

PLAY SMART.  PLAY HARD.®

2018-19

Boys/Girls Bowling

Manual for
Schools and Managers





Girls and Boys Bowling



ILLINOIS HIGH SCHOOL ASSOCIATION
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Revision History

Jan. 22 Pg. 22 Lane Assignments Revised



2018-19 Girls and Boys State Bowling Series Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2018-19 IHSA Boys and Girls Bowling State Series.

I. SCHOOL CLASSIFICATION

Competition in the IHSA Boys and Girls Bowling Tournament Series will be held for all member schools without classification.

Students with physical disabilities will compete in wheelchair bowling against other students with physical disabilities regardless of school classification. A disability is a physical impairment that substantially limits one or more major life activities. For the 2018-19 season, students with physical disabilities will have one classification:

Bowling Chair Class: Students who use a wheelchair for mobility or sports. An athlete who does not ordinarily participate in sports using a wheelchair will not be allowed to use one if he/she is injured and unable to participate in their usual manner.

Students with physical disabilities wishing to participate in Bowling Chair Class must have a statement of disability on file with appropriate personnel responsible for student health issues at the student's school. The IHSA reserves the right to request this documentation as part of the entry process.

II. DATES AND SITES

A. Boys' Regionals: Boys' regional tournaments will be held on Saturday, January 12, 2019 at sixteen (16) sites.

B. Boys' Sectionals: Boys' sectional tournaments will be held on Saturday, January 19, 2019, at four (4) sites.

C. Girls' Regionals: Girls' regional tournaments will be held on Saturday, February 2, 2019, at eighteen (18) sites.

D. Girls' Sectionals: Girls' sectional tournaments will be held on Saturday, February 9, 2019, at six (6) sites.

E. Regional, sectional sites and, school assignments will be announced at www.ihsa.org through each respective bowling web site.

F. Boys' State Final: The Boys' State Final tournament will be held on Friday and Saturday, January 25-26, 2019 at St. Clair Bowl

in O'Fallon. O'Fallon High School will serve as the host school.

G. Girls' State Final: The Girls' State Final tournament will be held on Friday and Saturday, February 15-16, 2019 in Rockford at The Cherry Bowl. The Cherry Bowl will serve as the host.

III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AFFIRMATIVE ACTION, AND ON-LINE LIST OF PARTICIPANTS

The policy for Original Entry Deadlines, Late Entries, and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sport/activities included in the 2018-19 *Entry Policies and Procedures*.

A. On-Line Entries: All member schools must enter their school into the state series competition through the IHSA Schools Center on the IHSA Website at (www.ihsa.org). The entry deadline for teams, individuals, and Bowling Chair competitors is November 1.

The 2018-19 Entry Policies and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

B. Late Entries: Any attempt to enter a sport or activity on-line after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrator officer in charge of that sport or activity. The penalty for late entry shall be a payment of \$100.00 for that sport/activity by the school.

C. Breach of Contract By-Law 6.041 (Withdrawal Procedure): To withdraw without penalty, the Official Representative or Athletic Director must notify Tammy Craig by email (tcraig@ihsa.org), of the school's withdrawal from the respective sport prior to the date the *List of Participants* is due for the sport.

If a school withdraws after the *List of Participants* due date or does not show up for competition, the school will be charged a \$100 penalty. If applicable, the school may be charged for any additional financial loss sustained by the offended school(s) or the Association as a result of such breach.

D. Eligibility: All member schools in good standing may enter one team or up to four (4) individual entries, and/or four (4) individuals in each gender for the Bowling Chair competition under the provisions of IHSA By-law 3.054. Individual entries and those individuals entered in the Bowling Chair competition do not have to meet the requirements of IHSA By-law 3.054.

E. Affirmative Action: Only girls shall be permitted to participate in the state series except as provided in the IHSA Affirmative Action Policy. Only boys shall be permitted to participate in the state series except as provided in the IHSA Affirmative Action Policy.

F. List of Participants: Each school must complete the *List of Participants* for its team or individuals and/or individuals entered in the Bowling Chair competition through their school center by the deadline date. If a school does not submit the *List of Participants* for both the able-bodied and Bowling Chair competitions by the deadline, coaches and/or participants from the school are subject to sanctions which could include, but not be limited to, being ruled ineligible to coach or compete in the State Series. The **Boys Bowling List of Participants** for both the able-bodied and Bowling Chair competitions is due online by January 8, 2019. The **Girls Bowling List of Participants** for both the able-bodied and Bowling Chair competitions is due online by January 29, 2019. Managers will receive the *List of Participants* via their school center after the *List of Participants* are due.

IV. HOST FINANCIAL ARRANGEMENTS

A. Host School and Tournament Expenses:

Regional Tournaments: Host school shall pay for all local expenses and issue checks to tournament workers. Host shall receive a guarantee of \$250 and must submit scores via the internet to receive the guarantee. Host shall retain 20% of net income and submit remainder to the IHSA. In the event of a negative balance, the host shall be reimbursed for the entire deficit. If admission is not charged, the host shall forfeit the guarantee.

Sectional Tournaments: Host school shall pay for all local expenses and issue checks to tournament workers. Host shall receive a guarantee of \$250 and must submit scores via the internet to receive the guarantee. Host shall retain 20% of net income and submit remainder to the IHSA. In the event of a nega-

tive balance, the host shall be reimbursed for the entire deficit. If admission is not charged, the host shall forfeit the guarantee.

B. Admission: Admission to the regional tournament will be \$5.00. Admission to the sectional tournament will be \$5.00. Daily admission to the State Finals will be \$10.00. Parents/fans can purchase a 2-day pass for \$20.00 and will receive a wrist band upon purchase. The 2-day pass will be non-refundable and the wrist band must remain on the person in order for it to be valid. Baby in arms is free for the sectional and state final tournaments.

C. Regional/ Sectional and State Final Lane Fees: Schools participating in the regional or sectional competition will be responsible to pay any lane fees or fees for rental of shoes which might be assessed by the host bowling establishments. Schools participating in the State Finals will not be responsible for lane fees. They will be paid by the IHSA. Shoe rental or lane fees for practice on Thursday, will be the responsibility of the participating school.

D. Rights Fees for TV and Radio: See the IHSA web site (www.ihsa.org) for the fees to be charged by Local Managers and/or the IHSA for television and cable broadcasts and radio originations.

V. TOURNAMENT ASSIGNMENTS

A. Tournament Series: All schools entering teams or individuals will be assigned by the IHSA to one of the Regional and one of the Sectional tournaments. The successive tournament series shall be designated respectively as regional, sectional, and state final. Schools entering the Bowling Class tournament will be assigned directly to one of the Sectional tournaments, based on geography. The IHSA Office will select all regional and sectional host sites. Schools will be assigned to a sectional tournament and a subsequent regional tournament based on geography.

B. Team Roster and Substitutions: Each school may enter the names of their 8 eligible bowlers participating as a team at the regional, sectional or the state finals. Substitutions are allowed to the team roster prior to the start of the regional or sectional tournament or at the start of the state finals. The regional or sectional manager should be notified of any substitutions to the roster. The IHSA should be notified of any changes to the state final roster from the winner report, immediately after the regional or sectional.

C. Individual Entries: Schools may enter individuals to compete in the state series. Individuals competing for individual honors are not required to have competed in six (6) con-

tests. A school must enter their list of participants for individual entries by January 8, 2019 for boys and January 29, 2019 for girls.

1) A school can enter no more than 4 individuals for individual honors. Any school with 5 or more players must compete for team honors and the school must have participated in six (6) varsity contests prior to the state series.

D. Bowling Chair Class: Schools may enter individuals to compete in the Bowling Class state series. Individuals competing in the Bowling Class are not required to have competed in six (6) contests. A school must enter their list of participants for the Bowling Class by January 8, 2019 for boys and January 29, 2019 for girls.

1) A school can enter no more than (4) individuals of each gender in the Bowling Chair Class.

E. Regional/Sectional Tournament Structure:

1) Assignment of schools to the regional tournaments will be made based on IHSA Policy.

2) Each school entering individuals in the Bowling Chair competition shall be assigned to one of the regional tournaments.

3) The regional/sectional manager shall start no earlier than 9:00 am. Coaches' meeting shall start no earlier than 8:30 am and no later than 1:00 pm.

4) Regional/Sectional tournaments will consist of two (2) rounds of competition. All teams entered in the regionals or sectionals will bowl both rounds. A round shall consist of a three (3) game series. In the Bowling Chair Class, competition will consist of a three (3) game series.

5) All bowling balls used in the series must adhere to Interscholastic High School Bowling Rules.

F. State Final Tournament Structure:

1) The state final tournament will consist of four (4) rounds of competition. A round shall be a three game series. In the Bowling Chair Class, competition will consist of a three (3) game series.

2) The state series tournaments will recognize team honors and individual honors. In the Bowling Chair Class, the state series tournaments will recognize individual honors.

3) Teams and individuals will qualify to advance from Friday's rounds to Saturday's rounds.

VI. TOURNAMENT STRUCTURE AND TIME SCHEDULES

The Boys State Final time schedule is as follows:

Friday

7:30 a.m.	Doors open for teams and individual competitors and their coaches.
8:00 a.m.	Doors open to the general public
8:15 a.m.	Coaches Meeting (Head and/or Assistant Coaches only)
8:30 a.m.	Opening Ceremonies
8:45 a.m.	Warm up for Round 1
9:00 a.m.	First Round (24 teams and 30 individuals)
12:15 – 12:45 p.m.	30-minute lunch period
12:45-1:00 p.m.	Warm up for Round 2
1:00 p.m.	Second round begins (24 teams and 30 individuals)
3:15 p.m. approx.	Second round completed

Saturday

7:15 a.m.	Doors open for competitors in the Bowling Chair Class and their coaches ONLY
7:30 a.m.	Doors open for 2nd day qualifying teams, individuals and their coaches.
8:00 a.m.	Doors open to the general public
8:15 a.m.	Coaches Meeting (Head and/or Assistant Coaches only)
8:30 a.m.	Introductions
8:45 a.m.	Warm up for Round 3 and Bowling Chair Class
9:00 a.m.	Third Round (12 teams and 30 individuals) and Bowling Chair Class
12:15-12:45 p.m.	30-minute lunch period
12:45-1:00 p.m.	Warm up for Round 4
1:00 p.m.	Fourth round (12 teams and 30 individuals) and Bowling Chair Class
4:00 p.m. approx.	Awards ceremony (immediately following round 4)

The Girls State Final Tournament time schedule is as follows:

Friday

7:30 a.m.	Doors open for teams and individual competitors and their coaches.
8:00 a.m.	Doors open to the general public
8:15 a.m.	Coaches Meeting (Head and/or Assistant Coaches only)
8:30 a.m.	Opening Ceremonies
8:45 a.m.	Warm up for Round 1
9:00 a.m.	First Round (24 teams and 30 individuals)
12:15-1:00 p.m.	45-minute lunch period
1:00-1:15 p.m.	Warm up for Round 2
1:15 p.m.	Second Round begins (24 teams and 30 individuals)
3:30 p.m. approx.	Second Round completed

Saturday

7:15 a.m.	Doors open for competitors in the Bowling Chair Class and their coaches ONLY
7:30 a.m.	Doors open for 2nd day qualifying teams, individuals and their coaches.
8:00 a.m.	Doors open to the general public
8:15 a.m.	Coaches Meeting (Head and/or Assistant Coaches only)
8:30 a.m.	Introductions
8:45 a.m.	Warm up for Round 3 and Bowling Chair Class
9:00 a.m.	Third Round (12 teams and 30 individuals) and Bowling Chair Class
12:15-1:00 p.m.	45-minute lunch period
1:00-1:15 p.m.	Warm up for Round 4
1:15 p.m.	Fourth Round (12 teams and 30 individuals) and Bowling Chair Class
4:00 p.m. approx.	Awards ceremony (immediately following round 4)

VII. ADVANCEMENT OF WINNERS

A. Regional Team Advancement: At each regional competition, the four (4) teams with the highest pin count for both rounds (round one score added to round two score) shall be the winners and advance to the sectional competition.

B. Sectional Team Advancement:

1) Boys: At each sectional competition, the six (6) teams with the highest pin count for both rounds (round one score added to round two score) shall be the winners and advance to the state final tournament.

2) Girls: At each sectional competition, the four (4) teams with the highest pin count for both rounds (round one score added to round two score) shall be the winners and advance to the state final tournament.

