

**Minutes of the 2014-15 Speech Advisory Committee  
April 15, 2015**

The IHSA Speech Advisory Committee met at the IHSA Office in Bloomington on Wednesday, April 15, 2015, beginning at 10:00 a.m. Committee members present were: Mark Maranto, IE Coach, , Glenview (Glenbrook South), Division 2; Tom Witting, Activities Director, Burbank (Reavis), IE & Drama/GI Coach, Division 3; Ken Carter – IE & DGI Coach, Chatham (Glenwood), Division 6; and Amy McQuiggan, IE Coach, Granite City, Division 7. Lainee McGraw, State Final Debate Manager, Orland Park (Sandburg); Pat Wozny, State Final Drama/GI Manager; Jan Heiteen, State Final IE Manager; and T.J. Kahriman and Carol Harms, ICTA Representatives; and Tim Connors, IE Coach Freeport (H.S.), representing Division 4 were also in attendance. Beth Summers- Principal, Freeport (H.S.), Division 4; John Conczy- IE Coach, Chicago (Marist), Division 1; and Mark Adams, IE Coach, Normal (University)- Division 5 were unable to attend. Shaunda Brown, IHSA Assistant Executive Director, conducted the meeting.

**TERMS AND CONDITIONS RECOMMENDATIONS**

**I. Debate**

**a. III.E.i.b**

**Delete** “Congressional Debaters may double enter in either Lincoln-Douglas or Public Forum Debate.”

**Rationale:** This no longer applies.

**Approved**

**b. III.E – On-Line List of Participants**

IHSA will utilize Joy of Tournaments for our online registration. The Joy of Tournaments website is [www.joyoftournaments.com](http://www.joyoftournaments.com) . Each school must complete their online registration on Joy of Tournaments by the deadline date of March 2, 2016. If a school does not submit their registration on Joy of Tournaments by the deadline, coaches and/or participants from the school are subject to penalties which could include, but not be limited to being ruled ineligible to compete in the State Series **and/or charged \$100.00. Confirmation of receipt will be found on Joy of Tournaments.** If you have any questions about your registration, contact the Tournament Manager to verify your registration.”

**Rationale:** This change will bring the online registration information up to date and will reflect the current registration process.

**Approved**

**c. VIII.B.4.e Tournament Rules Lincoln-Douglas Debate**

**Delete:** “If charts are used...”

**Rationale:** This change reflects current practices. Charts are not currently utilized.

**Approved**

**d. VIII.B.4. Tournament Rules Lincoln-Douglas Debate**

**Change f to e and add wording:**

Observers, (including coaches with students in the round) are permitted to attend any debates. Electronic (audio and/or video) recording of the debates shall be prohibited without prior consent of the IHSA. Scouting is not allowed.

**Rationale:** Coaches go into specific rounds to flow cases so that they can prepare arguments for their teams, who may be competing against those particular debaters in a later round. Schools also send their team members to watch rounds while they are still competing in the contest. Not all teams have the same opportunities to send individuals into rounds to watch potential competitors. Allowing scouting is inequitable to schools that field smaller teams.

**Approved**

**e. VIII.B.4 Tournament Rules Lincoln-Douglas Debate**

**New f:** Competitors are not allowed to attend debates while they are still competing.

**Rationale:** Allowing scouting is inequitable to schools that field smaller teams.

**Approved**

**f. VIII.B.5. Tournament Rules Lincoln-Douglas Debate**

It will be attempted to allow every debater to debate each side of the question at least two times in the preliminary rounds. In the elimination rounds, sides will be determined by a flip of a coin unless they have met previously. In such cases the debaters will switch sides.

**Rationale:** There are five rounds of debate not six. Debating at least two times during the preliminary rounds is adequate and allows for a timely flow of the tournament schedule. This change reflects current practices.

**Approved**

**g. VIII.B.6.b. Tournament Rules Lincoln-Douglas Debate – Judging**

All individuals used to fulfill a school's judging requirements must have graduated from high school over one year prior to the date of competition and meet one of the following criteria:

- a. Debated at least five tournaments at the Varsity level in the entered division.
- b. Judged at least 10 Varsity rounds in Illinois in the entered division.

In general, judges should be specifically trained for the division they are judging in and are expected to take careful "flows"/notes of arguments made throughout the debate.

Schools that are unable to meet the judging requirements can hire a qualified judge through the IHSA Tournament Director. Coaches are responsible for verifying that their judges meet the criteria.

**Rationale:** Clarifies the qualification for State Final judges and the procedures for schools to follow in order to secure qualified judges.

**Approved**

**h. VIII.D.4.g. Tournament Rules Public Forum Debate – Observers**

a. Observers, (including coaches with students in the round) are permitted to attend any debates. Electronic (audio and/or video) recording of the debates shall be prohibited without prior consent of the IHSA. Scouting is not allowed.

b. Competitors are not allowed to attend debates while they are still competing.

