

**Minutes of the 2013-14 Speech Advisory Committee  
April 16, 2014**

The IHSA Speech Advisory Committee met at the IHSA Office in Bloomington on Wednesday, April 16, 2014, beginning at 10:00 a.m. Committee members present were: Mark Maranto, IE Coach, , Glenview (Glenbrook South), Division 2; Tom Witting, Activities Director, Burbank (Reavis), IE & Drama/GI Coach, Division 3; Beth Summers- Principal, Freeport (H.S.), Division 4; Mark Adams, IE Coach, Normal (University), Division 5; Ken Carter – IE & DGI Coach, Chatham (Glenwood), Division 6; and Amy McQuiggan, IE Coach, Granite City, Division 7. Lainee McGraw, State Final Debate Manager, Orland Park (Sandburg); Pat Wozny, State Final Drama/GI Manager; Jan Heiteen, State Final IE Manager; and Ellie Marvin, ICTA Representative were also in attendance. John Gonczy, IE Coach, Chicago (Marist), Division 1 was unable to attend. Ben Stewart reported on Speechwire. Susie Knoblauch, IHSA Assistant Executive Director, conducted the meeting.

**TERMS AND CONDITIONS RECOMMENDATIONS**

**I. Debate**

No terms and conditions recommendations at this time.

**DEBATE DISCUSSION ITEMS:**

1. Lainee McGraw, State Final Manager, reviewed the 2014 Debate State Final.
2. Discussed the topics reviewed at the coaches meeting.
3. Reviewed the advantages and disadvantages of the Debate State Final Venues – IWU or UIS.
4. Highlighted the benefits of the UIS site: parking, Wi-Fi, housing, food, rooms.
5. Discussed the space for awards – Brookins Auditorium at UIS was at capacity.
6. Recommended working with Ben Stewart - *Speech wire* to create judge databases
7. Recommended that Lainee and Ben continue to work together on ways to streamline the tabbing and scoring on the Debate State Final so results can appear in real time on the IHSA Debate website.
8. Recommended that the IHSA Debate menu page will utilize the Debate Team Calendar link.
9. Recommended that Online Rules Presentations will be created for Debate Coaches to view prior to completing their entries. Information will include: Entries, Judging, Expectations, Protocol and Points of Emphasis.

**TERMS AND CONDITIONS RECOMMENDATIONS**

**II. Individual Events**

1. **Item V-B-4-b - Regional Entry Meeting – proof of publication**

**Recommendation:** Replace this section with the following:

Proof of publication, which will include the original source books OR the original printed web manuscripts for all interpretive events: Dramatic Duet Acting, Dramatic Interpretation, Humorous Duet Acting, Humorous Interpretation, Prose and Poetry Reading, must be provided at the Regional Meeting. Photocopies are NOT acceptable. Cuttings from publication sites must be accompanied by the original source material. Coaches will be given until registration on the day of the tournament to procure any materials that they do not have at the meeting. Contestants will NOT be allowed to compete unless these materials have been approved.

**Rationale:** Clarifies that the proof of publication procedures.

Approved

**2. Item VIII-B- Add Material Verification section as B.**

**Recommendation:** Add new Material Verification section as B. and renumber remaining items:

“At each of the IHSA tournaments, the original published source of any selection used, along with a complete script of the cutting to be performed in all interpretive events: Dramatic Duet Acting, Dramatic Interpretation, Humorous Duet Acting, Humorous Interpretation, Prose and Poetry Reading, must all be available within a reasonable amount of time as determined by the contest manager. Failure to produce such materials shall result in the disqualification of the contestant from the contest.”

**Rationale:** Clarifies that the Association is not liable for any royalty costs incurred by competing schools. Schools are responsible for securing all royalty costs for any Individual Event and Performance in the Round.

Approved

**3. Item VI-D- add new “Royalties” section as D. and renumber remaining items.**

**Recommendation:** D.- Royalties- The Association assumes no responsibility for the payment of royalties or other fees connected with the performance of any material in the Individual Events contest series.

**Rationale:** Clarifies that the Association is not liable for any royalty costs incurred by competing schools. Schools are responsible for securing all royalty costs for any Individual Event and Performance in the Round.