C. Regional/Sectional Team Tie Breaker: In case of a team tie for the last qualifying spot advancing from the regional or sectional competition, a tiebreaker will be implemented. A two-frame roll off will take place beginning with the 9th frame and concluding with the 10th frame. If the score is still tied after the first tiebreaker, a second tiebreaker will be conducted using the same format. Teams will be allowed in the first tiebreaker, one practice ball per lane with no re-racks. Teams will begin their 9th frame tiebreaker on the same lane they competed on in their last game. The open substitution rule will apply to all tiebreakers. The best score shall advance.

D. Regional Individual Advancement:

At each regional competition, the top ten (10) individuals who are not a part of a qualifying team shall advance to the sectional.

E. Sectional Individual Advancement:

1) Boys: At each sectional competition, the top seven (7) individuals who are not a part of a qualifying team shall advance to the state meet.

2) Girls: At each sectional competition, the top five (5) individuals who are not a part of a qualifying team shall advance to the state meet.

3) Bowling Chair Class: At each regional competition in the Bowling Chair Class, the top two (2) individuals shall advance to the state meet.

F. Regional/Sectional Individual Advancement Alternates: If an individual bowler from a given regional or sectional cannot participate in the sectional or state final, as certified by the high school principal or athletic director, the next eligible bowler from the regional or sectional will advance in that place. The principal or athletic director from the high school of the bowler withdrawing from the competition **MUST** notify the IHSA in writing by 4:15 pm. on the Tuesday prior to the next level of competition. The IHSA will notify the new advancing individual by 8:30 am. Wednesday morning. After the stated deadlines have passed, no alternate bowler will be filled for the open position.

G. Regional/Sectional Individual Tie Breaker: In the case of a tie for the last individual qualifying spot, a tiebreaker will be implemented. A two-frame roll off will take place beginning with the 9th frame and concluding with the 10th frame. The individuals involved in the tie breaker will begin their roll-off on a neutral pair of lanes. If the score is still tied after the first tiebreaker, a second tiebreaker will be conducted using the same format. Individuals in the first tiebreaker will be allowed one (1) practice ball per lane. In the event there is a tie for the last qualifying spot in the Bowling Chair Class, this same tie-breaker procedure will be used.

H. Individual At-large Qualifiers: From the boys' sectionals two (2) at-large qualifiers will be selected by the IHSA. The IHSA shall survey all the sectionals and determine the 2 bowlers who are the least pins behind the last qualifying spot in the sectional. In the case of a tie, the tie breaker will be broken by the bowler with the highest series. If the tie still is not broken then the bowler with the best 6th game shall advance.

I. At-Large Notification: At-large qualifiers will be posted on the Monday following the sectionals via the IHSA website.

J. State Final Team Tie Breaker: In case of a team tie for the last qualifying spot, a tiebreaker will be implemented. A two-frame roll off will take place beginning with the 9th frame and concluding with the 10th frame. If the score is still tied after the first tiebreaker, a second tiebreaker will be conducted using the same format. Teams will be allowed in the first tiebreaker, one practice ball per lane with no re-racks. Teams will begin their 9th frame tiebreaker on the same lane they competed on in their last game. The open substitution rule will apply to all tiebreakers. The best score shall advance.

K. State Final Individual Tie Breaker: In the case of a tie for the last individual qualifying spot, a tiebreaker will be implemented. A two-frame roll off will take place beginning with the 9th frame and concluding with the 10th frame. The individuals involved in the tie breaker will begin their roll-off on a neutral pair of lanes. If the score is still tied after the first tiebreaker, a second tiebreaker will be conducted using the same format. Individuals in the first tiebreaker will be allowed one (1) practice ball per lane.

L. State Final Team Advancement to Saturday: All teams at the State Final shall bowl round one (1) and round two (2), six (6) games, on the first day of competition. The twelve (12) teams with the highest total pin count for two (2) rounds (round 1 score added to round 2 score) shall advance to the third (3rd) round and fourth (4th) rounds. Ties for the last qualifying team spot will use the same tie breaker used in the sectionals.

M. State Final Individual Advancement to Saturday: All individuals competing in the state tournament shall be eligible for individual honors. All individual qualifiers will bowl round one (1) and round two (2) on the first day of competition. The thirty (30) individuals that are not a part of a team with the highest total pin count for two (2) rounds (round 1 score added to round 2 score) shall advance to the third (3rd) round and fourth (4th) round. Ties for the last qualifying spot shall be broken using the sectional tiebreaker on neutral lanes. A neutral pair of lanes is defined as any lanes the competition did not bowl on for game 6 or round 2.

VIII. TOURNAMENT RULES

A. Rosters and Lineup

1) Team Entry: Any member school in good standing with the IHSA is eligible to enter one (1) team in the sectional tournaments provided they have competed in six (6) interscholastic contests prior to the start of sectionals. A team shall consist of five bowlers. Pacer teams or individual entries are not allowed in the state series. For the Bowling Chair Class, any member school can enter four

(4) individuals in each gender. For the Bowling Chair Class, competitors do not need to be in compliance with IHSA By-law 3.054.

2) Team Roster: A school shall have no more than eight (8) eligible participants entered for either the sectional tournament or the state final tournament. A team roster may not be changed following the start of either level. The *List of Participants* entry at the sectional will be considered the entry for the state tournament unless the IHSA is notified by the school of a change. It is recommended that schools notify the IHSA Office with changes to the roster by the Monday following the sectional meet. While substitutions can be made prior to the state finals competition, the *List of Participants* will be considered the team roster unless otherwise changed.

3) Individual Entries: Any member school without a team and in good standing with the IHSA, may enter individuals to compete in the state series. Any school with 5 or more players must compete for team honors and the school must have participated in six (6) varsity contests prior to the state series. A school must enter their *List of Participants* for individual entries by **January 8, 2019 for boys bowling and January 29, 2019 for girls bowling**. Individuals competing for individual honors are not required to have competed in six (6) contests. A school can enter no more than 4 individuals for individual honors.

B. Player Equipment and Uniform

1) Uniforms: Team competitors shall appear in appropriate matching tops and bottoms for their schools bowling uniform. All players, team and individual, and coaches shall conform to the dress code provisions. Slacks, shorts, turtlenecks, sports shirts with collars, T-shirts with a commercially lettered school name and logo, nice jeans and/or skirts are acceptable team apparel. Unacceptable apparel includes but is not limited to tank tops, cut offs, T-shirts that advertised alcohol, drugs or explicit material, jeans with holes or patches, hats or headgear and/or boxer type shorts, and lettering or graphics across the back of the pants.

2) Glitter: Participants are prohibited from wearing spray glitter.

3) Electronic Devices: Competitors and coaches are prohibited from playing music with or without headphones, using cell phones, electronic devices or any unusual equipment that might be distracting or assist a bowler in receiving outside coaching or instruction at anytime including during warm ups. Coaches are allowed to electronic devices in the pit area (for example: for statistic taking purposes). Any videotaping or photographs taken can only be reviewed during the break between rounds. Competitors will not be allowed to use electronic devices during competition.

4) Ball Certification: All bowling balls must meet USBC specifications. Any bowling ball that does not meet the specifications will be removed from the regional, sectional or state final competition until the ball meets the legal specifications. If it is shown that the bowler had prior knowledge of violating the specifications, the bowler shall be ejected for unsportsmanlike conduct.

5) Bowling Ball Alteration: In accordance with USA Interscholastic Bowling Rules, bowlers are allowed to alter the surface of the ball during warm-ups and between rounds by using abrasives such as sandpaper, scotch brights, liquid abrasive, and polishing machines. During play, bowlers will be limited to applying approved USBC cleaning agents such as rubbing alcohol although abrasives and polishing machines are prohibited.

6) Bowling Balls in Competition Area: Bowlers are limited to no more than two bowling balls per competitor in the pit area. Any additional ball would be required to be stored in a tote or on a ball rack adjacent to the pit area that is identified by the tournament management.

7) Wheelchair (Bowling Chair Class only): All athletes entered in the Bowling Chair Class will compete in a wheelchair of any variety. It is the responsibility of the student-athlete and his/her family to provide the wheelchair and other equipment which the athlete will use for competition.

C. The Competition Area

1) Players in Competition Area: Eight (8) players from a team will be allowed in the competition area. The penalty for players exceeding the eight (8) player participants rule will be for the first offense – 10 pin team deductions, the second offense – 50 pin team deductions, the third offense – 100 pin team deductions and the fourth offense is team disqualification. No warning shall be made prior to the assessment of the penalty.

2) Coaches in Competition Area: In each of the games, a participating school, which has a team competing, may have no more than two (2) coaches in the competition area. Two (2) coaches' passes will be provided to schools that have a team competing. In each of the games, a participating school that has only individuals competing may have no more than one (1) coach in the competition area. One (1) coaches' pass will be provided to schools that have individual(s) competing. Coaches names shall be listed on the school's List of Participants and be in compliance with IHSA By-law 2.070. Coaches who are coaching shall remain in or behind the competitors seating area during the competition.

a) In the Bowling Chair Class, a participating school may have no more than two (2) coaches in the competition area. These names shall be listed on the school's List of Participants and be in compliance with IHSA By-law 2.070.

The tournament management will assess penalties when violations occur. Penalties will accumulate for the tournament. Penalties for violation of coaches in competition area are: first offense - 10 pin team deduction, second offense - 50 pin team deductions, third team offense - 100 pin team deductions, and fourth team offense-team disqualification.

D. Conduct

1) Conduct of Coaches and Players: The captain and the coach shall be the official representatives of their team in all communications with the scorers and the tournament officials. The coach(es), the eight (8) bowlers participating in a round and the official scorer (if used) are the only persons authorized to be in the area immediately surrounding the scorers' table. Unsportsmanlike conduct of bowlers, scorekeepers, coaches or fans shall be in violation of By-laws 3.141, 6.011 and 6.012.

E. The Game: The Standard tenpin scoring format will be used. Unless otherwise specifically provided in the IHSA printed instructions, the USA Interscholastic High School Bowling Rules and the IHSA Terms and Conditions shall govern equipment and competition in all rounds.

1) Bowling Practice and Warm-ups: None of the bowling lanes within the bowling establishment shall be used for practice on the day of the regionals, sectionals or the state finals. This includes any individual or team members (starters or non-starters) on the day(s) of tournament play. A scheduled fifteen minutes will be allowed for practice balls during the tournament with seven and a half minutes on each lane. The penalty for bowling prior to this schedule is disqualification of the team or individual from the tournament.

a) In an Uneven Regional: During practice time your first bowler cannot bowl on the second lane until the fifth bowler is done.

2) Substitutions: Coaches may make a substitution in the middle of a game provided the frame is complete. Once the substitution has taken place the bowler who was removed may not re-enter that game or substitute for any other position in that game until the next game. Multiple substitutions for a position are allowed.

The coach making the substitution shall notify the coach who is on the same pair of lanes of the substitution. The frame and the position in which the substitution was made shall be noted on the score sheet along with the name of the substitute.

In the event of an illegal substitution, a 30 pin deduction from the individuals score shall be assessed for each of the frame(s) the illegal substitute bowled. The overall penalty shall not to exceed the bowler's actual score.

3) Individual Honors: Individual bowlers will advance based on their total pin fall in complete game scores. Bowlers with the highest pin fall will earn individual honors and advance.

4) Time Between Rounds: There shall be a minimum of thirty (30) minutes between rounds of tournament competition.

5) Official Score: Coaches shall sign the score sheet to accept the score of teams and/or individuals as official. Addition errors or errors that can be verified may be corrected without penalty.

6) Open Lane: (See Lane Assignment and Conditions).

7) Shot Clock: A student has 30 seconds from the time the pin setter arm goes up to start the delivery of their ball. This would only be implemented if a situation occurs where a team or individual takes an exorbitant amount of time. The shot clock would not be used in case of a lane break down or some unforeseen incident that the student-athlete cannot control. A member of the Games Committee would keep the clock. The Tournament Manager would determine whether or not the team or individual gets placed on the shot clock. Putting a team or individual on the clock would be the only warning the team or individual would get.

Penalty for violation of the shot clock would be:

- 1st — a zero on the ball that went over the shot clock time
- 2nd — a zero for the frame
- 3rd — a zero for the game

F. Lane Assignments and Conditions

1) Regional/Sectional Conditions: It is required that at the regionals or sectionals, the lanes be oiled with a house league/house shot condition.

2) Regional/Sectional Seeding Information: At the regionals and sectionals, teams will not be seeded. Teams will be placed in their lanes based on the luck of the draw. In the Bowling Chair Class, individuals will be assigned their lanes at the regional, sectional and state finals based on the luck of the draw.

3) Regional/Sectional Lane Rotation: Host schools must follow the lane rotations that are laid out in the Manager's Manual.

4) Regional/Sectional Block System: It is recommended that managers use the block system at the regionals/sectionals. Odd lanes move a block left at the break and even lanes rotate a block right at the break.