**Rationale:** Coaches go into specific rounds to flow cases so that they can prepare arguments for their teams, who may be competing against those particular debaters in a later round. Schools also send their team members to watch rounds while they are still competing in the contest. Not all teams have the same opportunities to send individuals into rounds to watch potential competitors. Allowing scouting is inequitable to schools that field smaller teams.

**Approved**

### **i. VIII.D.8.c. Tournament Rules Public Forum Debate – Judging**

Schools, which fail to provide the required number of judges in accordance with their entries, shall be subject to disqualification of (1) Public Forum team per missing judge. Judges must not be affiliated with the teams they are judging. All individuals used to fulfill a school's judging requirements must have graduated from high school over one year prior to the date of competition and meet one of the following criteria:

- a. Debated at least five tournaments at the Varsity level in the entered division.
- b. Judged at least 10 Varsity rounds in Illinois in the entered division.

In general, judges should be specifically trained for the division they are judging in and are expected to take careful "flows"/notes of arguments made throughout the debate.

Schools that are unable to meet the judging requirements can hire a qualified judge through the IHSA Tournament Director. Coaches are responsible for verifying that their judges meet the criteria. Schools whose judges miss individual rounds shall be assessed a \$30.00 fee per round missed.

#### **Approved**

**Rationale:** Clarifies the qualification for State Final judges and the procedures for schools to follow in order to secure qualified judges.

### **DEBATE DISCUSSION ITEMS:**

1. Laine McGraw, State Final Manager, reviewed the 2015 Debate State Final.
2. Discussed the topics reviewed at the coaches meeting.
3. Reported that Debate has had increased numbers at the tournament level and we hope to see that transfer into the state series.
4. Due to increased numbers in Policy Debate we may have to schedule 5 rounds on Friday, which will make for a longer day.
5. Recommended working with coaches to create a judge databases.
6. Recommended that the IHSA Debate menu page continue to utilize the Debate Team Calendar link.

### **TERMS AND CONDITIONS RECOMMENDATIONS**

#### **II. Individual Events**

##### **a. Item III.E.**

**Recommendation:** Registration for the State Series will be completed online using Speech Wire. Coaches will login using their Speech Wire password at [www.speechwire.com](http://www.speechwire.com). The registration deadline will be at noon on the Monday prior to the Regional Tournament, February 6, 2016. A paper copy of the registration materials should be brought to the meeting.

If a school does not complete registration on Speech Wire by the deadline, coaches and/or participants from the school are subject to penalties which could include, but not be limited to being ruled ineligible to compete in the State Series **and/or charged \$100.00.**

**Rationale:** Schools will no longer need to use the IHSA website for registration and a List of Participants is no longer required This change will bring the online registration information up to date and will reflect the current registration process.

**Approved**

**b. Item VI.F.**

**Recommendation:** Following is a suggested time schedule for Regional and Sectional contests. Local managers, with the majority approval of their contest committees, may alter this schedule in the event the number of contestants entered does not require both Preliminary and Final Rounds in all events or if necessary to meet judging needs during the contest day. Local managers, with the majority approval of the contest committee, may seek approval of the IHSA administrator, to alter the start time of the schedule due to unique travel situations.

**Rationale:** Addresses additional circumstances that may require alterations in the schedule.

**Approved**

**c. Item X1 D.**

**Recommendation:**

2. In the Sectional contests:

a. In individual events, two (2) judges shall be used in each preliminary group and three (3) judges shall be used in the final round of each event.

b. For Performance in the Round, five (5) judges shall be used and the highest ranking and the lowest ranking shall be discarded for each performance and only the three (3) intermediate rankings for each shall be considered in determining its final standing.

3. In the State Final, three (3) judges shall be used in the preliminary rounds of each event. Five (5) judges, selected by the State Tournament Contest Committee, shall be used in the final round of each event, and the highest ranking and the lowest ranking shall be discarded for each performance and only the three (3) intermediate rankings for each shall be considered in determining its final standing.

**Rationale:** As there are approximately 12 performances at the Sectional level in Performance in the Round, changing to 5 judges at that level is a more equitable system and helps to eliminate outlying variances.

**Approved**

**d. “Special Event” Performance in the Round 2.a.**

**Recommendation:** The actual performance space shall be in a 16 foot diameter taped circular area. The width of the aisle should be no less than 30 inches. This may be in a classroom, study hall, cafeteria, gymnasium, or on a stage, etc. Except for music, all performance elements, including off stage dialogue, must be within the 16-foot circle.

**Rationale:** Clarifies the width of the aisle for consistency across sites.

**Approved**

**e. “Special Event” Performance in the Round 2.f.**

**Recommendation:** Add additional line “Live or electronic music/sound ...”  
No performance elements including sound effects should occur in the aisles.

**Rationale:** Clarification on what can and cannot be performed outside of the circle, in the outer perimeter and aisles.

**Approved**

**f. Dramatic/Humorous Duet Acting (DDA/HDA)**

**Recommendation:** Use of Script, Props, and Visual Aids During Performance: A table, with four legs, approximately 30 inches by 48 inches and two chairs will be the only properties permitted. Managers should specify the dimensions of the tables to be used prior to the tournament. Performers are not allowed to stand on the tables and chairs at any time for liability reasons. A script may not be held. No lights, staging, costumes, makeup, sound effects, etc., will be permitted.

