high on the chest and back for video review.
- 4.) Runners will not be allowed to start a race without the bib numbers in the proper place. The clerk will check each runner prior to each race. Each bib must be secured with 4 safety pins
- 5.) **Registration Table Instructions/Information**
  - 1<sup>st</sup> – **HIGHLIGHT AWARDS SHEET (Competing Teams Only):** Each head coach will be asked to highlight the members of their team, coaches and administrators that will be participating in the awards ceremony in the event their team finishes in the top three (3).  
In addition, coaches will be asked to supply phonetic spellings at check in by writing a phonetic spelling beside their athlete and or administrators name on the supplied team roster. This will help us pronounce the names of participating athletes/staff that may be easily mispronounced. Taking a minute will help make the awards ceremony a better experience for the athlete. Thank you!
  - 2<sup>nd</sup> – **SIGN IN FOR QUALIFIER PACKET:** Each Head Coach must sign the coach's register to indicate they have received their qualifier packet.
  - 3<sup>rd</sup> – **CHIPS ARE IN THE BIB:** Chips are activated. Each bib number is assigned to each participant as indicated on the qualifier packet and in the State Final program. Bibs do not have to be returned after each race. Enclosed are (8) safety pins for each competitor. Bib cannot be bent or pierced or it will deactivate the chip.

## Important Coaches Details:

Do not issue bibs to athletes until you are in the park Saturday morning.

**Placement of Bibs:** The Bib with the computer chip must be worn on the front and high on the uniform. The other bib must be worn on the back and high on the uniform. It is the coach's responsibility to make sure each competitor is properly wearing his or her assigned bib numbers. Instruct your athlete(s): **Do Not** to bend the bib, it will cause deactivation. Four (4) Safety pins must be placed to secure each bib, in the four corners only (or it will cause deactivation and will not register placement at the finish line).

- 6.) **Pre-Race Coaches Meeting:** Friday, November 2 at 2:00; 3:00 and 4:00 p.m.:  
All participating coaches are required to attend a coaches meeting sometime prior to their team or individual race. You may attend any one of the meetings conducted on Friday at the times listed above. A meeting will also be conducted prior to each girls race on Saturday.
- 7.) **State Final Parking Fee:** Admission fees will be collected at each of the parking lots in or adjacent to Detweiller Park. The fees for Cars = \$10.00; Van (extended 15 passenger type) = \$15.00; Bus = \$25.00. The IHSA encourages spectators to take advantage of this admission price. Obviously it is far more economical to share the ride with others attending this event. The admission price is the same for a car containing four people or only one person. The prices are per vehicle, not the number of people in the vehicle. Schools, coaches and athletes are encouraged to share this information with their fans.
- 8.) **No Pets Allowed:** Individuals are prohibited from bringing any type of pet to the State Final, with the exception of service and seeing-eye dogs.

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- 9.) **NO COOKING GRILLS** ARE ALLOWED IN THE PARK DURING THE CC FINALS BY ORDER OF THE FIRE MARSHAL
- 10.) **Awards Ceremony Site:** Peoria Park District stage, located in the open area west and around the corner from the finish line at Detweiller Park.
- 11.) **Drug Testing Notice:** Please note that, in accordance with the policy adopted by the IHSA Board of Directors, performance-enhancing drug testing may take place at the state finals. Any student-athlete who competes during the state finals is eligible for testing. When testing occurs during any IHSA state series competition, schools will need to provide assistance to IHSA and Drug-Free Sport staff and ensure that any student(s) from your school selected for testing reports to the test site by established time. Additional notification regarding testing will be provided to those schools who have student-athletes selected for testing in their State Final Packet and their packet will have a lime green label attached to the outside of the envelope. School officials and coaches are encouraged to keep that notification confidential and not inform those selected student-athletes prior to their competition in the state finals.

As a reminder, selected individuals who fail to report for post-competition testing will be found to have violated the IHSA's Performance-Enhancing Drug Testing Policy and be subject to the appropriate penalties.

## Award Ceremony Procedures:

### Class 1A

Report to staging area: 10:30 a.m.

Ceremony Begins: 11:00 a.m.

### Class 2A

Report to staging area: 12:30 p.m.

Ceremony Begins: 1:00 p.m.

### Class 3A

Report to staging area: 2:30 p.m.

Ceremony Begins: 3:00 p.m.

**Award Winner Staging Area:** The award winners should assemble behind the Peoria Park District Stage no later than 30 minutes prior to the start of their respective Awards Ceremony.

**Official Photos:** Visual Image Photography (VIP) is the exclusive official photographer for all Illinois High School Association (IHSA) State Final events. Action, feature and/or individual award photographs taken by VIP may be ordered after the Awards Ceremony at Detweiller Park or at any other time via the Internet. Fans may stop by the VIP booth in Detweiller Park before they return home today and place their order. The VIP booth is located on the west side of the course near the Concession Tent and the PACVB booth. Fans also may order from the VIP Web Site @ [www.vipis.com](http://www.vipis.com)

**Fan Photos:** Spectators will have access to a photo area in front of the stage during and after the respective individual and team awards presentations. A total of approximately four (4) minutes will be set aside for fans to take team photographs. It is strongly recommended that fans use the VIP service. Fans are not permitted access to the area inside the ropes behind the awards stage.

## Award Winner Instructions

1) Individual Place Winners and Placing Team members report to the back of the Peoria Park District Stage located in the open space west of the course by the shelter at least 30 minutes prior to the scheduled start of their respective Award Ceremony. The boys and girls awards ceremonies will be conducted separately. The girls will be conducted first. Individuals receiving medallions will be placed in reverse order of finish from 25<sup>th</sup> to 1st. The Coaches and members of the top 3 placing teams will be placed by team according to the order provided by the school on their Team Award Information confirmed at the time they pick up their team packet. The medallions and trophy will be presented to the schools in reverse order of finish (3-2-1).

2) Award winners must assemble at the correct time, and, once all have checked in, final instructions will be given.

3) Each medallion winner will be introduced and enter the stage from the designated side. Proceed to the middle of the stage to the awards presenter, have the medallion draped over the recipient's head, and walk to the other side of the stage and wait there until all 25 individuals have been recognized. The top 25 should remain on stage together until instructed to leave the stage. Group photos will be taken by fans at this time. The order will be 25<sup>th</sup> place girl, 24<sup>th</sup> place girl etc. for the individuals. The team order will be 3<sup>rd</sup> place girls team, 2<sup>nd</sup> place girls team, 1<sup>st</sup> place girls team.

4) After each individual and team member receives their medallion, they should move to the other side of the stage and wait until all 25 individuals or their team members are present for a group photo on-stage.

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5) Official photographers from Visual Image Photography (VIP) will take the official photo of each person (individual finisher and/or team member) receiving an award. It will be taken as an individual portrait with the state medallion draped on the person after they received the medallion. In addition, a group photograph (top 25 individuals as a group or each of the top three teams as a team) will be taken after the medallions have been presented. These photographs will be taken behind the stage (or in the shelter in the case of inclement weather) after the medallion(s) has been presented on the stage. VIP photographers may take additional photos during the actual presentation ceremony.

6) Following the session with the VIP photographers, the Public Address Announcer will notify the award winners required to participate in the press conference when they are to report to the shelter. The shelter is approximately 20 yards northwest of the stage. The top 3 Individuals, plus the head coach and all members of the top 3 placing teams, in each of the six races, will leave the stage area and report as a group for the required press conference. This is in addition to any interview sessions with the media by individual runners and coaches at Detweiller Park earlier in the day.