5) Sectional Individual Lane Assignments: At the sectional, seeding adjustments will be made so that players from the same school will be assigned to the same lane for the sectional tournament.

6) Open Lane at Regional: Once bowling begins, the team competing on an open lane will have its lead off bowler wait until the last bowler on the team has completed

his/her frame to being bowling. Pacer teams are not allowed.

7) Lane Breakdown: In the event of a lane breakdown that takes more than 15 minutes, the bowlers shall move to an open pair of lanes to the right of their block. In the event of a hard break, pins should be re-set at the time of the break on the new lanes. One practice ball on each new lane will be allowed for each bowler as a warm up. The round must be finished on the new lanes regardless of the original pair being repaired.

8) State Final Round 1 and Round 2 Blocks: 6 lanes make up a block. 24 teams will be assigned to one of 5 blocks. 30 individual qualifiers will also be assigned to one of the 5 blocks. When two "Individual Teams" are placed in a block, they shall be assigned to the same pair of lanes. Round 1 and Round 2 assignments are based on the luck of the draw. Note: Individual qualifiers from the same school will stay together for Rounds 1 and 2 but not for Rounds 3 and 4. A true seed will be used for Rounds 3 and 4 and therefore no accommodation shall be made for individuals from the same school.

9) State Final Round 1 and 2 Rotation: Teams will rotate within their block after each game. Bowlers initially starting on the even numbered lane will rotate one pair of lanes to the right within the block. The bowlers starting on the odd numbered lane will rotate one pair of lanes to the left within the block. Following Round 1 teams initially assigned to an even lane will rotate two blocks to their right to start Round 2. Teams that were initially assigned to odd lanes will rotate two blocks to their left to start Round 2.

10) State Final Round 3 and Round 4 Blocks: The top 4 teams and top 10 individuals will be placed in one block. The next 4 teams and next 10 individuals will be placed in a new block followed by the remaining 4 teams and remaining 10 individuals placed in the final block using the same format. The seeds will be placed in the block of lanes so that the best seeds will be next to each other for the final game of the round. After Round 3 and for Round 4 the seeded blocks will rotate so that the seeded positions are rotated to new blocks.

11) In the Bowling Chair Class, competitors will bowl their series at both the sectional and state finals without rotating pairs of lanes.

G. State Final Lane Assignments and Conditions

1) State Final Lane Conditions: It is required at the state finals, the bowling center put out a legal USBC House Shot to be approved by the IHSA. . At the state finals, lanes will be oiled for round one (1) on Friday and Round three (3) on Saturday and at no other time.

IX. TOURNAMENT POLICIES

A. State Final Passes: A maximum of eight (8) passes will be issued to competitors from qualifying teams whose names are listed on the *List of Participants*. In addition, a maximum of three (3) coach's passes will be issued for coaches of qualifying teams whose names are listed on the *List of Participants*. In addition, for the purpose of access into the competition area, two (2) pit passes will be provided to teams.

One (1) pass will be issued for each individual qualifier and up to two (2) coaches passes will be issued to a school with individual qualifiers, including those in the Bowling Chair Class. In addition, for the purpose of access into the competition area, one (1) pit pass will be provided to a school with individual qualifier(s).

School Administrators may pick up their passes at the state final. Administrative passes will be available at the pass gate before the competition begins or in tournament central after competition begins.

B. Competitor Pass Gate: Only coaches and competitors who have been issued a pass shall be allowed through the pass gate and bowling center early on Friday. Following the Friday cuts, only coaches and bowlers who qualify for Saturdays finals shall be allowed through the pass gate or bowling center early. Individuals who do not qualify for the Saturday finals will be allowed entrance into the tournament with the general public at no charge.

C. Artificial Noisemakers: Horns, whistles and artificial noisemakers that are disruptive to the tournament management are prohibited during competition.

D. Cheering: Bowlers shall not participate in any chanting, cheering, or noisemaking while on the approach

E. Signs, Banners, and Placards: The display of signs, banners, placards or similar items at the IHSA state series events is permitted, provided they are in good taste and reflect good sportsmanship in their message and use; they reflect identification and encouragement to participants and their school/community; they are not displayed on the field of play or in a manner, which interferes with play; they do not obstruct the view of participants or spectators and they are not hazardous.

F. Damage to Property or Equipment: If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host site, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

G. Media Requirements:

1) Provide Space: Space shall be set aside to provide for news media representatives covering the state series whether they are from newspapers, radio stations, commercial television stations and/or cable television stations.

2) Radio and TV Originators: It is the responsibility of the Local Manager to accept applications, approve requests to originate, collect proper rights fees payment (where required) and make cancellation refunds for television and/or radio play-by-play originations, according to the IHSA Television and/or IHSA Radio Broadcast Policy.

a) Television Rights Fees for all levels of competition below the State Final level shall be paid to the host school and shall become part of the revenue to be shared by the member school(s) and the Association according to the financial terms stipulated in these Terms and Conditions.

b) Radio Broadcast Rights Fees are not required for any level of competition in this series (except State Final). Local Managers shall permit radio play-by-play originations of the competition.

c) Television and/or Radio Stations which do not apply in advance, or which do not pay required rights fees prior to the start of competition in each respective level in this state series shall not be given credentials nor allowed access to the facility to originate. Sponsors of the originations for television and radio shall be only those so stipulated in the respective IHSA Television and Broadcast policies.

H. Cameras, Video Equipment: No cameras with flashes can be used during the competition. Only hand held video cameras will be permitted.

I. Photographer Access: During the sectional or state final warm up period, photographers will be allowed to take pictures from the lanes. A flash camera can be used. Once the competition begins, no flash cameras can be used and in addition, no photographers will be allowed in the competition area. During the final session of the state tournament, if blinds are set up, photographers who have been issued an IHSA media pass will be allowed access to the blinds for the purpose of photographing or televising competitors. The blinds located on the outside of the lanes will not have any restrictions to when they are used. The blinds set up in the middle of the competition lanes will have limited access. Once the competition begins, photographers using the middle blind must either leave the blind or remain in the blind until the round is completed.

J. Tobacco/Liquid Nicotine Products: The use of tobacco or liquid nicotine products in any competition area, either during a practice

or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

K. Use of Inhalers: A student with asthma may possess and use his/her medication during an IHSA competition while under the supervision of school personnel, provided the school meets the outlined procedures of self administration in the Illinois school code.

L. Prayer at IHSA State Series Contest: Prayer at an IHSA state series contest that takes place over the public address system is **prohibited**.

M. Alcoholic Beverages and IHSA State Series Events: The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted. No ticket refunds will be granted in such cases.

X. AWARDS

A. Regional

1) Individual Awards: The top 4 placing individuals will be awarded a medal when round one score is added to round two score. In the Bowling Chair Class, awards will be given to the top four (4) placing individuals at the sectional tournament.

2) Team Awards: A plaque will be presented to the winning school in each regional.

B. Sectional

1) Individual Awards: The top 4 placing individuals will be awarded a medal when round one score is added to round two

score. In the Bowling Chair Class, awards will be given to the top four (4) placing individuals at the sectional tournament.

2) Team Awards: A plaque will be presented to the winning school in each sectional.

3) Duplicate individual awards shall be given at the regional, sectional and state final tournaments for the last eligible spot.

C. State Final

1) Individual Awards: A medallion will be awarded to the twelve places in the state final individual competition who score the highest total pin fall count (round one score added to round two score added to round three score added to round four score). A tie will be broken for 1st place. (See the State Final Individual Tiebreaker)

a) Bowling Chair Class: Awards will be given to the top 4 finishers in the boys' division and the top 6 finishers in the girls' division at the state final meet. A tie will be broken for 1st place. (See the State Final Individual Tiebreaker)

2) Team Awards: A trophy will be presented to the first, second, and third place school winners. Medallions will be presented to the first, second, and third place team members. In addition, a Principals medallion and an Athletic Directors medallion will be presented to the first, second, and third place teams. A tie will be broken for 1st place. (See the State Final Team Tiebreaker)

3) Duplicate school awards for the state final will be presented in case of a tie for the last spot.

C. Administrative Awards: Medallions will be awarded to the superintendent, principal, and athletic director of the first through third place teams at the state final.

XI. OFFICIALS

A. Scorekeeper: Each participating school team shall furnish its own scorekeeper at the regional tournament if the house does not have automatic scoring. The official scorekeepers will be a head or assistant coach, a bowling team member or a designated faculty representative.

B. Games Committee: A games committee at the Regional and Sectional will be composed of three coaches from competing schools, as determined by the host school prior to the start of the event. The state final manager, an IHSA representative, the bowling proprietor, an IHSA rule interpreter and other designee shall make up the games committee for the State Final Tournament.



IHSA Bowling Calendar



ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

2018-19 Boys Bowling Calendar

Oct. 22	Boys Bowling Season Begins
Oct. 23	Online Rules Meeting Open
Nov. 1	State Series Entry Deadline
Nov. 2	1st Contest May Be Held
Late Nov.	Sectional Bowling Assignments Posted
Nov. 27	Online Rules Meeting Closed
Jan. 8	IHSA Withdrawal Deadline (no penalty)
Jan. 8	List of Participants Due Online From Coaches
Jan. 8	Team Pictures due to the IHSA
Jan. 12	Regionals
Jan. 19	Sectionals
Jan. 24	State Final Practice Round
Jan. 25-26	State Finals
Jan. 26	Season Ends

2018-19 Girls Bowling Calendar

Oct. 23	Online Rules Meeting Open
Nov. 1	State Series Entry Deadline
Nov. 12	Girls Bowling Season Begins
Nov. 23	1st Contest May Be Held
Late Nov.	Sectional Bowling Assignments Posted on Website
Nov. 27	Online Rules Meeting Closed
Jan. 29	List of Participants Due Online From Coaches
Jan. 29	IHSA Withdrawal Deadline (no penalty)
Jan. 29	Team Pictures due to the IHSA
Feb. 2	Regionals
Feb. 9	Sectionals
Feb. 14	State Final Practice Round
Feb. 15-16	State Finals
Feb. 16	Season End



Competing School Tournament Information



ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

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1. **Terms and Condition:** Terms and Condition are the rules your school has agreed to abide by in the IHSA sectional and state final tournaments. The Terms and Conditions are reviewed each year by the IHSA Bowling Advisory Committee. The changes for this year are highlighted in the Terms and Conditions.
2. **Sectional Assignments:** Teams will be assigned by the IHSA to a sectional site based on IHSA Policy 18 “Grouping and Seeding State Tournament Series.” Your assignments can be viewed at www.ihsa.org. Go to the Bowling menu page to view the sectional assignments. Managers of each sectional site will contact the schools assigned to his/her sectional with sectional tournament information.
3. **List of Participants:** Coaches are **required** to complete the *List of Participants* by the deadline. This is your team’s roster and it will be used at the sectional and at the state finals including the roster. It is your original entry although coaches can change players on the roster prior at the coaches meeting or for the state finals. The *List of Participants* will electronically be sent to the managers for ease of administering the sectional.
4. **Breach of Contract:** Schools that enter the state series have entered into a contract with the IHSA. If your school does not field a team, or wishes to withdraw from the series, the Official Representative or Athletic Director of the school must email Adela Espindola at aespindola@ihsa.org indicating their withdrawal. Contacting a sectional manager does not constitute an official withdrawal. Schools that do not officially withdraw or do not compete in the sectional after entering the tournament will face financial penalties. Managers will report no shows on their financial report.
5. **Sanctioning:** The state series is sanctioned. Check the IHSA Bowling website for regular season sanctioning links.
6. **Amateurism By-law 3.080:** For winning or placing in actual athletic competition, a student may accept a medal, trophy, cup or plaque from the sponsoring agent regardless of cost. They may not accept cash, transferable gift certificates or anything item that is over \$75.00 fair market value including 300 rings. Acceptance of money from gambling or pot bowling is in violation of this by-law.
7. **Qualifications of Coaches By-law 2.070:** Per HISA by-laws, all coaches, volunteers and paid, must meet the standards laid out in 2.070, as well as, have passed the online Concussion and PES exams.
8. **State Tournament:**
 - a) **Practice Round:** School must make arrangements directly with the state final site. The practice round is the school’s expense. Refer to the policy in this manual.
 - b) **State Final Housing:** Schools will be responsible to make their own housing arrangements. A list of hotels will be posted on the Bowling webpage for schools and fans to use as a resource.
 - c) **Team Pictures:** Don’t forget to upload your team pictures to the IHSA by the deadline.
 - d) **Team Packets:** Team packets can be picked up during Thursday’s practice round (later in the day).