**Rationale:** Clarification on the size of table that should be provided.

**Approved**

**INDIVIDUAL EVENTS DISCUSSION ITEMS:**

1. Jan Heiteen, State Final Manager, reviewed the 2015 I.E. State Final. Discussed the State Final venue changes this year at the PCC.
2. Pre-assigned tab room roles created efficiency in this year’s Speech State Final tab room. Continuing with the pre-assignments, pre-tab room meeting and an overview by Ben Stewart (*Speech wire*) was also recommended.
3. Recommended the posting of results prior to finals continues to be in the 400-Ballroom area because it allows coaches to be closer to the tab room if questions arise. Suggestions from committee for alternatives for the posting of results for students were requested.
4. Assignments were reviewed. Balancing the entries at each site across the state was discussed.
5. Recommended that an Online Presentations be created for Speech Coaches to view prior to completing their Regional Entries. Information will include: Entries, Proof of Publication, and Points of Emphasis.

6. Suggested that Rules Presentation covers reoccurring questions regarding....“other works,” “adaptations,” “music lyrics,” “multiple characters,” “publication,” “e-books” “DEC”, “Poetry,” “Prose”, etc....
7. Reviewed submitted items - discussion covered: site selection and Speech Wire numbers, PIR double entries, proof of publication and original source materials, ranking last vs. disqualification, radio rule questions/concerns, & State Final judging.
8. Discussed adjusting the State Final schedule to reflect actual times of performances and awards.
9. Discussed reviewing and clarifying the language regarding lowering a rank or being ranked last throughout the terms and conditions for consistency.

## TERMS AND CONDITIONS RECOMMENDATIONS

### III. Drama/Group Interpretation

#### a. VIII.D.7.f.- Tournament Rules- Group Interpretation

**Recommendation:** Sound effects may be used, but music and or singing may be used only as background, to aid in transitions, or to establish mood. While a book from a musical may be used, the production’s musical numbers may not be used to establish characters or to advance the plot. The lyrics, however, may be incorporated as spoken dialogue.

**Rationale:** Clarification regarding the use of music and song during Group Interpretation is required, in order to avoid Group Interpretation from becoming musical productions.

**Approved**

#### b. VIII.D.7.g.- Tournament Rules- Group Interpretation

**Recommendation:** Participating schools will provide their own stools, chairs, boxes, platforms, ramps, risers and stairs only. These items may be placed on appropriate flooring. Ladders, posts, pillars, and walls are prohibited in Group Interpretation. Performers are not allowed to stand on chairs or stools. Performers may stand on safe boxes, platforms, ramps, risers and stairs. Group Interpretation sets should be universal, able to be used for any show. Explicit sets are prohibited; painting with specific designs is included in this definition. (For example, if the show being performed is about a man-eating plant, the set could not be painted with vines.) While set pieces may be moved to represent a new general location, they may not be arranged to suggest a specific location. (For example, boxes may not be piled on top of each, turned on their sides or held by actors to represent specific formations such as walls, columns, doorways or specific large prop such as a desk.) Smaller pieces may not be used as hand-props.

**Rationale:** Clarification is needed to distinguish a set in Drama from a set in Group Interpretation.

**Approved**

**c. VI. B. – Contest Committees**

**Recommendation:** For the State Final, a Contest Committee composed of the State Final Committee Members, the six Sectional Managers, and additional members shall be appointed by the IHSA Office to assist the Host manager in the running of the State Final.

**Rationale:** Clarification of the composition of the State Final Contest Committee and what their roles are.

**Approved**

**d. VI. G.3 – Timekeeping**

**Recommendation:** In Drama prior to the start of the performance the director shall describe to the timers and a representative of the Contest Committee a precise moment of the initial cue and the final performance element. However, timing of the Drama production will begin with the first performance element and conclude with the final performance element. No element of production or performance, including any stage lighting, house lighting, or sound, may begin prior to the announcement of the play. Following the last element of production or performance, the stage shall go dark and actors shall exit. Projectors and computers or other electrical devices used must be completely dark before the start of the timing tool and shall be dark at the end in order for the timing tool to stop. No light or ghosting image should be seen before the timing tool starts, nor should it be visible after the timing tool has stopped.

**Rationale:** Clarification for the rule of darkness is needed due to increased use of equipment during performances.

**Approved**

**DRAMA/ GROUP INTERPRETATION DISCUSSION ITEMS:**

1. Pat Wozny, Drama State Final Manager, reviewed the 2014 DGI State Final.
2. Reviewed the State Final venues.
3. Sectional logistics were noted as an area of concern.
4. Discussed the process and procedures in which protest can be made and we will include this information in the Manual for Managers.
5. Noted in the Sectional Managers Checklist to add that their performance space must be made available for competing schools to view.
6. Recommended to use Speech Wire tournament services for Sectional & State Drama/GI tournament management & scoring.
7. Discussed a date change for DGI State Final Tournament for 2016 (April 1-2).