Approved

**4. Item VIII-A-5-b- Tournament Rules**

**Recommendation:** Delete section that says that material must NOT be a product of any person(s) associated with the competing school, coach(s), or student (s).

**Rationale:** The publication rules supersede the rules which, in turn makes this rule unnecessary.

Approved

**5. Item VIII- Event Rules DDA/HDA (Pull-out section)**

**Recommendation:** Delete the wording “Other Works” and add a sentence about adaptations.

Material: Material must come from a single printed, published source and must meet high standards for good literature. Cuttings from plays, verse plays, teleplays, screenplays or ~~other works~~ may be presented. Excluding the introduction, a cutting may include the portrayal of no more than two characters. Material in which an author assigns multiple characters to one actor is acceptable. Combining the lines of two or more characters to create one composite character is prohibited. Adaptations condensing multiple characters and creating/combining dialogue are prohibited. Assigning a line from the text to a given character for the purpose of transition or continuity is not to be considered the creation of a “composite” character. A transition is considered part of the cutting and may not include portrayal of additional characters. Material other than the author’s work must be limited to 15%.

**Rationale:** To clarify the Material Rules section.

Approved

**6. Item VIII-Event Rules Oratorical Declamation-(Pull -out section)**

**Recommendation:** Definition: reword section to:  
“Oratorical Declamation is the oral presentation of persuasive or inspirational material of literary merit, such as editorials, essays, speeches, prepared by another person.”

**Rationale:** The word “etc.” removed because it is redundant and coaches interpreted the word “etc.” to mean any type of material was allowed in Oratorical Declamation.

Approved

**7. Item VIII – Event Rules- Impromptu- (Pull -out section)**

**Recommendation:** Delete the category of “Words” in the Material section

**Rationale:** To make the speaking prompts more consistent and equitable.

Approved

**8. Item VIII –A-6 – Impromptu topics**

**Recommendation:** Delete the category of “Words” from this section. Reword to say “If a school is entering Impromptu, a coach may submit a list of suggested topics in each category (Quotations, Proverbs and Phrases). Please send your topics to the IHSA no later than November 1, 2014. Earlier topics will be accepted.

**Rationale:** To make the speaking prompts more consistent and equitable.

Approved

**9. Item VIII-Event Rules- Impromptu- (Pull-out section)**

**Recommendation:** Material: Change the second to the last sentence to: “Judges will be given the three topics that the students may select.”

**Rationale:** To ensure that the judges know the exact wording of the topic.

Approved

**10. Item VIII- Event Rules – Radio- (Pull- out section)**

**Recommendation:** Material: Add a sentence that reads: “A copy of the Radio script will be given to the judges.”

**Rationale:** So judges can have access and review material used for the cutting to ensure accuracy for the performances.

Approved

**11. Item VIII- Event Rules – Radio- (Pull- out section)**

**Recommendation:** Presentation: Delete the phrase “behind a screen” from the following sentence:

“A contestant should perform in an adjoin room ~~or behind a screen.~~”

**Rationale:** Current practice has been that students are performing in an adjacent room.

Approved

**12. Item VIII-Event Rules Radio-(Pull -out section)**

**Recommendation:** add section that says Equipment:  
Minimum Radio Equipment:

1. Table – no smaller than 48” x 24”
2. Chair
3. Adjustable Mic Stand
4. Multidirectione Microphone

**Rationale:** To ensure that all sites have standardized equipment usage for Radio competitors.

Approved

**13. Item VIII-Event Rules – Radio (Pull-out section)**

**Recommendation:** Time Limit: Add: At the conclusion of a student’s performance, the times must be announced out loud to competitors and judge(s).

**Rationale:** To clarify that the time is to be announced to the judge(s). This is covered in the timing section but needs to be added to the pull-out section since Radio is the only event where time is considered in the judge’s ranking.

Approved

#### 14. Performance in the Round

**Recommendation:** Make the following 2-g and renumber the remaining items:

“Only IHSA eligible students are permitted to operate any technical equipment during the performances. Violation of this rule will result in disqualification.”