State Final Contacts

Name	Position	Phone	Fax
Stacey Lambert	Assistant Executive Director	309/663-6377	309/663-7479
Debbie Coffman	Administrative Assistant	309/663-6377	309/663-7479
Ann Buja	Girls Bowling State Final Mgr./ Cherry Bowl Contact	815/332-9595	815/332-9758
Todd Moeller	Boys Bowling State Final Mgr.	618/632-3507 .274	618/632-1625
Mike Imes	St. Clair Bowl Contact Rockford Area Visitors Bureau Southwestern Illinois Tourism Bureau	618/632-2400 815/489-1674 618/397-1488	618/632-2527 815/489-1974 618/397-1945

What Our Schools Believe

Sportsmanship is a core value and its promotion and practice are essential. All persons involved in interscholastic athletics and activities are expected to be positive role models.

Sportsmanship of School Representatives By-law By-law 2.041

Students, school staff, boards of education, spectators and all other persons connected directly or indirectly with a member school shall practice and promote the highest principles of sportsmanship and the ethics of competition in all interscholastic relationships.

SAWA Report

Let's Recognize Good Sportsmanship!

The IHSA has a Sport A Winning Attitude (SAWA) Report form online through the School Center. Good sportsmanship can be recognized as well by our office. Simply report to the IHSA (using the online form) an exceptional situation that occurred in a contest. IHSA will follow up on this with the school involved with good sportsmanship.

Guidelines for IHSA Bowling Programs

Comments from the Boys and Girls Bowling Advisory Committee

Cheering at games and meets is a great way to show sportsmanship, but cheering should always be positive. Bowlers should observe the following:

1. Cheers should be in celebration of a great play or in support of your team or team member.
2. Cheering should never be an "in your face" sort of cheer that make fun of, belittles, or otherwise puts down another bowler, opponent, or coach.
3. Cheers may be loud, organized, and enthusiastic, but screaming is not acceptable.
4. Be courteous and keep your cheers in good taste and performed with a sportsmanlike attitude.
5. Bowlers shall not participate in any chanting, cheering, or noisemaking while on the approach.

IHSA Special Report

Process to Address Questionable Behavior

First talk to the coach of the participants who you have a concern with. Work cooperatively to resolve the issue. Use the sportsmanship guidelines to determine what the problem is. If the guidelines are not being followed, and the issue is not fully resolved, talk to your athletic director or principal about it. Ask your administration to help. Typically both athletic directors will communicate with each other and reach a good outcome. If the school administration does not feel like there has been a good resolution, then the athletic director can file a Special Report with the IHSA. IHSA will check into the situation and assist in getting schools to collaborate. Good communication is always the best way for everyone to benefit.

Examples of Possible Regional Lane Assignments

Lanes should be randomly assigned!! This includes Individuals/Blank lanes. Don't just copy the template! Use it as an example!

9 teams + (1 lane of individuals or a blank lane)

Randomly assign each team to a lane. The remaining lane is for individuals or is left Blank.

Even teams DO NOT MOVE the additional pair after game #3 Each team faces one opponent twice. THERE IS NO WAY TO FIX THIS!!

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
1	A	1	B	Ind/Bl	C	3	D	4	E	5
2	B	5	C	1	D	Ind/Bl	E	3	A	4
3	C	4	D	5	E	1	A	Ind/Bl	B	3
4	D	3	E	4	A	5	B	1	C	Ind/Bl
5	E	Ind/Bl	A	3	B	4	C	5	D	1
6	A	1	B	Ind/Bl	C	3	D	4	E	5

10 teams + no individuals

Randomly assign each team to a lane.

Even teams DO NOT MOVE the additional pair after game #3 Each team faces one opponent twice. THERE IS NO WAY TO FIX THIS!!

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
1	A	1	B	2	C	3	D	4	E	5
2	B	5	C	1	D	2	E	3	A	4
3	C	4	D	5	E	1	A	2	B	3
4	D	3	E	4	A	5	B	1	C	2
5	E	2	A	3	B	4	C	5	D	1
6	A	1	B	2	C	3	D	4	E	5

10 teams + (1 lane of individuals + 1 blank lane) OR 10 teams + (2 lanes of individuals)

Randomly assign one lane to the individuals.

Randomly assign a second lane (opposite type: even vs odd) but NOT paired with individuals in game #1

Randomly assign teams to the rest of the lanes

Even teams MOVE one additional pair after game #3 Each team faces Ind#1 or Ind#2/Blank only once.

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12
1	Ind#2/Bl	1	B	2	C	3	D	Ind #1	E	5	F	6
2	B	6	C	1	D	2	E	3	F	Ind #1	Ind#2/Bl	5
3	C	5	D	6	E	1	F	2	Ind#2/Bl	3	B	Ind #1
4	D	3	E	Ind #1	F	5	Ind#2/Bl	6	B	1	C	2
5	E	2	F	3	Ind#2/Bl	Ind #1	B	5	C	6	D	1
6	F	1	Ind#2/Bl	2	B	3	C	Ind #1	D	5	E	6

11 teams + (1 lane of individuals or a blank lane)

Randomly assign each team to a lane. The remaining lane is for individuals or is left Blank.

Even teams MOVE one additional pair after game #3 No team will face any opponent twice.

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12
1	A	1	B	2	C	3	D	4	E	Ind/Bl	F	6
2	B	6	C	1	D	2	E	3	F	4	A	Ind/Bl
3	C	Ind/Bl	D	6	E	1	F	2	A	3	B	4
4	D	3	E	4	F	Ind/Bl	A	6	B	1	C	2
5	E	2	F	3	A	4	B	Ind/Bl	C	6	D	1
6	F	1	A	2	B	3	C	4	D	Ind/Bl	E	6

11 teams + (2 lane of individuals + Blank lane)

Randomly determine the order to assign: ind #1, Ind #2, Blank, or Ind #1, Blank, Ind #2, or Blank, Ind#1, Ind#2

Randomly assign the first to a lane.

If the first lane was odd, assign the second 5 lanes higher than the first, and the third 2 lanes lower than the first. <=Example below shows this case

If the first lane was even, assign the second 5 lanes lower than the first, and the third 2 lanes higher than the first. (See how Choice #2's 5 lanes

Randomly assign teams to the rest of the lanes. higher wrapped around?)

Even teams DO NOT MOVE the additional pair after game #3 Teams might face both Choice#1 and Choice #3, but not in same round

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12	Lane 13	Lane 14
1	A	Choice#2	B	2	C	3	D	4	Choice#3	5	Choice#1	6	G	7
2	B	7	C	Choice#2	D	2	Choice#3	3	Choice#1	4	G	5	A	6
3	C	6	D	7	Choice#3	Choice#2	Choice#1	2	G	3	A	4	B	5
4	D	5	Choice#3	6	Choice#1	7	G	Choice#2	A	2	B	3	C	4
5	Choice#3	4	Choice#1	5	G	6	A	7	B	Choice#2	C	2	D	3
6	Choice#1	3	G	4	A	5	B	6	C	7	D	Choice#2	Choice#3	2

12 teams + no individuals

Randomly assign each team to a lane.

Even teams MOVE one additional pair after game #3

No team will face any opponent twice

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12
1	A	1	B	2	C	3	D	4	E	5	F	6
2	B	6	C	1	D	2	E	3	F	4	A	5
3	C	5	D	6	E	1	F	2	A	3	B	4
4	D	3	E	4	F	5	A	6	B	1	C	2
5	E	2	F	3	A	4	B	5	C	6	D	1
6	F	1	A	2	B	3	C	4	D	5	E	6

12 teams + (1 lane of individuals + 1 blank lane) OR 12 teams + (2 lanes of individuals)

Randomly assign the first individuals to a lane.

If the first lane was odd, assign the second individual or blank lane 5 lanes higher than the first.

If the first lane was even, assign the second individual or blank lane 5 lanes lower than the first.

Randomly assign teams to the rest of the lanes.

<=Example below shows this case
(See how Ind#2/Bl's 5 lanes lower wrapped around?)

Even teams DO NOT MOVE the additional pair after game #3

All teams except 2 will face either Ind#1 or Ind#2/Blank, but never both

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12	Lane 13	Lane 14
1	A	1	B	Ind#1	C	3	D	4	E	5	F	6	Ind#2/Bl	7
2	B	7	C	1	D	Ind#1	E	3	F	4	Ind#2/Bl	5	A	6
3	C	6	D	7	E	1	F	Ind#1	Ind#2/Bl	3	A	4	B	5
4	D	5	E	6	F	7	Ind#2/Bl	1	A	Ind#1	B	3	C	4
5	E	4	F	5	Ind#2/Bl	6	A	7	B	1	C	Ind#1	D	3
6	F	3	Ind#2/Bl	4	A	5	B	6	C	7	D	1	E	Ind#1

13 teams + (1 lane of individuals or a Blank lane)

Randomly assign each team to a lane. The remaining lane is for individuals or is left Blank.

Even teams DO NOT MOVE the additional pair after game #3

No team will face any opponent twice

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12	Lane 13	Lane 14
1	A	Ind/Bl	B	2	C	3	D	4	E	5	F	6	G	7
2	B	7	C	Ind/Bl	D	2	E	3	F	4	G	5	A	6
3	C	6	D	7	E	Ind/Bl	F	2	G	3	A	4	B	5
4	D	5	E	6	F	7	G	Ind/Bl	A	2	B	3	C	4
5	E	4	F	5	G	6	A	7	B	Ind/Bl	C	2	D	3
6	F	3	G	4	A	5	B	6	C	7	D	Ind/Bl	E	2

14 teams + no individuals

Randomly assign each team to a lane.

Even teams DO NOT MOVE the additional pair after game #3

No team will face any opponent twice

Game	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12	Lane 13	Lane 14
1	A	1	B	2	C	3	D	4	E	5	F	6	G	7
2	B	7	C	1	D	2	E	3	F	4	G	5	A	6
3	C	6	D	7	E	1	F	2	G	3	A	4	B	5
4	D	5	E	6	F	7	G	1	A	2	B	3	C	4
5	E	4	F	5	G	6	A	7	B	1	C	2	D	3
6	F	3	G	4	A	5	B	6	C	7	D	1	E	2

Girls IHSA Sectional Lane Assignment

Game	BLOCK #1			BLOCK #2			BLOCK #3											
	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12	Lane 13	Lane 14	Lane 15	Lane 16	Lane 17	Lane 18
1	IND #1	IND #2	A	B	C	D	IND #3	IND #4	E	F	G	H	IND #5	IND #6	I	J	K	L
2	A	D	C	IND #1	B	E	H	IND #3	G	IND #4	IND #5	F	I	L	K	IND #6	IND #5	J
3	C	B	IND #1	D	A	IND #2	G	F	IND #3	H	E	IND #4	K	J	IND #5	L	I	IND #6
4	IND #3	IND #6	E	J	G	L	IND #5	IND #2	I	B	K	D	IND #1	IND #4	A	F	C	H
5	E	L	G	IND #3	J	I	D	IND #5	K	IND #2	IND #5	B	A	C	IND #4	IND #1	F	H
6	G	J	IND #3	L	E	IND #6	K	IND #5	IND #5	D	I	IND #2	C	F	IND #1	H	A	IND #4

Regional Finish		Assigned Letter	
Regional A 1st place =>	A	Regional B 1st place =>	E
Regional A 2nd place =>	F	Regional B 2nd place =>	J
Regional A 3rd place =>	K	Regional B 3rd place =>	C
Regional A 4th place =>	D	Regional B 4th place =>	H

Regional Finish		Assigned Letter	
Regional C 1st place =>	I	Regional C 1st place =>	I
Regional C 2nd place =>	B	Regional C 2nd place =>	G
Regional C 3rd place =>	G	Regional C 3rd place =>	L
Regional C 4th place =>	L	Regional C 4th place =>	L

Boys IHSA Sectional Lane Assignment

Game	BLOCK #1			BLOCK #2			BLOCK #3			BLOCK #4															
	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10	Lane 11	Lane 12	Lane 13	Lane 14	Lane 15	Lane 16	Lane 17	Lane 18	Lane 19	Lane 20	Lane 21	Lane 22	Lane 23	Lane 24	
1	IND #1	IND #2	A	B	C	D	IND #3	IND #4	E	F	G	H	IND #5	IND #6	I	J	K	L	IND #7	IND #8	M	N	O	P	
2	A	D	C	IND #1	B	E	H	IND #3	G	IND #4	IND #5	F	I	L	K	IND #6	IND #8	J	M	P	O	IND #7	IND #8	IND #7	N
3	C	B	IND #1	D	A	IND #2	G	F	IND #3	H	E	IND #4	K	J	IND #5	L	I	IND #6	O	N	IND #7	P	M	IND #8	IND #8
4	IND #3	IND #8	E	N	G	P	IND #5	IND #2	I	B	K	D	IND #7	IND #4	M	F	O	H	IND #1	IND #6	A	J	C	IND #1	J
5	E	P	G	IND #8	IND #3	N	I	D	K	IND #2	IND #5	B	M	H	O	IND #4	IND #7	F	A	L	C	IND #6	IND #1	C	L
6	G	N	IND #3	P	E	IND #8	K	IND #5	IND #5	D	I	IND #2	O	F	IND #7	H	M	IND #4	C	J	IND #1	L	A	IND #6	IND #6

Regional Finish		Assigned Letter	
Regional A 1st place =>	A	Regional B 1st place =>	E
Regional A 2nd place =>	F	Regional B 2nd place =>	J
Regional A 3rd place =>	K	Regional B 3rd place =>	O
Regional A 4th place =>	P	Regional B 4th place =>	D

Regional Finish		Assigned Letter	
Regional C 1st place =>	I	Regional C 1st place =>	I
Regional C 2nd place =>	B	Regional C 2nd place =>	N
Regional C 3rd place =>	G	Regional C 3rd place =>	C
Regional C 4th place =>	L	Regional C 4th place =>	H

Regional Finish		Assigned Letter	
Regional D 1st place =>	M	Regional D 1st place =>	M
Regional D 2nd place =>	B	Regional D 2nd place =>	B
Regional D 3rd place =>	G	Regional D 3rd place =>	G
Regional D 4th place =>	L	Regional D 4th place =>	L

CHECKLIST FOR COACHES AND TOURNAMENT DIRECTORS

1. Participating Teams/Individuals

- Complete the LOP through the IHSA Schools Center
- Find assignments for the state series on the IHSA Bowling Website
- Download the *IHSA Girls' and Boys' School & Manager Manual* from the IHSA bowling website. Terms and Conditions are included.
- Review bowling information from your manager
- Obtain arrival time
- Coaches' meeting arrangements
- Starting time
- Practice times at lanes and the cost (no practice day of contest)
- Parking
- Bad weather plans
- Provide a local map and directions
- Lane Assignments
- Provide a list of host phone numbers

2. Tournament Director

- Follow the LOP deadline, make lane assignments based on Terms and Conditions
- Send information to participating schools
 - Starting times
 - Coaches' meeting arrangements
 - Practice times at lanes and the cost (no practice day of contest)
 - Parking
 - Bad weather plans
 - Provide a local map and directions
 - Lane Assignments
 - Provide a list of host phone numbers
 - Remind coaches of ScoreZone and check results and name spellings
 - DWR! Sportsmanship Guidelines

Coordinate Workers

- Meet Manager
- Ticket Taker
- Runners
- Tournament central scorers
- Games Committee (see T&C)

Bowling Establishment

- Lane Conditions Refer to Terms and Conditions recommendations
- Spectator area roped off
- Smoking and Alcohol prohibited in roped area
- Parking
- Ticket area
- Signage
- Concessions

Coaches' Meeting

Coordinate a time and place convenient for conducting a coaches' meeting.

Coaches' Meeting Agenda

- Collect the school line-ups and line up changes
- Review how to handle odd number of teams competing, if applicable
 - 1) the first bowler of a team cannot begin their next frame until the #5 bowler has completed their first ball of the previous frame;
 - 2) pacer teams are not allowed;
 - 3) no exceptions
- Review rotation and new rule changes of the Terms & Conditions. (All changes have been shaded.)
- Review pre-game protocol – intro of teams/individuals
- Review sportsmanship and conduct expected by coaches, participants, and fans. (Include the no smoking and alcohol policies for competition and practices.)
- Review procedures for paying for lanes
- Review any medical or safety procedures
- Review procedures for security of belongings
- Select the games committee
- Go over any playing conditions

3. Following Meet-Sectional Manager

- Report results on the ScoreZone (same day)
- Complete financial report (online)
- Report any schools that did not show up for the regional or sectional

4. Results and State Final Qualifiers

- ScoreZone will post unofficial results of each regional or sectional following the meet
- IHSA will post team qualifiers and individual qualifiers including at-large qualifiers

5. State Final Qualifiers

- State final information for qualifiers posted online
- At-large qualifiers posted online
- Upload team pictures to IHSA School Center
- Check pre-assigned lane assignments for Friday's Round
- Contact Bowling Center for Thursday practice round
- Make hotel reservations

U: Bowling Manager Manual/Checklist—Managers



High School Bowling Competition



ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

Scoring and Formats

There are several types and formats for High School Bowling Competition. The most popular and frequently utilized are illustrated below.

High School Bowling USA recommends the use of scratch competition for interscholastic programs.

Typically, bowling leagues utilize a handicapping system in order to enhance the competition for players of different levels of ability. However, interscholastic competition recognizes top performance of athletes in a sport, without the utilization of bonus/handicap points to level the playing field. Schools are grouped by size in “conferences” to better match talent and ability.

There are two scoring systems of play utilized in high school interscholastic competition today with many interscholastic programs using both systems.

Standard Tenpin Scoring*

A game of standard tenpin scoring consists of ten frames with a player delivering two balls in each of the first nine frames unless a strike is scored. In the tenth frame, a player delivers three balls if a strike or spare is scored. Every frame must be completed by each player bowling in regular order.

Baker System Scoring*

Unlike the Standard Scoring where each player records his or her own game score and the totals are added for a team total, the Baker System has players combining for one single game score. With each of the athletes completing frames during the game, the Baker System of play is best described as a bowling relay that creates interdependence within a team to achieve success.

The Baker format is mainly used in five-person team competition where the number one bowler completes the first and sixth frames, the number two bowler completes the second and seventh frames, the number three bowler completes the third and eighth frames, the fourth bowler completes the fourth and ninth frames, and the number five bowler completes the fifth and tenth frames.

Formats

While the game of bowling is traditionally recognized as an individual effort, those individual scores are also traditionally combined to form team totals. Individual recognition only occurs in interscholastic competition at the state championship level.

Match Format

Utilizing the standard tenpin scoring system, most programs currently have teams bowl more than one game to create a match. Various combinations of the following are utilized for team competition:

- All scores are combined, with total match pinfall determining the match winner.
- Athletes' scores are combined each game; highest pinfall determines the winner of the game; most games won determines the winner of the match.
- Athletes compete individually against the corresponding player of the opposing team. Each individual match won is awarded a point. Match wins are then determined by total individual points won for all games bowled or by number of games won, which is determined by most individual points won each game.
- Standard and Baker scoring are combined with the athletes utilizing any of the above formats for one or two standard games then changing to five person Baker teams for an additional one to five games.

**Please note, substitutions are allowed in interscholastic competition. The starting student-athlete once removed from competition cannot return to bowl for the remainder of the standard team game or the Baker System game.*



Sectional Manager's Meeting Topics



ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

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Managers Additional Information:

Warm-Up Time:

Managers, if there is a lane breakdown during warm-ups, please ensure the school gets the full 15 minutes to warm up.

Please remind coaches, if you are bowling next to an open lane you must wait for your last bowler to complete their warm up frame before the first bowler starts on the open lane.

Spacer Lanes:

Spacer lanes are allowed to be used at regionals and sectionals. They are strictly optional, to be used at the discretion of the hosts.

Ladders:

Hosts and host houses have the option to state that no ladders will be allowed in facility during the state series. If ladders are not allowed hosts shall notify competing schools prior to the start of the event.

Electronic Devices:

Please remind coaches to use discretion when using electronic devices, if at any time electronic devices become a distraction for other competitors they should be put away. Remember receiving any kind of coaching information from electronic devices is illegal. Electronic devices can only be used for score keeping purposes.

Number of participants in the pit: Per the Terms and Conditions the coach(es), the eight bowlers participating and the official scorer (if used) are the only people allowed in the pit area. Subs can sit directly behind their team outside of the pit, but they are not required to do so.

Sportsmanship: Please remind coaches to remind their players, they set the tone for sportsmanship. Bowling has always had strong tradition of having excellent sportsmen and sportswomen, please work together to keep this tradition alive.

Advisory Committee:

Please remind coaches to contact the advisory committee member representing your board division if you have any terms and conditions recommendations for the committee to review



Forming a High School Bowling Program

If your area or state does not currently operate an interscholastic high school bowling program, it's time to get started! Outlined below are the steps to follow.

Beginning a New Program

- Determine interest level among Bowling Industry Partners (ABC, BPAA, WIBC, YABA)
- Designate a leader
- Create a Task Force, Committee or Advisory Board
- Learn about the National HSB program and do your state research
- Create your own individualized state program, utilizing interscholastic association advice
- Approach schools – athletic directors, principals, superintendents
- Advertise to students
- Hold tryouts and practice
- Compete 10-12-14 weeks
- Conduct post-season tournaments
- Evaluate and revise, if necessary

It is recommended that this procedure be followed at the state level to ensure that all programs across a state are operating under the same guidelines. However, it can also be used on a local level if there is not sufficient interest across an entire state.

REMEMBER: If there are no operating teams, it is recommended that at least four teams be organized to form a conference. Organizing only one team will not work since that team will have no one against whom to compete!

Joining an Existing Conference

Determine if your state interscholastic athletic association recognizes bowling as a high school sport.

Meet with the bowling center that is closest to the high school to determine interest in hosting a team.

If it does:

- Meet with the school Athletic Director to determine how to join the conference in which the school regularly competes and how to start a new varsity sport team at the school.
- Recruit a school (staff) sponsor and/or coach.
- Advertise to students.
- Hold tryouts and practice.
- Compete

Understanding the High School Bowling Season

IHSA Season Questions

- 1Q. What is the starting date for the IHSA Boys Bowling Season?
1A. Schools may begin practice on Monday, October 22, 2018. That date changes each year, but practice each year may begin on the Monday of week 17.
- 2Q. What is the starting date for the IHSA Girls Bowling Season?
2A. Schools may begin their practice on Monday, November 12, 2018. That date changes each year, but practice each year may begin on Monday of Week 20.
- 3Q. When do bowlers have to cease their non-school participation, competition or involvement with bowling leagues, competition or non-school events?
3A. High School players must cease non-school participation and competition 7 days after their school engages in its first practice.
- 4Q. When does the season end?
4A. The season ends on the date of the school's last contest at their level in bowling. At that time, high school bowlers may, on their own and voluntarily may resume their participation in leagues and non-school participation.

Non-school Team Participation Questions (USAB)

- 1Q. Can a player take private lessons from a bowling instructor and if so when?
1A. Yes, a bowler can take a private lesson at any time during the school year, during the season or during summer provided the person giving the lessons gives lessons to the general public.
- 2Q. How is a private lesson defined?
2A. A private lesson is defined as a person receiving instruction on the skill of the sport or the strategy of the sport with no more than 2 students from the same high school participating in any separate given lesson.
- 3Q. When can a bowler begin his/her involvement with her bowling leagues?
3A. Only when the high school bowling season is over may a bowler begin his/her league and non-school involvement.
- 4Q. Can a bowler pre-bowl prior to the season and then have his/her scores be used during the high school bowling season?
4A. Yes. The scores may be used as long as the bowler has bowled the games ahead of time.

Bowling Team Rosters

- 1Q. How many bowlers from the same school can be on a bowling team when no high school coach or employee is involved?
1A. Unlimited.
- 2Q. How many bowlers from the same school can be on a non-school team when a high school coach or employee from the same school is involved as a coach?
2A. No more than 2 bowlers from the coach's or employee's school can be on the bowling team.
- 3Q. How is a high school coach defined?
3A. Any person who is employed or volunteers at the school falls under the definition of a high school coach.

Bowling Practices and Competition

- 1Q. Can a multiple number of teams practice in the same facility? Yes, as long as they are on separate lanes and they do not interact in any manner with the other team members (including drills, conditioning, debriefing, etc) with each other.
1A.
- 2Q. Can separate and distinct bowling teams practicing in the same facility compete against each other and have it count as a competition?
2A. Yes. An event in which teams compete against one another is a competition.

Amateurism

- 1Q. Can bowling proprietors provide a reduced fee or no fee to students based on need such as student free lunch program?
1A. Yes.
- 2Q. Can a high school student work at the bowling center to have their fees waived?
2A. Yes.
- 3Q. Can bowling proprietors waive the entry fees to a high school student based on skill?
3A. No.
- 4Q. Can a bowler work at the bowling center and get paid?
4A. Yes.
- 5Q. Can high school players accept money, cash, and gift certificates for winning or placing in a tournament?
5A. No.
- 6Q. Can high school bowlers accept money for "pot bowling"?
6A. No.

Instructions for Submitting List Of Participants

Schools are required to complete the Girls'/Boys' Bowling *List of Participants* online.