**Rationale:** This wording insures that only students run technical elements of the production.

Approved

#### 15. Performance in the Round – Time Limit

**Recommendation:** Make the following 5a and renumber the remaining items:

“The director/student of each PIR shall describe to the timers prior to the start of the performance, the precise moments of the initial cue and final performance element. Timers shall use these suggestions as guidelines to start and stop the watches. However, timing the performance will begin with the first performance element and conclude with the final performance element.”

**Rationale:** To align the timing procedures with other IHSA group performance activities.

Approved

#### INDIVIDUAL EVENTS DISCUSSION ITEMS:

1. Jan Heiteen, State Final Manager, reviewed the 2014 I.E. State Final. Discussed the State Final venue changes this year at the PCC. Requested to use the Peoria Civic Center Theatre Stage for future PIR performances.
2. State Final Manager, Jan Heiteen, publically acknowledged Pat Wozny and Hunter Evans (DGS) for managing such an efficient PIR space under the circumstance.
3. Pre-assigned tab room roles created efficiency in this year’s Speech State Final tab room. Continuing with the pre-assignments, pre-tab room meeting and an overview by Ben Stewart (*Speech wire*) was also recommended. Ben Stewart and his leadership with *Speech wire* was also commended.
4. Speech State Final tab room need to continue utilizing 6 computers for tabulation stations and 4 print stations.
5. Recommended that posting of results prior to finals needs to be in the 400-Ballroom area because it allows coaches to be closer to the tab room if questions arise.
6. Katie Ritchie (Washington High School) and Justin Matkovich (DGS) were commended for their organization in coordinating the room chair and timer volunteers. School

interested in providing volunteer timers for future tournaments can contact the coordinators.

7. Assignments were reviewed. Balancing the entries at each site was discussed.
8. Discussed the hiring of judges based on geographical representation.
9. Consistency of information at the Regional & Sectional meeting was reviewed.
10. Reviewed material that will be added to the December managers meeting: Procedures, Roles, Committees, Judges, PIR, etc...
11. Recommended that Online Rules Presentations will be created for Speech Coaches to view prior to completing their Regional Entries. Information will include: Entries, Proof of Publication, and Points of Emphasis.
12. Suggested that Rules Presentation covers reoccurring questions regarding....“other works,” “adaptations,” “music lyrics,” “multiple characters,” “publication,” “e-books” “DEC”, “Poetry,” “Prose”, etc....
13. Recommended to create a proof of publication checklist.
14. Recommended to survey coaches regarding rule recommendations that were tabled for further discussion.
15. Reviewed the number of allowable coaches for the online Speech Entry. It was noted that lab schools use coaches as part of their required student teaching assignments and need to have the availability to list multiple coaches. It was recommended to create a drop down that allows another coach to be added if necessitated.
16. Reviewed the use of outlets in the Extemp. prep. room - Committee still confirmed that students are responsible for their own power supplies in Extemp. and outlets, extension cords etc...will not be available for use in the prep room.
17. Recommended that the same form is used from Regional to Sectional to State to solicit the names of coach judges available at each level. This standardized form will be made available at the managers meeting in December and linked to *Speech wire*.
18. Discussed future plans to consider the possibility of the IHSA assigning regional & sectional hired judges using the format similar to the assigning of IHSA officials.
19. Reviewed submitted items - discussion covered: PIR double entries, Duo Interp., Extemp. & Impt. Prep. & State Final Judging.
20. Heard reports on NFL, NFHS & ICTA.

## TERMS AND CONDITIONS RECOMMENDATIONS

### III. Drama/Group Interpretation

#### 1. Item VIII-C-1- Drama

**Recommendation:** Add this after the last sentence:

“Only IHSA eligible students are permitted to operate any technical equipment during the performances. Violation of this rule will result in disqualification.”

**Rationale:** This wording insures that only students run technical elements of the production.

Approved

#### 2. Item VI-B – Contest Committee

**Recommendation:** A sectional committee will be appointed by the IHSA Director to be comprised of the Sectional Manager and (3) three directors from (3) different schools assigned to the contest site while striving to have a balanced representation of Drama and Group Interpretation directors. The State Committee Member from each of the sectionals shall be one of the directors on the committee. Participating schools shall be notified of the names of the committee members after the committee is formed and all directors have accepted the responsibility.