Log on to www.ihsa.org and click on the Schools Center link. Enter your School ID number and password. On the next page, go to the "T—Sports and Activity Tracker" area, find the row that lists the correct tournament, and click on "*List of Participants*" link under the "Required Data Forms" heading. Please follow the instructions shown on the screen as you fill in the necessary information.

The deadline for submitting the *List of Participants* for Boys Bowling is Tuesday, January 8, 2019 at midnight. Schools have the opportunity to make changes until Tuesday, January 8, 2019 at midnight.

The deadline for submitting the *List of Participants* for Girls Bowling is Tuesday, January 29, 2019 at midnight. Schools have the opportunity to make changes until Tuesday, January 29, 2019 at midnight.

- A. List all eligible coaches that are in compliance with IHSA By-Law 2.070.
- B. List all rostered participants and year in school.

After completing the "*List of Participants*" online, print out a copy of the completed entry form, for your files.

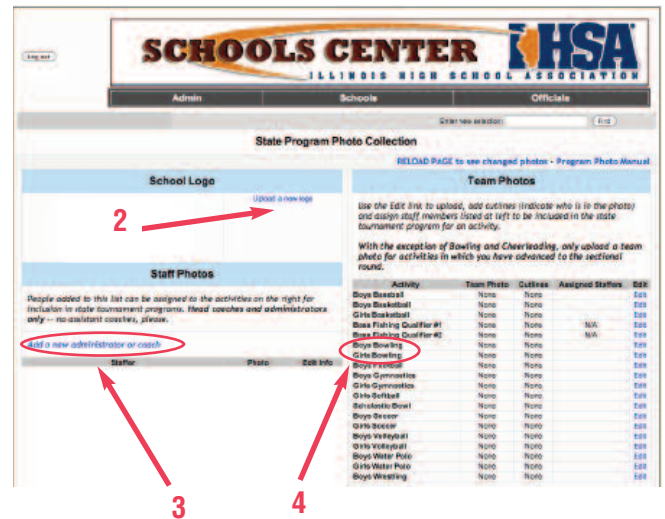
(If you experience any problems, please call the IHSA Office at 309-663-6377 and ask for Debbie Coffman.)

The *List of Participants* includes competitor Information and listing of all eligible coaches will be available for Regional Managers to receive online through the Schools Center after the List of Participants are due.

LIST OF PARTICIPANTS DEADLINE:
Tuesday, January 8, 2019 for Boys
Tuesday, January 29, 2019 for Girls

INSTRUCTIONS FOR SUBMITTING PHOTOS

Submit your photos by uploading them in the Schools Center.



1. Sign into the Schools Center. Choose: [Upload state tournament program photos here](#).
NOTE: Only your administrative staff has access to this link.

If you have any questions, please call Debbie Coffman – 309-663-6377 or email dcoffman@ihsa.org.

Photos are due by midnight for Boys Bowling Tuesday, January 8, 2019 and for Girls Bowling Tuesday, January 29, 2019

2. Upload School logo in .jpg format.
3. Add administrators and coaches. Choose: [Add a new administrator or coach](#). You will want to do this before adding team photos. (If your sport/activity does not include administrators or coaches in the program, you can skip this step and start uploading your team photo.) Follow the step-by-step instructions, making sure that you **save the photos and information**. Do not use all capital letters.
4. Upload your team photo. Choose: The [Edit](#) button that corresponds with your sport/activity.
 - Following the instructions upload your team photo. **Save changes**.
 - Assign staff members. Use the pull down menus to assign staff members to be included in this program. **Save changes to staff assignments**. (If no administrators or coaches are included in the program, you can skip this step.)
 - Add your cutlines. List individuals (first and last name) in each row. Do not use all capital letters. Do not include numbers, year in school, etc. Please use the following to designate supervisors in the photo: Head Coach John Smith, Asst. Coach Billy Bob, Mgr. Jane Doe. **Save changes to cutlines**.
5. Go to School Photos Menu. Check to make sure you have included all photos and cutlines for this sport/activity. If everything is correct, you can exit the Schools Center. Make sure that you have completed all other state final information for the program.



Practice Times for State



ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

Practice Times for the IHSA Girls and Boys State Bowling Meet

The Cherry Bowl Lanes, Rockford

St. Clair Bowl, O'Fallon

Only school approved coaches, who meet all IHSA coaching by-law requirements are allowed to coach during the official practice round.

Practice Times

Boys: To call for Reservations for Boys Bowling, contact St. Clair Bowl, (618) 632-2400, beginning Sunday, January 20, 2019 through Tuesday, January 22, 2019. Lanes will be available at St. Clair Bowl for qualifying teams and individuals to practice from 9:00 a.m. to 5:00 p.m. on Thursday, January 24.

Girls: To call for Reservations for Girls Bowling, contact The Cherry Bowl, (815) 332-9595, beginning Sunday, February 10, 2019 through Tuesday, February 12, 2019. Lanes will be available at Cherry Bowl for qualifying teams and individuals to practice from 9:00 a.m. to 5:00 p.m. on Thursday, February 14.

Note: Bowling Centers have been directed **NOT** to accept reservations until Sunday.

Team Qualifiers

Prime practice time will be from 9:00 a.m. through 5:00 p.m. During prime time, a school whose team has qualified may reserve one pair of lanes (2 lanes) for a two-hour block. Prime practice blocks available for qualifying teams are:

9:00 - 11:00 11:00 - 1:00 1:00 - 3:00 3:00 - 5:00

Individual Qualifiers

Individual qualifiers unattached to a team may reserve one lane for one hour. Prime practice blocks are available for individual qualifiers between: 9:00 a.m. - 5:00 p.m.

9:00 - 10:00 10:00 - 11:00 11:00 - 12:00 12:00 - 1:00
1:00 - 2:00 2:00 - 3:00 3:00 - 4:00 4:00 - 5:00

When to Reserve

Qualifying teams or individuals can reserve their one block of time beginning at noon, Sunday, January 20 through Tuesday, January 22 for Boys Bowling and, Sunday, February 10 through Tuesday, February 12 for Girls Bowling. After 2:00 pm on Tuesday, any unreserved time will be available for reservations on a first-come-first-serve basis.

Please note that the host site will not hold your lanes if you are late. If you reserve a block of time and cannot use it or find that you will be late, contact your bowling center.

Team Packets and Passes

As a reminder, only coaches who meet the IHSA By-law 2.070 and whose name appears on the roster will be issued a pass. If you need to add a coach to the roster, a letter from your school principal on school letterhead, will be necessary.

Team packets may be picked up on Thursday evening at The Cherry Bowl or St. Clair Bowl. The team packet will include the lane assignments and particular passes/wristbands. We ask everyone's cooperation in wearing the passes/wristbands. After all you did earn it. The Coach and Participant passes/wristbands will allow you into the event at no charge. Anyone without a pass/wristband will not be allowed access without paying admission. The state final bowling programs will be distributed at the coaches meeting to all participating schools for their coaches and their athletes.

Best wishes to you and your school. May your tournament experience be truly memorable.



Boys Bowling State Final pre-assigned lanes for Friday

Teams have been pre-assigned based on the results of the sectional tournament. Individuals will be assigned after the sectional tournament. Note: Individuals are now included in the team blocks.

R1Block	R1Lane	R2Block	R2Lane
A1	9	D1	33
A2	10	C2	26
A3	11	D3	35
A4	12	C4	28
A5	13	D5	37
A6	14	C6	30
B1	17	E1	41
B2	18	D2	34
B3	19	E3	43
B4	20	D4	36
B5	21	E5	45
B6	22	D6	38
C1	25	A1	9
C2	26	E2	42
C3	27	A3	11
C4	28	E4	44
C5	29	A5	13
C6	30	E6	46
D1	33	B1	17
D2	34	A2	10
D3	35	B3	19
D4	36	A4	12
D5	37	B5	21
D6	38	A6	14
E1	41	C1	25
E2	42	B2	18
E3	43	C3	27
E4	44	B4	20
E5	45	C5	29
E6	46	B6	22

Summary: A team rotates after each game within the block during round 1. If a team starts on an even lane beginning round 1, they will rotate after each game to the right. (Example 2-4-6) If a team begins its first game on an odd # lane, then they rotate after each game to the left (example 1-5-3)

After Round 1 players will go to another block of lanes. Odd lanes in A will go the odd lanes in D. Even lanes in A will go to even lanes in C. Odd lanes in B will go the odd lanes in E. Even lanes in B will go to even lanes in D. Odd lanes in C will go the odd lanes in A. Even lanes in C will go to even lanes in E. Odd lanes in D will go the odd lanes in B. Even lanes in D will go to even lanes in A. Odd lanes in E will go the odd lanes in C. Even lanes in E will go to even lanes in B.

Individuals: Individuals will be assigned by the luck of the draw mixed in with the teams. There will be no more than 2 Individual "teams" in one block. The pre-assigned blocks for individuals are: A1, B2, C3, C4, D5, E6

U: Bowling School Manual/SF Boys Bowling Rotations



Saturday Boys Bowling State Finals

Teams and individuals are seeded for the lane assignment

R3Block	R3Lane	Seeds	R4Block	R4Lane	Seeds
A1	7	1-5 I	B1	19	1-5 I
A2	8	6-10 I	B2	20	6-10 I
A3	11	T1	B3	23	T1
A4	12	T4	B4	24	T4
A5	15	T3	B5	27	T3
A6	16	T2	B6	28	T2
B1	19	11-15 I	C1	31	11-15 I
B2	20	16-20 I	C2	32	16-20 I
B3	23	T5	C3	35	T5
B4	24	T6	C4	36	T6
B5	27	T8	C5	39	T8
B6	28	T7	C6	40	T7
C1	31	21-25 I	A1	7	21-25 I
C2	32	26-30 I	A2	8	26-30 I
C3	35	T9	A3	11	T9
C4	36	T12	A4	12	T12
C5	39	T11	A5	15	T11
C6	40	T10	A6	16	T10

R3
 Block A Team Seeds 1-4, Ind seeds 1-5, 6-10
 Block B Team Seeds 5-8, Ind seeds 11-15, 16-20
 Block C Team Seeds 9-12, Ind seeds 21-25, 26-30

R4
 Block B Team Seeds 1-4, Ind seeds 1-5, 6-10
 Block C Team Seeds 5-8, Ind seeds 11-15, 16-20
 Block A Team Seeds 9-12, Ind seeds 21-25, 26-30



Girls Bowling State Final pre-assigned lanes for Friday

Teams have been pre-assigned based on the results of the sectional tournament. Individuals will be assigned after the sectional tournament. Note: Individuals are now included in the team blocks.

R1Block	R1Lane	R2Block	R2Lane
A1	1	D1	21
A2	2	C2	16
A3	3	D3	23
A4	4	C4	18
A5	5	D5	25
A6	6	C6	20
B1	7	E1	27
B2	8	D2	22
B3	9	E3	29
B4	10	D4	24
B5	11	E5	31
B6	12	D6	26
C1	15	A1	1
C2	16	E2	28
C3	17	A3	3
C4	18	E4	30
C5	19	A5	5
C6	20	E6	32
D1	21	B1	7
D2	22	A2	2
D3	23	B3	9
D4	24	A4	4
D5	25	B5	11
D6	26	A6	6
E1	27	C1	15
E2	28	B2	8
E3	29	C3	17
E4	30	B4	10
E5	31	C5	19
E6	32	B6	12

Summary: A team rotates after each game within the block during round 1. If a team starts on an even lane beginning round 1, they will rotate after each game to the right. (Example 2-4-6) If a team begins its first game on an odd # lane, then they rotate after each game to the left (example 1-5-3)

After Round 1 players will go to another block of lanes. Odd lanes in A will go the odd lanes in D. Even lanes in A will go to even lanes in C. Odd lanes in B will go the odd lanes in E. Even lanes in B will go to even lanes in D. Odd lanes in C will go the odd lanes in A. Even lanes in C will go to even lanes in E. Odd lanes in D will go the odd lanes in B. Even lanes in D will go to even lanes in A. Odd lanes in E will go the odd lanes in C. Even lanes in E will go to even lanes in B.

Individuals: Individuals will be assigned by the luck of the draw mixed in with the teams. There will be no more than 2 Individual "teams" in one block. The pre-assigned blocks for individuals are: A1, B2, C3, C4, D5, E6



Saturday Girls Bowling State Finals

Teams and individuals are seeded for the lane assignment

R3Block	R3Lane	Seeds	R4Block	R4Lane	Seeds
A1	7	1-5 I	B1	15	1-5 I
A2	8	6-10 I	B2	16	6-10 I
A3	9	T1	B3	17	T1
A4	10	T4	B4	18	T4
A5	11	T3	B5	19	T3
A6	12	T2	B6	20	T2
B1	15	11-15 I	C1	25	11-15 I
B2	16	16-20 I	C2	26	16-20 I
B3	17	T5	C3	27	T5
B4	18	T6	C4	28	T6
B5	19	T8	C5	29	T8
B6	20	T7	C6	30	T7
C1	25	21-25 I	A1	7	21-25 I
C2	26	26-30 I	A2	8	26-30 I
C3	27	T9	A3	9	T9
C4	28	T12	A4	10	T12
C5	29	T11	A5	11	T11
C6	30	T10	A6	12	T10

R3
 Block A Team Seeds 1-4, Ind seeds 1-5, 6-10
 Block B Team Seeds 5-8, Ind seeds 11-15, 16-20
 Block C Team Seeds 9-12, Ind seeds 21-25, 26-30

R4
 Block B Team Seeds 1-4, Ind seeds 1-5, 6-10
 Block C Team Seeds 5-8, Ind seeds 11-15, 16-20
 Block A Team Seeds 9-12, Ind seeds 21-25, 26-30

IHSA Replacement Pricing and Order Form for Additional State Series Awards

- 1.) Please print and complete this form.
- 2.) Please fax or email completed form to Cheryl Lowery @ 309-663-7479 (clowery@ihsa.org).
- 3.) An invoice will be generated and emailed to the email address supplied, upon receipt of this form.
- 4.) School must remit payment with invoice to A & M Products (once they have verified the accuracy of the invoice).

◆ **This form is to be used only if the school is purchasing awards for one of the following reasons (check one):**

Team Roster exceeds the number of
allowed per the T&C's
 Coop School

Dual Campus
 Lost-Replacement
 Broken-Replacement

Sport or Activity: _____ Year: _____ Qty.: _____ Place: _____

Classification (check one):

1A

4A

7A

2A

5A

8A

3A

6A

Music Sweepstakes Only (Indicate
Classification: AA, A, B, C, D)

Gender:

Girls

Boys

Co-Ed

Level of Competition:

Regional

Sectional

Super-Sectional

State

Type of Award:

Team Plaque

Team Trophy

Medal/Medallion

Sweepstakes Medallion

Badminton Gold shuttlecock and/or riser

Replacement Trophy Plate w/lasering

Replacement Trophy Plate w/o lasering

Bat, Tennis, Golf Club Replacement

Ind. Event Medals (indicate Event name): _____
(ie: Pole Vault, Long Jump, Diving, 100-yd. Butterfly, Single, Doubles, 102lb., Speech: IE, etc.)

Name:

Email Address:

School:

Address:

City, ZIP Code:

Phone Number:

IHSA Replacement Pricing and Order Form for Additional State Series Awards

◆ **Tournament Hosts DO NOT USE THIS FORM.** Another order form for ties is located in the Manager's Section of this manual. – **Do Not Use the form above.**

◆ **Trophy Letters & Figurine Replacement:** Schools who need replacement letters or figurine(s) for older model trophies, please contact A & M Products direct at 815-875-2667.

- | | |
|--|--|
| <ul style="list-style-type: none"> ◆ Contact A& M directly for pricing ◆ Gold State Champion-top figure (#1) ◆ Gold State Champion-side figure (#1) ◆ Gold State Runner-up-top figure (#1) ◆ Gold State Runner-up-side figure (#1) | <ul style="list-style-type: none"> ◆ Gold State 3rd/4th Place-top figure (#1) ◆ State 3rd/4th Place Gold-side figure (#2) ◆ Gold Girls Soccer-side figure 3rd/4th (#3) ◆ Gold Music Lyre-side figure 3rd (#3) |
|--|--|

Pricing for Schools *(INCLUDING MUSIC SWEEPSTAKES):*

Qty:	Finish	State Medallion	Reg./Sect Medal	Shipping
1 – 5	Goldtone (1 st)	\$4.45	\$4.00	\$5.00
	Nickel Silver (2 nd)	\$4.95	\$4.50	
	Bronze (3 rd)	\$4.60	\$4.20	
6 – 12	Goldtone (1 st)	\$4.20	\$3.75	\$7.00
	Nickel Silver (2 nd)	\$4.70	\$4.25	
	Bronze (3 rd)	\$4.35	\$3.90	
13 – 24	Goldtone (1 st)	\$3.95	\$3.50	\$8.00
	Nickel Silver (2 nd)	\$4.45	\$4.00	
	Bronze (3 rd)	\$4.10	\$3.70	
25 or more	Goldtone (1 st)	\$3.70	\$3.25	\$9.00
	Nickel Silver (2 nd)	\$4.20	\$3.75	
	Bronze (3 rd)	\$3.85	\$3.45	

Plaque/Trophy Pricing for Schools (Shipping included):

Regional Champion Plaque (AM-260)	\$ 52.00
Sectional and Super-Sectional Champion Plaque (AM-261)	\$ 68.00
Third/Fourth place trophy (AM-558)	\$154.00
Champion/Runner-Up (AM-557/AM-557-1)	\$161.00

Plate Replacement Pricing

Replacement Trophy Plate w/ lasering names	\$30.00, plus \$10.00 shipping
Replacement Black Plate for SF Trophy w/o lasering	\$12.00, includes shipping
Bat, Tennis, Golf Club Replacement for All Figurine	\$16.00, includes shipping

Orders will only be **processed by A&M Products upon Receipt of IHSA Invoice and Full School Payment.** Please allow three (3) weeks for delivery. Thank you.

Do What's Right!

Sportsmanship

DWR! EXPECTATIONS

- ❖ *Represent your school and community favorably through positive interaction with opposing fans and players before, during, and after the competition.*
- ❖ *Use positive yells, chants, songs or gestures.*
- ❖ *Display modesty in victory and graciousness in defeat.*
- ❖ *Respect and acknowledge the integrity and judgment of officials.*
- ❖ *Exhibit positive behavior in both personal interaction and social media comments.*

Acceptable Behavior...

- During the National Anthem, students, participants and fans should remove any hats, face the flag, not talk, place the right hand on the heart, and remain still until the end of the anthem.
- Applause during introduction of players, coaches and officials.
- Players shaking hands with opponents while both sets of fans recognize player's performance with applause.
- Accept all decisions of the game officials.
- Spirit Participants lead fans in positive support.
- Handshakes between participants and coaches at the end of contests, regardless of the outcome.
- Treat competition as a game, not a war.
- Coaches/players search out opposing participants to recognize them for outstanding performance or coaching.
- Applause at the end of the contest for performance of all participants.
- Everyone showing concern for an injured player, regardless of the team.
- Encourage surrounding people to display sportsmanlike conduct.

Unacceptable Behavior...

- Disrespectful or derogatory yells, chants, songs or gestures.
- Booming or heckling an official's decision.
- Criticizing officials in any way; displays of temper with an official's call.
- Yells that antagonize opponents.
- Refusing to shake hands or give recognition for good performances.
- Blaming the loss of the game on officials, coaches or participants.
- Laughing or name calling to distract an opponent.
- Use of profanity or displays of anger that draw attention away from the game.
- Doing own yells instead of following the lead of spirit participants.



Emergency Action Plan (EAP)

In accordance with By-law 2.150, a school shall have on file for each student that participates (including practice) in interscholastic athletics a certificate of physical fitness issued by a licensed physician, physician's assistant or nurse practitioner as set forth in the Illinois State Statutes not more than 395 days preceding any date of participation in any such practice, contest or activity. As this By-law addresses pre-participation certification only, there is not a guideline or By-law in place to address release to interscholastic activity following an injury, with the exception of head injury/concussion. With the understanding that schools throughout the state have different needs and services available to them, this document was produced to provide guidelines on an athlete's return to activity following an injury.

Each school should have a written Emergency Action Plan (EAP) in place to address medical emergencies among athletes, staff, officials, and spectators, regardless of severity, occurring during a practice or competition. The plan should also address severe weather, fire, electrical failure, bomb threat, criminal behavior, or other possible emergencies. This plan should be developed to address the unique needs of the individual sport and venue.

EAP's should consist of the following components:

- Personnel
- Communication
- Equipment
- Emergency Medical Care
- Player Medical Information
- Game-day Responsibilities (includes appropriate sideline preparedness)
- Catastrophic Incident Plan

While each school's sports medicine/medical service needs and availability are different, guidelines should also be developed to assist the coaching staff on what injuries should be allowed to return to competition without a medical release. It is not practical to identify every situation or injury; however the following guidelines should assist the school/coaching staff on determining if the athlete should be allowed to return to activity without a release.

1. No swelling or deformity.
2. No headache, nausea, blurred vision, tingling, numbness or sensory changes.
3. Symmetrical (equal to the other side) joint range on motion and strength.
4. Ability to bear weight, without a limp, if injury occurs to the lower body.
5. Ability to complete full functional sporting activities without compensation.

Please remember that the majority of high school athletes are a minor. If there is a question as to their injury and ability to participate, the parents/guardian should be consulted.

Athletes that are unable to meet the above criteria should be encouraged to seek medical treatment prior to return to interscholastic activity. Those athletes that seek medical treatment should be required to provide a written medical release indicating their ability to participate. Without obtaining this release, the school may assume legal liability if the athlete is allowed to participate in activities not permitted by their medical provider.

A proper plan establishes accountability, should be comprehensive, yet flexible, practical, and easily understood. The written EAP must be revised, approved, distributed, and should be rehearsed regularly prior to every athletic season. The athletic department, administration, and sports medicine team share the responsibility to establish, practice, and execute the EAP.

A sample venue-specific is included as a part of this document, which was developed from portions of the third and fourth editions of National Federation of State High School Associations Sports Medicine Handbook. Persons interested in purchasing this handbook can do so at the following location: <http://www.nfhs.org/resources/publications/>



Venue-Specific Action Plan

Illinois High School Association
2715 McGraw Dr., Bloomington, IL 61704
Phone: 309-663-6377
Fax: 309-663-7479

Venue

Sport:

Location:

Emergency Personnel

Present:

On-Call:

Emergency Equipment Location On-Site

Nearest AED:

First Aid Kit:

Items for proper care of blood-borne pathogens:

Ice or chemical ice packs, water and towels:

Player Medical Information:

Other equipment as deemed necessary by local circumstances and qualifications of available personnel:

Communication

Access to 911:

Access to on-call emergency medical personnel:

Role of First on the Scene:

1. Control scene (gain access to athlete)
2. Initial assessment (to determine breathing, consciousness, pulse status)
3. Detailed assessment (to determine extent of injury/illness)
4. Send designated coach to summon help if needed:
 - a. EMS: Call 911
 - b. Athletic Trainer: Call Athletic Training Room or Cell:
5. Initiate immediate care to the sick or injured athlete

EMS Access:

If EMS is called provide directions/access to scene

Directions to site/location:

Open access gates
Designate individual to meet EMS at entrance

ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

IHSA Protocol for Implementation of NFHS Sports Playing Rule for Concussions

“Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest and shall not return to play until cleared by an appropriate health care professional.”

The above language, which first appeared in all National Federation sports rule books for the 2010-11 school term, reflects a strengthening of rules regarding the safety of athletes suspected of having a concussion, but not a revision in primary responsibilities in these areas. Previous rules required officials to remove any athlete from play who was “unconscious or apparently unconscious.” This revised language reflects an increasing focus on safety, given that the vast majority of concussions do not involve a loss of consciousness. However, the revised language does not create a duty that officials are expected to perform a medical diagnosis. The change in rule simply calls for officials to be cognizant of athletes who display signs, symptoms, or behaviors of a concussion from the lists below and remove them from play.

NOTE: The persons who should be alert for such signs, symptoms, or behaviors consistent with a concussion in an athlete include appropriate health-care professionals, coaches, officials, parents, teammates, and, if conscious, the athlete him/herself.

Definition of a Concussion

A concussion is a traumatic brain injury that interferes with normal brain function. An athlete does not have to lose consciousness (be “knocked out”) to have suffered a concussion.

Behavior or signs observed indicative of a possible concussion

- Loss of consciousness
- Appears dazed or stunned
- Appears confused
- Forgets plays
- Unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Shows behavior or personality changes
- Can’t recall events prior to or after the injury

Symptoms reported by a player indicative of a possible concussion

- Headache
- Nausea
- Balance problems or dizziness
- Double or fuzzy vision
- Sensitivity to light or noise
- Feeling sluggish
- Feeling foggy or groggy
- Concentration or memory problems
- Confusion

This protocol is intended to provide the mechanics to follow during the course of contests/matches/events when an athlete sustains an apparent concussion. For the purposes of this policy, appropriate health care professionals are defined as: physicians licensed to practice medicine in all its branches in Illinois and certified athletic trainers.