The functions of the Contest Committee shall be:

1. To aid the manager in planning, organizing and administering the contest.
2. To tabulate the results. (Only the committee members)
3. To interpret the rules when necessary.
4. To serve as a panel to select judges.

**Rationale:** This insures that the committee is chosen with fairness to all participators.

Approved

#### 3. Item III-E-1- On-line List of Participants

**Recommendation:** Each school must complete the On-line List of Participants by the deadline date of January 30, 2015. The deadline date of January 30, 2015 (standardized date of the last Friday of week 30) shall only include the performance title and author, not the entire cast list.

**Rationale:** This will ensure that the sectional sites can be balanced due to withdraws within a reasonable time period before the sectionals.

Approved

#### 4. Item VI-H-2-b – Set up and Strike time

**Recommendation:** Added in second sentence after Set up and strike time shall include any adjustment, addition or removal of lighting instruments and focusing projections on the cyc wall. When the set up is complete, the director may call for the cyc wall to be lowered or exposed, and may focus and to be used on that wall. The clock will NOT be stopped during this performance.

**Rationale:** Many schools are now using projections and guidelines need to be established.

Approved

#### 5. Item VIII-C-5- Standards of Excellence

**Recommendation:** The standards of Excellence are indicated on Judges Critique Sheets and should be used to provide the basis for both performance and judging. Judging forms may be found on the IHSA website.

**Rationale:** Directors should consult the judging forms to understand the criteria upon which they will be judged.

Approved

#### 6. Item VIII-D-7- Standards of Excellence

**Recommendation:** The standards of Excellence are indicated on Judges Critique Sheets and should be used to provide the basis for both performance and judging. Judging forms may be found on the IHSA website.

**Rationale:** Directors should consult the judging forms to understand the criteria upon which they will be judged.

Approved

### DRAMA/ GROUP INTERPRETATION DISCUSSION ITEMS:

1. Pat Wozny, Drama State Final Manager, reviewed the 2014 DGI State Final.
2. Reviewed the Sectional and State Final venues.
3. Discussed the Drama/GI survey results.
4. Discussed running both flights of Group Interp. at the same time to expedite the time schedule. This concept was not supported. Feedback from schools indicated that they prefer to have the ability to watch all competitors consecutively.
5. Reviewed Sectional assignments. Sectional logistics were noted as an area of concern.
6. Noted in the Sectional Managers Checklist to add that their performance space must be made available for competing schools to view.

7. Recommended to review & adjust the entry date deadline in order to allow the IHSA time to create/adjust balanced sectionals.
8. Reviewed the requirements of a Sectional Committee member (Judge approval protocol, State Final Committee member & IHSA approval).
9. Recommended that host schools provide a list of Drama and Group Interpretation site specifications much like the State Final Qualifiers Manual.
10. Reviewed the rule requiring students to run all technical (lights & sound) aspects of the competing shows.
11. Reviewed the technical awards that were presented this year. Reminded Directors to only list one student for light director and sound director.
12. Recommended to post online under Drama/GI Assignments the schedule, site specification and the hired judges for each Sectional.
13. Recommended to use Speech wire tournament services for Sectional & State Drama/GI tournament management & scoring.
14. Recommended to delete the names of the schools from the Critique Sheets & Ballots that judges use for ranking the performances. Performance will be introduced by show only.
15. Recommended adding the Sectional managers to the November Drama/GI State Final Committee meeting to review Sectional Managements & Judging Assignments.
16. Recommended that Online Rules Presentations will be created for Drama/GI Directors to view prior to completing their Sectional Entries. Information will include: Entries, Publication, and Points of Emphasis.
17. Recommending posting online at IHSA.org on the Drama/GI menu page the Group Interpretation that advance from Friday's preliminary rounds to Saturday's final rounds of State Group Interp.
18. Discussed future plans to have the IHSA assign Sectional hired judges using the format similar to the assigning of IHSA officials.
19. Reviewed at length rubric scoring. Reviewed Standards of Excellence for Scoring/Ranking. Discussed Ranking vs. Rating. Reviewed submitted items - discussion covered: Genre, Sectional Assignments, Judging Panels & Assignments, Scoring & Evaluation, Uniformed Sets in GI, and Appropriateness of Material.
20. Recommended surveying coaches regarding rule recommendations that were tabled for further discussion.