1. During the pre-game conference of coaches and officials, the official shall remind the head coaches that a school-approved appropriate health care professional (who meets the description above) will need to clear for return to play any athlete removed from a contest for an apparent head injury.
2. The officials will have no role in determining concussion other than the obvious situation where a player is unconscious or apparently unconscious as is provided for under the previous rule. Officials will merely point out to a coach that a player is apparently injured and advise the coach that the player should be examined by the school-approved health care provider.
3. If it is confirmed by the school’s approved health care professional that the student did not sustain a concussion, the head coach may so advise the officials during an appropriate stoppage of play and the athlete may re-enter competition pursuant to the contest rules.
4. Otherwise, if an athlete cannot be cleared to return to play by a school-approved health care professional as defined in this protocol, that athlete may not be returned to competition that day and is then subject to his or her school’s Return to Play (RTP) protocols before the student-athlete can return to practice or competition.
5. Following the contest, a Special Report shall be filed by the contest official(s) with the IHSA Office through the Officials Center.
6. In cases where an assigned IHSA state finals event medical professional is present, his/her decision to not allow an athlete to return to competition may not be over-ruled.

Additional information regarding concussion has been made available to IHSA member schools and licensed officials and can be accessed on the IHSA Sports Medicine website at <http://www.ihsa.org/Resources/SportsMedicine.aspx>.

ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

Concussion Information

Return to Play (RTP) and Return to Learn (RTL)

Background: With the start of the 2010-11 school term, the National Federation of State High School Associations (NFHS) implemented a new national playing rule regarding potential head injuries. The rule requires “any player who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the game and shall not return to play until cleared by an appropriate health care professional.” In applying that rule in Illinois, it has been determined that only certified athletic trainers, advanced practice nurses (APN), physician’s assistants (PA) and physicians licensed to practice medicine in all its branches in Illinois can clear an athlete to return to play the day of a contest in which the athlete has been removed from the contest for a possible head injury.

In 2015, the Illinois General Assembly passed the Youth Sports Concussion Safety Act, and this legislation, among other items, required schools to develop Concussion Oversight Teams and create Return to Play (RTP) and Return to Learn (RTL) protocols that student-athletes must meet prior to their full return to athletic or classroom activity

Mandatory Concussion Education

Required concussion education for all athletic coaches and marching band directors is another component of the Youth Sports Concussion Safety Act passed by the Illinois General Assembly in the fall of 2015.

The IHSA program includes two video presentations and other supplementary materials that ALL high school athletic coaches, marching band directors, and Concussion Oversight Team members need to review prior to taking a required exam over the curriculum. Individuals will be required to demonstrate proficiency on the exam by scoring at least 80% in order to serve as an athletic coach or marching band director at an IHSA member school.

The program offers training in the subject matter of concussions, including evaluation, prevention, symptoms, risks, and long-term effects. Coaches will be able to access the program after logging into the IHSA Schools Center and clicking on the “CON” tab, which will be located under the ‘Departments’ heading on the Schools Center homepage.

For more information on the Youth Sports Concussion Safety Act, including specific requirements of the law and other concussion education providers besides IHSA, individuals can access Sports Medicine resources on the IHSA website at <http://www.ihsa.org/Resources/SportsMedicine.aspx>.

For those first adopters of this training, new curriculum from the IHSA/IESA is expected to be released in March of 2018 so those whose training will expire in 2018 will be able to remain in compliance with the law.



Unmanned Aerial Vehicle (Drone) Policy

For IHSA Tournaments

Effective February 18, 2015

The use of unmanned aerial vehicles (“UAV”), also known as drones, is prohibited for any purpose by any persons at IHSA tournament venues. Tournament management shall refuse admission or entry to anyone attempting to use a UAV; and if necessary, tournament management shall remove anyone attempting to use a UAV and/or confiscate the UAV until the event has been completed.

For purposes of this policy, a UAV is any aircraft without a human pilot aboard the device.

An exception to this policy may be made in specific cases for IHSA broadcast partners, provided the management of the tournament facility permits the presence of UAVs for broadcast purposes under the control of the IHSA.

Internet Video Broadcasting Information



Contact: Matt Troha • mtroha@ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479

IHSA Tournament Managers/Hosts,

The advent of greater broadcasting technology over the past few years has brought about many new potential broadcasters and many new broadcasting platforms and mediums, especially as it pertains to broadcasting video over on the internet. It is important to remember that most internet video streams of IHSA State Series (Regionals, Sectionals, Super-Sectionals, Football Playoffs) events will require that a broadcast rights fee be paid by the broadcasting individual/company. A new internet video broadcasting fee schedule has been developed and is located below, but first please read these reminders on how to determine if a fee is necessary should you be approached about a video webcast of the State Series event you are hosting. If at any time you ever have questions on the fees or any other matters related to broadcasting or media, please call Matt Troha at the IHSA office (309-663-6377).

BROADCAST RIGHTS FEE PAYMENT REQUIRED

There is an IHSA broadcast rights fee required with the broadcast if any one of the options below is applicable...

- 1) The internet video webcast is originated and accessible to viewers on any third-party website (i.e. media website, IHigh, UStream, High School Cube, fan site, etc.).
- 2) If the crew producing the internet video webcast is not affiliated with the high school or not composed entirely of high school students and/or high school personnel.

BROADCAST RIGHTS FEE PAYMENT NOT REQUIRED

There is no IHSA broadcast rights fee required if both guidelines below are met...

- 1) The internet video webcast is produced and the crew populated entirely by high school students and high school personnel as a part of a high school tv station, AV Club, etc.
and
- 2) The internet video webcast is originated on and accessed by viewers on the high school website, the website of the city or on the school's IHSA.tv website (www.IHSA.tv/schoolname).

Internet Video Broadcast Rights Fee Schedule

BOYS BASKETBALL

Per Regional Game-\$125

Per Sectional Game-\$150

Per Super-Sectional Game-\$225

GIRLS BASKETBALL

Per Regional Game-\$125

Per Sectional Game-\$150

Per Super-Sectional Game-\$225

FOOTBALL

Per 1st Round Playoff Game-\$250

Per 2nd Round Playoff Game-\$325

Per Quarterfinal Playoff Game-\$400

Per Semifinal Playoff Game-\$475

ALL OTHER SPORTS

Per Regional Game/Meet-\$75

Per Sectional Game/Meet-\$100

Per Super-Sectional Game/Meet-\$150

**2018-2019 IHSA Regional/Sectional Host
Individual Event Awards Order Form for Ties**

Tournament Site: _____ **Level Of Competition:** ___ Regional ___ Sectional

Sport/Activity: _____ **Gender:** ___ Girls ___ Boys ___ Co-ed

Print Tournament Manager's Name: _____

Tournament Manager's Phone Number: _____

Tournament Manager's Email address: _____

Classification (circle one): 1A 2A 3A 4A 5A 6A 7A 8A Unclassified

This form must be used and completed by the **Regional and/or Sectional Manager** to order tie awards earned during the Regional or Sectional Tournament. **Please return unused medals to A & M Products, 575 Elm Place, Princeton, IL 61356.**

Immediately following the **Regional and/or Sectional** tournament, please **fax this order form to A & M Products (815) 879-0400**. Upon receipt, A&M Products will mail orders for "Ties" directly to the School(s) listed below.

(***Event Name:** Pole Vault, Discus, Diving, 100-yd. Butterfly, Singles, Doubles, 102 lb., Speech: IE, etc.)

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

TM=Team Plaque: () check here

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____





Awards Delivery Information

To Managers of All IHSA Tournaments:

In an effort to better serve our tournament sites and the suppliers of our awards, we would like to have you read this bulletin carefully and then do what you can to expedite the instructions:

1. Be advised that at **Regional and Sectional Tournaments**, medals and plaques may be shipped separately and may not arrive at your tournament site on the same day. Please open boxes immediately to check contents, as medals **CAN** be in plaque boxes. **NOTE:** There are no medals given at Regional and/or Sectional levels in the team sports of baseball, basketball, competitive cheerleading, football, soccer, softball and volleyball, and in the activities of Drama/Group Interpretation and Scholastic Bowl.

Our awards supplier, A and M Products of Princeton, IL, often ships Regional and/or Sectional medals in the box with the plaque. **PLEASE CHECK THE PLAQUE BOXES CAREFULLY AND DO NOT DISCARD THEM UNTIL YOU HAVE DETERMINED THE MEDALS ARE NOT THERE!!**

At State Final Tournaments, medallions and trophies may be shipped separately and may not arrive at your tournament site on the same day. Please open boxes immediately to check contents, as medallions can be in trophy boxes.

2. Awards will be shipped to the school sites directly from A & M Products via United Parcel Service.
3. Please inform whoever receives your United Parcel deliveries to expect awards to arrive up to two weeks prior to the tournament, and ask them to deliver the packages directly to you when they arrive.
4. It is very likely that some awards (particularly trophies) will arrive in two or more boxes. **They may not arrive on the same day, but should be opened as they arrive.**
5. Please check all trophies, plaques, etc., to see that they are in good condition and not damaged in any way. You should note that they are engraved with the proper sport/activity, tournament level, year, etc.

If, after doing all of this, a problem develops, please contact Cheryl Lowery at the IHSA office at (309) 663-6377.

Thank you very much for your cooperation.

Kraig Garber
Asst. Executive Director

School Information:

Please read the entire Trademark Use and Royalty Policy for full disclosures.

- By virtue of membership, schools are granted a license to use the IHSA Trademarks on or in connection with IHSA State Series Events. Member schools may produce their own programs or merchandise in accordance with the terms of the Trademark Use and Royalty Policy.
- Any writing or merchandise produced in connection with IHSA State Series Events must conspicuously display the IHSA name and at least one logo.
- Member schools contracting with an outside vendor to have programs or merchandise produced in connection with IHSA State Series Events are required to use IHSA licensed vendors.
- Member schools advancing to an IHSA State Final and choosing to have merchandise produced in connection with that event, must use Minerva Sportswear. The IHSA has a contract with this company to be the exclusive IHSA State Final Merchandise Vendor.
- A member school may use any IHSA Licensed Vendor. To see the approved list, visit the IHSA website at <http://www.ihsa.org/Resources/Merchandise/LicensedVendors.aspx>.

Vendor Information:

Please read the entire Trademark Use and Royalty Policy for full disclosures.

- Any printed material or merchandise produced in connection with IHSA State Series Events, must conspicuously display the IHSA name and at least one logo.
- IHSA marks and logos can only be utilized by those who are granted a license by the IHSA.
- Member schools contracting with an outside vendor to have programs or merchandise produced in connection with IHSA State Series Events must use an approved IHSA licensed vendor.
- IHSA licensed vendors can sell licensed material to any IHSA member school.
- IHSA licensed vendors cannot produce merchandise in conjunction with an IHSA State Final. The IHSA has an exclusive State Final Merchandise Vendor contract.
- Licensed publication vendors pay the IHSA a 5% royalty of gross advertising sales, and licensed merchandise vendors pay the IHSA an 8% royalty of gross merchandise sales (based on sale of the finished product) - Royalty Report.
- For unlimited events, vendors can be licensed by the IHSA and utilize the IHSA name and logos for an entire year for a \$500 annual fee; or
- For limited events, vendors can be licensed by the IHSA and can utilize the IHSA name and logos for a single event, up to three events in a year, for \$50 per event or \$100 for three events.

Applying to be an IHSA Licensed Vendor (unlimited events):

1. Submit a completed Licensed Vendor Application for approval;
2. Once approved, sign the IHSA Vendor License Agreement; and
3. Pay the annual licensing fee of \$500.

Applying to be an IHSA Licensed Vendor (limited events):

1. Contact the IHSA office for approval;
2. Once approved, sign the IHSA Limited Use Vendor License Agreement; and
3. Pay the single event fee of \$50 or \$100 for three events.

For additional information regarding Licensing and Royalty, contact Tammy Craig at 309-663-6377, or visit the IHSA website at <http://www.ihsa.org/Resources/Merchandise/LicensedVendors.aspx>.

Royalty Report: For a downloadable pdf of the Royalty Report go to http://www.ihsa.org/documents/forms/State_Tournament_Series_Royalty_Report.pdf



Financial Reports Must Be Filed Online

The final phase of your hosting responsibilities is to file a financial report with the IHSA. The financial report forms are available in the password-protected Schools Center area of the IHSA Web site.

Log in to the Schools Center with your school ID and an administrator password. On the Schools Center home page, Select the H-IHSA State Series Hosting & ScoreZone. Next select the Financial Report link. Please fill out the one-page form and press the submit button to file your report.